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JOHANNESBURG COUNCIL for ADULT EDUCATION.

BULLETIN. (5/1/49).

MEETINGS OF THE COUNCIL.

Enclosed with this Bulletin are two copies of the minutes of the meeting of the Council on 10th December. These minutes will be placed for approval before the next meeting of the Council, probably in April.

CONSTITUTION.

The Constitution will be printed as soon as possible and copies sent to all affiliated organisations.

AFFILIATION TO THE COUNCIL.

Also enclosed with this Bulletin are two copies of the form of Application for Affiliation, one for completion and return to the Secretary and one for your files. During the formative period of the Council all clubs, societies and other bodies which took an interest in the Council were considered as affiliated organisations. Now that the Constitution has been approved, it is necessary that each organisation formally applies for affiliation and pays the affiliation fee of one guinea.

The Council has had so auspicious a start that it seems superfluous to stress the importance of clubs and societies availing themselves of the opportunity to affiliate to it. It must be emphasised, however, that the Council is a co-ordinating body whose success will depend entirely on the co-operation it receives from those organisations which work in the wide field of Adult Education. Affiliation carries with it privileges as well as responsibilities, the most important at the moment being the help of the Council in getting grants from the Union Education Department for Adult Education work.

The clauses of the Constitution relevant to affiliation read:  
"4(a) Affiliation to the Council shall be open to all societies, clubs and other organisations in Johannesburg, some or all of whose activities fall within the scope of the Adult Education scheme, on payment of the annual affiliation fee, provided that no organisation whose Adult Education activities are fully covered by affiliation to any other recognised Local Council for Adult Education in Johannesburg shall be entitled to be affiliated to the Council.  
4(c) The Council may refuse affiliation to or withdraw affiliation from any organisation if, in its opinion, the activities of the organisation do not or cease to entitle it to affiliation."

All applications received by Monday 7th February will be considered by the Executive Committee at its meeting on 8th Feb.

GRANTS-IN-AID FROM THE U.E.D.

You are requested to peruse very carefully the information contained under this head.

The National Advisory Council for Adult Education meets twice yearly, in April and August, and at its meetings considers applications for grants submitted by voluntary organisations via Local Councils and Regional Organisers.

The Local Council are obliged to forward their recommendations regarding the applications to the Regional Organiser by 15th Feb. for consideration by the National Council in April and by 15th June for consideration in August.

The immediate position is therefore that any organisation wishing to have an application for a grant considered by the National Council in April must forward the forms to the Secretary of this Council to reach him not later than Monday 7th February, 1949.

It is stressed that applications must not be addressed direct to the Regional Organiser or to Pretoria: they will only be returned to this Council.

The following is a summary of the guiding principles for the allocation of grants laid down by the U.E.D. :

- a) Grants are made on a basis not exceeding £ for £.
- b) Priority is given in cases where the activities of the organisation will benefit the community as a whole.
- c) The amount must be expended solely for the purposes outlined in the application.
- d) Prior approval must be obtained for all proposed expenditure to be met from the grant. Where it is proposed to purchase apparatus or equipment detailed lists, giving prices, must be submitted for approval.
- e) The appointment of any persons on either a part-time or a full-time basis, who are to be remunerated from the grant, is subject to prior approval by the Department.
- f) The Department reserves the right of inspecting the activities of the organisation and of assisting and giving advice whenever it is deemed necessary.

The procedure is as follows :

- a) Applications must be submitted in duplicate on the prescribed form - three copies of the form are supplied, one to be completed and retained by the applicant, the other two to be submitted to the Council.
- b) When the National Council and the Minister have approved a grant, the organisation is notified and is requested to subscribe to certain conditions. These conditions vary but usually include those set down in this review. On acceptance of these conditions, fifty percent of the grant is advanced. The balance of the amount is paid only when the organisation has submitted a statement reflecting the total cost of the services to be covered by the grant together with a receipt showing that the applicant has already expended the advance together with an amount equivalent to double the amount advanced by the Government for the purpose for which the grant was made. Deviation from this course when justified by special circumstances is subject to the approval of the Minister.
- c) Three copies of the audited annual revenue and expenditure account of the organisation must be submitted to the Council by the end of February of each year and at any other time when called for by the Executive Committee. One copy will be retained by the Council and two forwarded to the Department.

What you must do now : if your organisation desires to apply for a grant, inform the Secretary who will forward immediately three copies of the form of application. (It was intended to enclose copies with this Bulletin but they have not yet arrived). Complete the forms and post two of them, together with your form of Application for Affiliation and your affiliation fee to the Secretary so as to reach him on or before 7th February.

Please Note:

- 1) Do not apply for a grant unless your organisation is qualified to receive one and is willing to accept the conditions laid down by the Department.
- 2) Do not apply for a grant unless it is needed.
- 3) Facilitate the Council's consideration of your application for a grant by applying at the same time for affiliation to the Council.

YOUTH WEEK.

Members of the Johannesburg Youth Council and of the Rotary Club have agreed jointly to sponsor a Youth Week during the period 30th April to 7th May 1949. Plans for this novel and valuable enterprise are now under way and it is the conviction of the Johannesburg Council for Adult Education that Youth Week should be given every encouragement and support. Any organisation, not already contacted, interested in participating in the arrangements for that week, is asked to write to the Hon. Secretary, Jhb Youth Council, 80 Loveday Street, Johannesburg. In particular, suggestions regarding the organisation of Youth Week in respect of concept and additional activities will be welcomed by the Youth Council.

(Bulletin - page three).

### YOUTH CONFERENCE.

A Youth Conference will be held at the University of Pretoria from 10th to 15th February 1949, inclusive.

The purpose of the Conference is to assist organisations working amongst youth in the development of their work, more particularly in relation to a programme of National adult education which includes all forms of non-formal State Education for Adults and Adolescents, and also to assist the National Advisory Council for Adult Education to ascertain in what ways Youth work can be developed. It is hoped that one result will be the establishment of a National Youth Service under the auspices of the Division of Adult Education of the Union Education Department.

There will be papers on such topics as: The Problems of the Adolescent; The Trends in the Youth world with the clash of ideologies; the Problems of the young work-seeker and useful employee; The housing of the Young Workers away from their Homes; Collaboration between Urban and Rural Youth, with emphasis on the needs of Rural Youth; Delinquency Problems; The Importance of the Family and the Dangers of Youth Organisations in relation to Family ties; Education of Youth for Parenthood and Homebuilding; Education of Youth for Citizenship; Drama, Music, Film and other aspects of Youth Work; Physical Education; the Role of Youth Centres; the Call to the Church in relation to Youth Work; Moral and Spiritual Training etc.

The Conference will be bilingual and all organisations interested in Youth Work are urged to communicate with the Division of Adult Education, c/o Union Education Department, Private Bag, Pretoria.

### MINUTES.

In terms of the Constitution, copies of the minutes of Council meetings will be sent to all affiliated organisations. Copies of the minutes of Executive Committee meetings will be available but will be forwarded only on application. Will any organisation desiring copies of these minutes regularly please write to the Secretary as soon as possible.

### GENERAL.

The Council intends embarking shortly on plans for increasing the value of Adult Education work in the City. Suggestions will be most welcome.

Issued by the Organising Secretary on behalf of the Executive Committee.

16, George Avenue,  
Sandringham.

D.A. Etheredge,  
Organising Secretary.

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