

AG2462

South African Committee for Higher Education (SACHED), 1961-1994

68 boxes

CLASSIFICATION

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- J Publications
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COLLECTION

- A Constitutions, Policy and History of Sached
Principles and policy of SACHED 1f (and Handbook)
Towards a history of SACHED' Thesis by Gareth Coleman, Durban University, 1989.
Constitutions of various departments.

- B Reports (Some of the Reports below are duplicated in the section of origin)
- B1 Annual and Progress Reports 1964-1992
- B1.1 Chairman's report, 1962 1 file
- B1.2 Report - Turret College 1971-1972 1 vol
- B1.3 Report - Turret and Sached 1970-1973 1 vol
- B1.4 SACHED Progress reports 1975-1979 1 file
- B1.5 SACHED Annual Report 1977 1 vol
- B1.6 SACHED Annual Report 1978 1 vol
- B1.7 SACHED Annual Report 1979 1 vol
- B1.8 SACHED Annual Report 1980 1 vol
- B1.10 SACHED Annual Report 1982 1 vol
- B1.11 SACHED Annual Report 1983 1 vol
- B1.12 SACHED Annual Report 1984 1 vol
- B1.13 SACHED Annual Report 1985 1 vol (and progress report, 1v)
- B1.14 SACHED Annual Report 1986 1 vol (and 2 progress reports)
- B1.15 SACHED Progress reports 1987 (June and December) 2 vols
- B1.16 SACHED Progress report 1988 (December) 1 vol
- B1.17 SACHED Annual Report 1989 1 vol (and 2 progress reports)
- B1.18 SACHED Progress reports 1990 2 vols
- B1.20 SACHED Annual Report 1992 1 vol (and progress report)
- B2 Reports/Evaluations - miscellaneous. Includes:
 - B2.1 Report on the setting up of Turret College and the first months of operation 1 vol 1970
 - B2.2 BTUP Evaluation (BOP Teacher Upgrading) Robin Lee, 1975. 1 file
 - B2.3 BTUP Evaluation (BOP Teacher Upgrading) 1979
 - B2.4 Bursary Project (Durban Centre) 1979 1 vol
 - B2.5 SACHED Bursary Project for Unisa 1980 1 file
 - B2.6 A venture in Educational Development: Evaluation report on Bophuthatswana Teacher Upgrading Programme (Schlemmer, L et al 1981)
 - B2.7 Evaluations of the SACHED 1981 and 1982 Bridge Courses (Louise Frenkel and Lucienne Hunter)
 - B2.8 A Critical Report of the SACHED Bursary Programme (Louise Frenkel, Mary Emma Kuhn, Tessa Wolf, 1983) Also 1986 1 vol
 - B2.9 Growing Up: Growth of Upbeat's Readership 1981-1984 1 vol
 - B2.10 Reports by Tessa Wolf on (1) the study on motivation of JMB students and (2) Survey on Turret students' experience of the JMB course 1983 .Also a report on the questionnaire on attendance by JMB students 1982 1 file
 - B2.11 Learn and Teach Publications Evaluation Report 1985 1 vol
 - B2.12 An Evaluation of LACOM bookkeeping and office administration courses (Jonathan Holman 1986) 1 vol
 - B2.13 US-USA Scholarship Programme (D Malcolm) 1986 1 vol
 - B2.14 Evaluation of Bursary Project 1986 1 vol
 - B2.15 Major Evaluation Report: SACHED Bursary Project Johannesburg/Pretoria (Jonathan Holman et al, 1986) 1 vol

- B2.16 Report and memoranda on Sached's distance education programme 1985-1987 1 file
- B2.17 Draft report on feasibility study carried out by the Junior secondary project 1987? 1f
- B2.18 Staff Development and Training Evaluation Report (Khanya Mazibuko. 1987) 1 vol
- B2.19 Small Group Learning - a strategy for the future (Jonathan Holman, 1990) 1 vol
- B2.20 Report on the Open University Course (Gill Browne, 1991)
- B2.21 Report on research into Educational Publishing in SA (L Woolley, 1992)
- B2.22 Sached/Daily News NIE project (1992)
- B2.23 Report on the evaluation workshop held in Berlin, Oct/Nov 1992
- B2.24 Educational Radio/Audio Programme Report (Sharon Ries, Grahamstown, 1992)
- B2.25 Overall evaluation of SACHED (Sheldon Weeks, 1993)(Also summary of MacGregor Report, 1993)
- B2.26 Interim evaluation report for the IDT on the SACHED Trust (F Lawrenz, 1993)
- B2.27 Learning Nation Survey Report 1993
- B2.28 LIS Evaluation Report (C-M Karelse and Andries Lategan) 1993
- B2.29 Report on Language Policy Workshop (K Matiso, PE 1993)
- B2.30 Report on the Harvard Policy Training Course (K Matiso, 1993) 1 vol
- B2.31 Co-operative Training Report: SACHED Trust Cape Town Centre Library. LM Kuse,1993 1 vol
- B2.32 An evaluation of student concerns with SACHED. (KB Makin 1985)
- C National Coordinating Committee (and others)
- C1 Committee Meeting 1 vol 1962-1964
- C2 Administration Committee 1 vol 1973-1978
- C3 Co-ordination Committee 1 vol 1975-1978
- C4 National Coordinating Committee: Minutes and major decisions taken. 1985-1991
November 1985, April 1987, August 1987, March 1988, September 1988, March 1989, September 1990, March 1991, June 1991
- C4.1 Documents NCC March 1988 (3rd) (Reports, proposals etc)
- C4.2 Documents NCC Sept 1988 (4th)
- C4.3 Documents NCC March 1989 (5th) (also July 1989, extraordinary meeting)
- C4.4 Documents NCC Sept 1989
- C4.5 Documents NCC May 1990
- C4.6 Documents NCC Sept 1990 (includes some planning documents, see also D3)
- C4.7 Documents NCC March 1991
- C4.8 Documents NCC June 1991
- C4.9 Documents Sept-Oct 1991
- C4.10 Documents NCC and general 1992 (Includes SACHED in a changing SA)
- C4.10 Documents National Executive and others 1993-1994. (see also, C5)
- C5 National Strategy Meeting/ National Planning Meeting, 1993.
(Agenda, papers, outreach programme and planning documents)
- D National Working Committee/National Planning Committee 1989-1992
- D1 National Working Committee Minutes, correspondence, reports to NCC. Subjects include the management of SACHED, the crisis of schooling in Soweto, staffing matters.1989-1991
- D2 National Planning Committee 4f and booklet 1989-1996
Correspondence, agendas and minutes, recommendations, plans
- D3 Planning Documents for the following departments: 1989-1991 (See also, Minutes of NCC)
- D3.1 Khanya College
Publishing
Upbeat Magazine
Learning and Distribution Resources Network
- D3.2 Turret College
Research and Development

- Educational Resources
- LACOM
- D3.3 Audio Visual
- Staff Development and Training
- Evaluation (to 1993)
- Library
- Production
- Administration
- D3.4 Miscellaneous planning documents (Print Unit, DUSSPRO, Marketing Unit, Radio and Cassettes, Media Education, Organisational Structure, Accounts dept

- E Project and Department Heads: Meetings 1 vol, 4 files 1978-1983
- Minutes re projects and the general administration of SACHED.

- F PROJECTS
- F1 Bophuthatswana Teacher Upgrading Programme 1976-1979
- Bophuthatswana Teacher Upgrading Project 2f 1976
- Cumulative History 1976; also director's reports, minutes, examination results, and notes on the project. Report on SACHED people's view of Mr Mahila's part in the BTUP (Lucienne Hunter, 1979)
- Notes on interviews and minutes book of BTUP (see also B2)
- F2 Turret Correspondence College 5 files 1968-1992 (See also B1, B2, K)
- F2.1 Articles of association, Reports 1971-1973
- F2.2 Correspondence, minutes 1968-1973, 1982-1984
- F2.3 Minutes, reports, planning documents 1989-1992
- F2.4 Minutes and reports of TCC Workshops 1990
- F2.5 Miscellaneous documents, including student assessment of Turret and an evaluation of the Turret programme by Mr CC Lee; minutes of course writers' meetings 1974
- F3 Khanya College 1986-1990
- F3.1 National Project Meetings: Constitution, Minutes, Funding Proposal, Critical Review of Khanya, aims and discussion documents, ASP Report, external review of Khanya, exit interviews with Khanya students and questionnaire.
- F3.2 Future directions for Khanya College 1990
- F3.3 Khanya College Council Meeting 1991
- F3.4 Khanya College - Johannesburg
- Funding proposal; planning
- F3.5 Khanya College - Cape Town
- Reports minutes, planning documents, documents re enquiry into the problems at Khanya, CT; resolution of the SACHED board of Trustees; report on grievances.
- F3.6 Miscellaneous documents, planning and evaluation; Indiana project.
- F3.7 Miscellaneous documents, including staffing matters
- F4 LACOM (Labour and Community Resource Project) 1 box 1988-1991
- F4.1 Minutes of National Planning Meetings 1988-1991
- F4.2 Reports/evaluations: Includes regions other than Cape Town 1989-1991
- F4.3 LACOM - Cape Town: Reports, plans, budget etc.
- F4.4 LACON Project Coordinator, Job description, correspondence 1990-1991.
- F4.5 Correspondence, 1989-1991
- F4.6 Miscellaneous (includes training programmes, rural project, literacy programme etc) See also, J5, K2

- F5 Publishing Project 1f 1987-1988
- Minutes, plans, reports, correspondence
- F6 DUSSPRO (Distance University Students Support Project 1989-1994
- Reports, Proposals, student profile, plans Planning Documents, resolutions
- F7 Library and Information Services (later called ERIN - Educational Research and Information Network)

- F7.1 Minutes, LIS National Department Meeting 1f 1987-1991

- F7.2 LIS National and ERIN - Reports and plans, 3f 1987-1996
Includes 'Spread-it' -SACHED Library Bulletin Vol 1 Nos 1, 3
- F7.3 LIS Skills Audit Proposals/Evaluation of LIS 2f 1993
- F7.4 LIS Library Internship Programme 1f 1990-1991
- F7.5 Translis Coalition Discussion Paper 1f 1993
- F7.6 LIS Budget 1993 1f
- F7.7 LIS -Cape Town 1f 1987-1993
Reports, plans etc for Library and Audio-visual centre
- F7.8 LIS - Durban/PMBurg 1f 1987-1993
- F7.9 LIS - East London 1f 1987-1993
- F7.10 LIS - Grahamstown 1f 1987-1993
- F7.11 LIS - Johannesburg 1f 1987-1993
- F7.12 Lis - Port Elizabeth 1f 1987-1993
- F7.13 LIS - Pretoria 1f 1987-1993
- F8 Audio-Visual Department 3f 1987-1991
Constitution, minutes, reports, questionnaire, proposal for the appointment of a media educationist and job description, memoranda and evaluations of Audio-visual workshops.
- F9 Pitman's Project 1f 1982-1984
Information on SACHED Pitman Commercial Programme (planning documents, minutes, reports etc.)
- F10 Educational Resources 1f 1988-1993
Progress reports, planning documents, correspondence; 'Amazwi Ethu' (Our Voices)- Newsletter for primary Educators. December 1991
- F11 Upbeat 1f 1990-1991
Proposals, plans (See also J1)
- F12 Bursary Programme 1f 1983-1986
Reports
- F13 Learning Nation 1f 1990?
Planning Documents
- F14 Media Committee 1f 1993
Report and papers
- G Service Departments
- G1 Research and Development Committee 2 boxes
- G1.1 Minutes, R&D NDM 1f 1988-1989
- G1.2 Minutes. R&D DWC meetings 1f 1988-1989
- G1.3 Planning documents, reports and evaluations; review of Mohapi's work 1f 1989
- G1.4 Miscellaneous R & D documents (2 files) 1988-1989
- G2 Strategy Sub Committee 1 box 1989-1990
Minutes, correspondence, process reports and miscellaneous documents.
- G3 Finance 4f 1993-1994
- G3.1 Budgets 1993-1994 2 f
- G3.2 Funding proposals 1994-1997 (for Upbeat, Newspapers in education, SACHED Media and books, Basic Course for Adult Educators, Educators for Transformation and Development; Educational Research and Information Network) (2f)
- G4 Administration (Staffing)
- G4.1 Staff Information Files (with conditions of service, performance appraisal documents, Disciplinary and Grievance procedures) 2f
- G4.2 Organisational Development and Services Unit 1f
- G4.3 Newsletters - miscellaneous, for staff (also minutes of staff meeting 1986, information meetings 1988-1989; executive letters,1993)
- G4.4 Staff Records
- G5 Staff Training and Development 1 box
- G5.1 Aims, policy and procedures, planning documents, review of work, minutes 1988-1994

- G5.2 Correspondence 1990-1991
- G5.3 Leadership Development Programme 1f 1993
Notes on Leadership Teleconference and draft recommendations
- G6 Administration (General) 2f 1990-1992
Minutes, plans, correspondence

- H Regions (See also sections: LIS, LACOM etc)
- H1 Cape Town 1963-1991
- H1.1 Cape Town Executive Committee Minutes 1 vol 1967-1975, (and loose copies); 2 files 1961-1963; 1978-1984
- H1.2 SACHED Staff Meetings, Cape Town 2f 1979-1988 (also Centre Co-ordinating Committee Minutes 1988-1990, and report of disturbances at Surrey Estate Residence, June 1988)
- H1.3 Correspondence 1977-1985
- H1.4 Reports 1978-1979
- H1.5 Centre Coordinator - Job description etc: 1990-1991
- H2 Johannesburg and PWV 1961-1991
- H2.1 Correspondence between Johannesburg and Cape Town offices 1961-1969, 1979-1982
- H2.2 Johannesburg: minutes, correspondence, reports 1971-1979.
- H2.3 PWV Co-ordinating Committee Minutes 1986-1989
- H2.4 Reports to PWV Committee 1987-1988
- H2.5 General Staff Meeting. Minutes 1988-1989
- H2.6 Miscellaneous docs 1990-1992
- H3 Pietermaritzburg 1989-1990
- H3.1 Enquiry into misconduct of three staff members at PMB. Documents 1989.
- H3.2 Findings and recommendations of the hearing committee re this enquiry 1989-1990
- H3.3 Documents including some re closure of the Pietermaritzburg Centre 1989
- H4 Durban 1f 1974-1993
Reports on Sached (and LIS, correspondence, minutes)
- H5 Grahamstown 1f 1990-1993
Report on a workshop held by LIS, on Gender and Work, and misc. docs.
- H6 East London and PE 1f 1990-1992
Miscellaneous planning documents etc.
- H7 Regional Coordinating Committee meeting 1f 1988-1994
Minutes, correspondence.

- I Special Topics
- I1 National Education Coordinating Committee 1989-1993
National Education Conference, 1989, 1993; Evaluation (Trevor Coombe and Peter Hunter) 1992: resolutions 1992 and miscellaneous documents
- I2 National Education Policy Investigation (undated)
Briefing Papers, policy for teacher education
- I3 Alternative Adult Education Curriculum 1992-1993
Planning Documents
- I4 ASECA (A Secondary Education Curriculum for Adults) 1f 1993-1994
Planning Document, position paper, minutes, etc.
- I5 ABE (Adult Basic Education) 1f 1993
Minutes of the National Adult Basic Education Conference; 'An Executive Frame work' (for IEB's examinations in ABE); SACHED position Paper.
- I6 National Education and Training Forum 1f 1994
Progress report 10/1/1994
- I7 Distance Education (and Training) 1f 1993
Memoranda, Training of Trainers and Adult Educators.
- I8 Basic Course for Adult Educators (BCAE) 1f 1992
Correspondence, reports.
- I9 Seminar on Scholarships for Southern African Students 1972-1973

Reports and recommendations

- J Publications
- J1 Upbeat Magazine 1980-1994
(Also 'Teaching with Upbeat')
- J2 SACHED News 1991-1993 (and SACHED Journal, 1 issue 1990)
- J3 The Reader 1980-1983
- J4 Point of View 1985-1986
- J5 Lacom News 1986-1988
- J6 DLA Newsletter (Distance Learning Association) 1992
- J7 AALAE (African Association for Literacy and Adult Education) 1991
- J8 Miscellaneous publications: (Learning Nation survey results, 1991; NEUSA News 1986; Daily News Learn supplement 1992; New Reader 1992)

- K Teaching Materials
Includes:
- K1 English at Work and at Home: an English course for adults who can read simple English (29 units)

- K2 LACOM Basic Bookkeeping Manual for Trade Unions (1 booklet)
- K3 Turret Study Handbook (1 booklet)
- K4 Sached Foundation English
- K5 Freedom from Below the struggle for Trade Unions in SA.
- K6 Learn by Yourself (USWE- Using spoken and written English)
- K7 Turret Business Economics Workbook
- K8 Turret Magazine
- K9 Educational Resources Workbook (The Great Gatsby)

- L Articles re Education
- L1 Papers, Booklets
Robin Lee 'Distance Learning and Teacher Upgrading' 1970?
John Samuel 'The SA Context and its relationship to SACHED's aims and principles' 1989
Neville Alexander 'Language Policy and National Unity in SA/Azania 1989
Lynda Cassiem 'Local and Regional Cooperation in the provision of study facilities for the disadvantaged' 1993
'Staying Strong in Detention' (Dependants' Conference/SACHED)
'Secondary Adult Education' incomplete, undated
- L2 Miscellaneous articles re education in SA and elsewhere, (adult education, alternative education etc.)