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Recommendations for UDY publicity

- a. Recommendations on national press secretariat: STRUCTURE
- 1, Appointment of a full-time paid National Publicity Secretary who sits on the national UDF secretariat and has an office in Johannesburg.
- 2. Johannesburg is recommended because of its central geographical position and the current concentration there of progressive media, skills, media resources, commercial and international press, and contacts with professional journalists.
- 3. Voluntary National Publicity Secretariat based in Johannesburg with necessary media and production skills working under the National Publicity Secretary who is responsible for setting up this support group.
- 4. Regional UDF publicity secretaries working/under national publicity secretary, appointed by regions.
- b. FUNCTIONS of national publicity secretary
- 1. Ensure UDF News comes out plus other national UDF media, and to co-ordinate distribution thereof.
- 2. Issue press statements to local and international press on current, longterm and other issuesx pertinent to UDF concerns.
- 3. Maintain close contact with progressive media and promote UDF content in such media.
- 4. Co-ordinate regional publicity media.
- 5. Be in close contact with regional publicity secretaries and be vellinformed on local developments.
- 6. Helpm ungrade regional and UDF affiliate organisations media skills.

 This would be through directing these to service groups and through workshops and training so+ordination.
- 7. Keep UDF national leadership in touch with commercial media through promoting press conferences, interviews, etc.

- 9. Ensuring that national UDF media is caucussed/efficiently and xxx speedily with the regions through the regional publicity secretaries, and setting up a practical system for this.
- 10. Carrying out the functions of national publicity secretary requires that the person in this position enjoys the trust of the imm regional and national UDFs, and has a degree of autonomy and discretion to make urgent publicity decisions and to have a relatively final say after publications have been xmgimmatixx caucassed muthrough the regional structures.
- c. FUNCTIONS of national publicity secretaryas support-group
- 1. To assist in the execution of the duxties of the National Publicity Secretary.
- d. FUNCTIONS of Regional Publicity Secretaries
- 1. To keep National Publicity Secretary informed of regional dynamics
- 2.To ensure that regional UDF publicity and media work is done.
- 3. To ensure regional content in national UDF News.
- 4. To set up and co-ordinate regional distribution networks to affiliates and others
- 5.To issue press statements on behalf of regional UDF executives, and ensure press coverage of local UDF activities.
- 6. To ensure efficient approval and recommendations by regional UDF leadership of national UDF media before publication, and communication thereof m to national publicity secretary.
- 7. To liase with national publicity secretary over upgrading regional media skills and public relations work.

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