

NATIONAL WAR MEMORIAL HEALTH FOUNDATION:

COMMITTEE OF DIRECTION:  
(NATIONAL EXECUTIVE SUB-COMMITTEE)

Minutes of meeting of the Committee of Direction held in the Foundation's offices, Hut No. 8, Union Grounds, Johannesburg, on Monday, 9th January, 1950, at 12.45 p.m.

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PRESENT: Dr. C.C.P. Anning (in the Chair)  
Dr. Henry Gluckman (Honorary Director)  
Dr. F.A. Donnolly.  
Commander C.E.D. Enoch.  
Mr. A. Norton.

IN ATTENDANCE: Mrs. P.S. Lean (Technical/P.R.O.)  
Mr. J.C.D. Orr (National Secretary/  
Accountant)

APOLOGIES: Mr. L. Kane Berman.

The meeting was called at short notice at the express request of the Honorary Director to deal with certain business prior to his departure for Cape Town.

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1. CONFIRMATION OF MINUTES:

Minutes of the meeting held on the 14th December, 1949, which had been circulated, were confirmed and signed.

2. ARISING OUT OF MINUTES:

- (a) In view of the interruption of work caused by the Christmas holidays, not much progress could be recorded.
- (b) Sundry matters arising out of the previous minutes are dealt with in the Honorary Director's report. (See item 3 below).
- (c) meeting of National Executive Committee: It was decided not to call this Committee on the 11th January as had been suggested. The meeting of the National Executive is, therefore, postponed without date as it was considered that the Committee of Direction could effectively deal with the business on hand. The Honorary Director signified his willingness to come to Johannesburg to attend a meeting of the National Executive early in February.

3. HONORARY DIRECTOR'S REPORT:

- (a) Natal Visit : 21st to 24th December, 1949.

General: Dr. Gluckman reported that he had proceeded to Durban by air on the 21st December in company with Mr. Frank Secker of African Films. The purpose of his visit had been

two-fold, to make personal contact with the Chairmen and Members of the Foundation Committees in Durban and Pietermaritzburg, and also to consider, with Mr. Frank Secker, scenes which might be suitable for use in the preparation of the Foundation's documentary film.

Dr. Gluckman applauded the efficient arrangements made for his visit by the Head Office staff and acknowledged thanks for liberal assistance given by officials of the Health Department in connection with the film aspect of his visit.

Durban: The entire day, 21st December, had been spent in Durban considering the requirements of the proposed film.

On the 23rd December the Honorary Director had met the Chairman and members of Committee of the Natal Coast Region, and had entertained other interested persons. In friendly discussion, it had been found that there was no comprehensive scheme for the Durban area for work such as the Foundation was initiating elsewhere, but that there were several independent projects, including the Foundation's nucleus activity in Lamontville Location, a European Nursery School in the Woodlands Settlement, a project for Indians at Springfield, a Toc H. welfare scheme, and other similar ventures concerned in particular services.

Dr. Gluckman considered that the ideal mode of operation would be through a joint effort of various organisations, out of which it was probable that four or five active Centres could be established. There was a definite need in Durban for assistance to underprivileged communities, involving all races, and it was also probable that subscribers in Durban would support an appeal sponsored jointly by the interested organisations, provided it could be shown that such local appeal would directly benefit local projects.

In his discussion with representatives of the press, he had found that while press support had been forthcoming in the past, it would now be difficult to obtain other than for some very definite object.

The Regional Chairman, Rev. Evans, had been asked to follow up these suggestions in an endeavour to produce a plan for co-ordinated effort in which the Health Foundation would be an active participant.

Pietermaritzburg: The Director reported that his visit to Maritzburg had been very satisfactory and that he had had useful discussions with Dr. Seymour, Medical Officer of Health, and with a few members of the Committee. He was happy to record that Mr. Justice Broome had agreed to take on chairmanship of the Natal Inland Region and that Dr. Seymour had promised continuity of the voluntary Secretaryship.

He had visited Edendale and had considered the problem of expanding the Foundation's activities in that area. The Foundation's Social

Worker, Miss M.A. Alexander, acting in conjunction with the Local Health Commission, was giving excellent service, but a determined effort would be made to establish Community Centre activity if it were possible to obtain the use of a suitable building. It had been suggested that the Market Hall was not fully used and might be adapted for Community Centre purposes, but during his discussions it emerged that the Local Health Commission was, itself, interested in the erection of a building, and that the Edendale Welfare Society had collected some funds towards this purpose.

In discussions in which the Edendale Welfare Society, the Local Health Commission, and the Foundation were represented, it was agreed that a community project could be established jointly and that the Foundation would undertake to run such a project if it could be known as a National War Memorial project.

It was agreed by all that the ground to be used for the Hall should be that piece already allocated to the Foundation for the Community Pilot Centre decided on in 1946. The Foundation could not, itself, undertake provision of capital funds for the building but would be prepared to lease such building from the Local Health Commission. Here again it seemed clear that the best result could be achieved through complete co-operation of the three bodies concerned and that the first step towards achievement of this object would be the setting up of a joint appeal committee to conduct a specific appeal in Maritzburg with a view to the provision not only of capital costs, but also subsequent running expenditure.

- (b) Film Preparation: The Honorary Director reported that he had been in close touch with officials of African Films with a view to the early production of a suitable documentary film primarily intended for use in a National Appeal. With Mr. Secker, he had viewed several scenes in the Natal area where health conditions could be well portrayed.

Valuable help given by Dr. Gale, from Pretoria, in suggestions for the redrafting of a suitable script, was also acknowledged.

At this stage it was impossible to state just how long the production of the film would take. As to the cost of this venture, it was proposed to endeavour to obtain adequate sponsorship.

- (c) National and local Appeals: Dr. Gluckman stated that he was unable to report progress in the planning for a National Appeal. He felt, however, that Regional Chairmen would have good reason to resent further delays and he considered that it was essential that a degree of local appeal activity should be speedily encouraged.

He had heard with pleasure of the success of the Cape South Western Goodwood Stamp Appeal, which had now reached almost the £2,000 mark. This

activity/ ....

activity had been conducted most energetically by enthusiastic voluntary help and the result was clearly very satisfactory.

Of recent months the Cape Eastern Region had conducted its second Car Competition but the immediate falling off of revenue after the Competition closed was noticed. It seemed that there was scope for the ability of the regional Organiser to be even more fully occupied on appeals of this nature.

Dr. Gluckman regretted that many recent suggestions put forward by Mr. O'Connor had not reached a fruitful outcome due to sundry difficulties, but he hoped that early in the new year it would be possible for him to have a personal discussion with Mr. O'Connor.

The Honorary Director urged Chairmen in other Regions to investigate the possibility of organising specific local appeals in order to prevent loss of income to the Foundation.

- (d) S.A.N.T.A. Dr. Gluckman reported that he had met Mr. Charles James and Mr. George Stent (Organising Secretary for S.A.N.T.A.), and had continued discussions on the lines indicated in the meeting held in Johannesburg on the 6th December, 1949. It was re-emphasised that in the interests of both Organisations, it was desirable for each to preserve its separate entity and that it was mutually agreed that each should keep the other informed of its activities, both in relation to projects and appeal.

Concerning Mr. Stent's suggestion for specific projects in which joint effort by S.A.N.T.A. and the Foundation would be opportune, it had not as yet been found possible to examine these in detail.

- (e) Follow Up: Dr. Gluckman felt that the value of his visits to various Centres and in particular in relation to his visit to Natal, would only be found if it were possible for the Foundation effectively to follow up the contacts and proposals which he had made. It was fully realised that such follow up would be difficult if conducted at a distance, from the Foundation's Headquarters. He had had in mind the usefulness of a mobile officer which function might in part be undertaken by the proposed Project Organiser. It had been suggested to him that pending such appointment, it might be possible for Mrs. Lean to undertake a short visit to Natal to consolidate the Foundation's position in regard to the proposals he had made. To make this and other visits possible, however, it would require some assistance at Head Office to ensure continuity of the work entrusted to Mrs. Lean.

The Chairman thanked Dr. Gluckman for his very valuable efforts in endeavouring to re-establish the Foundation as an energetic Organisation in Maritzburg and to co-ordinate Foundation activity in Durban.

4. FOUNDATION DEVELOPMENT:

- (a) Project Organiser: As yet replies had been received only from three Regions in response to the Director's letter of the 28th December, 1949. Full support had been indicated by the Witwatersrand & Southern Transvaal Region and by the Cape Eastern Region (through its Chairmen). The Cape South Western Region had replied to the effect that while the appointment of a National Project Organiser was approved in principle, the present time was considered premature.

In his report (above), the Director had indicated his concern that his own visits to the Regions should be followed up by an officer of the Foundation. On the technical side he had visualised this officer to be the National Project Organiser. On the appeal side it seemed to him evident that the services of a successful Organiser, such as the Regional Organiser for the Cape Eastern Region, might well be extended to a wider field of activity though it was also appreciated that the Foundation could not afford to make costly new appointments at this stage.

Dr. Gluckman felt that it was necessary for the Foundation as a whole to act as a team if the greatest benefit were to be derived from the very depleted staff now maintained. Many difficulties had arisen due to the enforced curtailment of permanent staff and it was evident that the Foundation had been considerably retarded by this necessity. The shrinkage in staff, however, had not been matched with a proportionate contraction in volume of work and it was becoming apparent that undue pressure and responsibility had been placed upon the remaining executives.

It was agreed to await Regional replies concerning the appointment of a Project Organiser as it was felt essential to carry all Regions in full agreement in this matter.

- (b) Dr. Donnelly apologised for inability to attend all meetings of the Committee and asked leave to raise comment on general issues concerning the Foundation development.

He warned against repetition of past mistakes, and felt that there should be no departure from the rigid policy of concentrating upon certain specific activities, approved projects within the Foundation's means. He viewed with alarm the proposals contained in the minutes involving new expenditure, but was satisfied on an assurance given by the Chairman that budgeted expenditure had not been exceeded. Dr. Donnelly requested that in future the Committee of Direction should be presented with a financial summary of the Foundation's funds before decisions involving further projects could be given.

Due to his close contact with the National Welfare Board, he felt it necessary to warn against undue optimism in the conduct of any appeal for funds. Many Welfare Organisations, he said, were experiencing great difficulty and were having a severe struggle to survive.

- (c) After further discussion, the Committee approved that Mrs. Lean should be made available to act, for the time being, as the mobile officer suggested by Dr. Gluckman and that for this purpose the appointment of an assistant to Mrs. Lean would be necessary. The Committee authorised the Secretary to make a temporary appointment in the meantime with a view to releasing Mrs. Lean for other duties.

5. NATIONAL APPEAL:

A recommendation had been received from the Witwatersrand & Southern Transvaal Region that a new approach should now be made to the Chamber of Mines through the Gold Producers Committee, and that similarly major industries should be approached to support the Foundation's National Appeal.

The staff was instructed to prepare a revised memorandum and it was agreed that General Brink as National President and Dr. Henry Gluckman as Honorary Director, should present the Foundation's case.

6. LEAVE OF ABSENCE FROM COMMITTEES:

The Chairman read a letter from Mr. Norton, who stated that his departure for Rhodesia was imminent and that he requested three months leave of absence from Committees.

In thanking Mr. Norton for his very valuable services to the Foundation, the Chairman accepted with regret the intimation of his departure and wished him every success.

7. ROUTINE ADMINISTRATION:

(a) STAFF MATTERS:

- (i) Cape South Western Region : Miss B.V. Oshry:  
An increase of £1. 10. 0d per month, with effect 1st January, 1950, was approved.
- (ii) Cape Eastern Region : E. Nomvete: Annual Leave 6th to 26th January, 1950. Approved.
- (iii) Northern Transvaal Region : Vegetable Club Organiser. Joseph Koma: A letter received from Dr. Preiss was tabled in justification of the continuance of this post. It was agreed that the Honorary Director should inquire further into the matter.  
An increment of £1. 5. 0d per month (with adjustment of cost of living allowance), with effect from 1st October, 1949, on completion of first year of service, was confirmed.
- (iv) Headquarters : Assistant Typiste: In accordance with the authority given by the Committee on the 14th December, 1949, it was reported that a temporary appointment had been made at £4. per week, with effect 5th January, 1950; Miss G. Scholtz
- (v) Headquarters : Native staff: The relief appointment of Stephen Phera for one week, 9th to 14th January at £3 per week, to assist during the absence of Sidney on leave. Approved.

- (vi) Headquarters : Technical/P.R.O : Mrs. P. Scarnell Lean: An increment of £50 per annum, with effect 1st January, 1950, was approved.
- (vii) Natal Inland : Edendale Social Worker :  
Miss M.A. Alexander: Visit to Headquarters on termination of leave 24th January for 3 days was approved.
- (viii) Headquarters : National Secretary/Accountant:  
Mr. Orr was authorised to make arrangements for leave as early as possible.

(b) CURRENT ACCOUNTS:

Following usual custom, Commander Enoch was authorised to examine and to pass for payment routine current accounts.

..... 1950.  
JOHANNESBURG.

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CHAIRMAN.

COMMITTEE OF DIRECTION (NATIONAL EXECUTIVE SUB-COMMITTEE)

Minutes of meeting of the Committee of Direction held in the Foundation's offices, Hut No. 8, Union Grounds, Johannesburg, on Saturday, 4th February, 1950, at 10.30 a.m.

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- PRESENT: Dr. C.C.P. Anning (in the Chair)  
 Dr. Henry Gluckman (Honorary Director)  
 Mr. L. Kane Berman  
 Commander C.E.D. Enoch.
- IN ATTENDANCE: Mr. D.J. O'Connor (Cape Eastern Region) by invitation.  
 Mr. J.C.D. Orr (National Secretary/Accountant)
- APOLOGIES: Dr. F.A. Donnolly.

The meeting was called at the request of the Honorary Director, who had travelled from Cape Town to attend.

1. CONFIRMATION OF MINUTES:

Minutes of the meeting held on 9th January, 1950, which had been circulated, were confirmed and signed.

2. MATTERS ARISING:

- (a) Roll of Honour: The Secretary reported briefly on the stage of progress since the last meeting. A letter was tabled from Prof. Oxley, confirming his desire to have the opportunity of tendering for the work, and commenting on probable costs. It was considered desirable that steps should be taken (i) to exhaust the inquiries which had been raised, (ii) to reach a decision in the matter of this commission at an early date, (iii) to proceed with the staff work necessary for the arrangement and checking of the Honour Roll.
- (b) Project Organiser: Reply from the Chairman of Cape Midlands Region was noted.
- (c) Film : Preparation of Script: Stage of progress was reported and noted, with the instruction that the matter be brought forward with all possible speed.
- (d) Director's Visit to Natal: Reported that Mrs. Lean had left on Sunday, 29th January 1950, on a follow-up tour, addressing meetings in Ladysmith, Pietermaritzburg and Durban.
- (e) Sundry:
- (i) It was noted that the Foundation was not represented at the S.A.N.T.A. Council meeting in Cape Town, on January 30th/31st. Agreed that a letter of regret should be sent to the Organising Secretary.

(ii)/ .....



- (ii) It was noted that the matter of Treasury consideration of the Foundation's application for subsidy in respect of the Goodwood and Moroka projects had been referred back to the Minister of Health and Social Welfare. It was agreed that no official reply, in respect of the Minister's communication of the Cabinet's decision, was called for at the present time.
- (iii) A letter from the Secretary for Social Welfare was tabled, referring to the Foundation's application for subsidy in respect of certain projects as mentioned in the last Annual Report. It was recommended that strong representation should be made in the case of every activity or project eligible for State subsidy.

### 3. NATIONAL AND LOCAL APPEALS:

The Honorary Director reported briefly on progress concerning certain direct appeals which he had personally undertaken, and upon his plans and suggestions in regard to the National and interim appeals. In particular he was most anxious to bring about the active co-operation - to enlist both moral and financial support - of the various ex-volunteer organisations, preferably through a direct approach to their members.

The Honorary Director said he was most grateful to the Chairman of the Cape Eastern Region for allowing Mr. O'Connor to attend this meeting, so that appeal planning could be discussed, in regard to the National Appeal, as well as the special fund-raising ventures now being organised in East London. The Director had briefed Mr. O'Connor in regard to certain contacts which he had arranged for him, and he hoped that as a result of his visit a blue-print for the organisation of a National Appeal would materialise.

Mr. O'Connor, speaking on behalf of Mr. Bagshawe Smith, urged that the National Appeal be launched as early as possible, and suggesting the beginning of May be fixed as the latest date.

The Committee of Direction confirmed its awareness of the urgency attaching to the launching date for a National Appeal. In this regard the Cape Eastern Region's views were respected, and it was also hoped that their assistance and co-operation would be abundantly given.

The preparation of the Foundation documentary film, and the cost of this undertaking (for which an endeavour was being made to obtain adequate sponsorship) had also an urgent bearing on the launching date for the appeal, and every effort would be made to hasten production.

The staff was instructed in the procedure to be adopted in the approach to Regimental and Ex-Volunteer Associations, and in other matters preparatory to the organisation of the appeal.

Mr. O'Connor explained his proposals in regard to a weekly CROSSWORD CONTEST which was also shortly to be inaugurated and conducted by the Cape Eastern Region. It was approved that this manner of fund-raising be regarded as a local venture entirely under the guidance of the East London Committee, which had been responsible for its planning and organisation, and which had undertaken to guarantee the initial prize-money. Competent legal opinion had been obtained from

Senior/ ....

Senior Counsel and the co-operation of newspapers of standing had been readily assured. The East London Committee undertook full responsibility for the conduct of this competition, and would open a No. 2. Account to facilitate the separate control of the contest funds.

The Committee of Direction gave its full approval to these proposals, and wished Mr. O'Connor success for this venture. Mr. O'Connor stated that he still hoped to bring to fruition his plans for a National Star Competition, in which other Regions (if they wished) could participate.

4. CAPE MIDLANDS PROJECT:

The Secretary reported on a revised plan, specification and tender, now submitted for the New Brighton project. The Cape Midlands Region asked approval for its revised scheme, to cost approximately £3,700, voted from Regional funds.

Correspondence from the Chairman of the Region, and from the Honorary Architects was tabled.

The Committee was mindful of its promise to the Region (minuted on 12th October 1949) that authority to proceed with this project was delayed only subject to the submission of the revised building tender and plans now presented.

The Accountant was instructed to make funds available to the Region as necessary, spread over three to four months.

In giving its approval to proceed with the project, as revised, the Committee emphasised that payment was to be made against architects certificates.

5. FINANCE:

The Accountant tabled a summary of the Foundation's finances, showing a balance of accumulated funds, as at 31st December, 1949, of £47,500, of which sum approximately £40,000 remained in Building Society investments. Noted.

6. CAPE EASTERN PROJECT ALLOCATIONS:

The following recommendations put forward by the Region, were approved:-

- (i) Duncan Village: Buildings for proposed Community Centre, £2,000.
- (ii) Crossword Competitions: Guarantee for initial prize-money, £300.
- (iii) Health Fields:
  - (a) Preliminary work at Punzana, £200.
  - (b) Appointment of Edgar Mija (African Social Worker) at Mount Coke: at £15 per month inclusive. (Temporary appointment - 3 months).

7. BURSARY COMMITMENT 1950:

The allocation of £1,450 was reported for noting.

8. STAFF:

Appointment of Miss J. Pratt-Johnson as Shorthand typiste, (to be trained as assistant to the Technical Officer) at a salary of £26 per month plus C.O.L.A. Approved.

9. TYPEWRITERS AND DUPLICATOR:

Reported for noting that the six typewriters and a Gestetner (hand) Duplicator in constant use since 1946, had now to be returned to Stores at Witwatersrand Command (Department of Defence). The Secretary was authorised to take such necessary action to obtain replacements at his discretion, in order to ensure uninterrupted office efficiency.

..... 1950.  
JOHANNESBURG.

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CHAIRMAN.

Mr. Whyte  
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NATIONAL WAR MEMORIAL HEALTH FOUNDATION.

31 MAR 1950

COMMITTEE OF DIRECTION.

(NATIONAL EXECUTIVE SUBCOMMITTEE)

Minutes of Meeting of the Committee of Direction held in the Foundation's offices, Hut No. 8 Union Grounds, Johannesburg, on Friday March 24th at 12.45 p.m.

(Note:- A Meeting of the National Appeal - Interim Committee held at the same time dealt with certain matters proper to the business of the Committee of Direction. For clarity, these items are minuted separately herewith.)

Present:- Dr. C.C.P. Anning (in the Chair)  
Commander C.E.D. Enoch.  
Mr. L. Kane Berman.

In Attendance:- Mr. P.C. Birkinshaw (National Appeal Organiser)  
Mrs. P. Scarnell Lean (Technical/P.R.O.)

Confirmation of Minutes

Minutes of the Meeting held on Saturday March 18th, which had been circulated, were confirmed and signed.

1. Roll of Honour

Mrs. Lean reported that Miss Duxbury was interested in this matter and required a photostat copy of one page of the 1914-18 Roll of Honour before submitting her estimate. It was agreed to ask Dr. Gluckman to enquire if this were obtainable.

Cape Midlands Region

The Chairman explained the situation which had arisen in Port Elizabeth, Mr. D. Polack, the Regional Chairman there finding it inconvenient to cash Foundation cheques and to pay the builders responsible for the Port Elizabeth Centre. It was therefore agreed to cancel cheque No. B7922075 for one thousand pounds. Cheque No. B7922099 was drawn for six hundred pounds and made payable direct to Messrs. Corrigan, Crickmay & Partners.

.....1950.  
JOHANNESBURG.

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CHAIRMAN.

NATIONAL WAR MEMORIAL HEALTH FOUNDATION

NATIONAL APPEAL - INTERIM COMMITTEE

(SUB-COMMITTEE OF NATIONAL EXECUTIVE).

Minutes of the Meeting of the National Appeal - Interim Committee held in the Foundation's offices, Hut No. 8, Union Grounds, Johannesburg on Friday March 24th 1950 at 12.45 p.m.

Present: Dr. C.C.P. Anning (in the Chair)  
Commander C.E.D. Enoch  
Mr. L. Kane Berman.

In Attendance: Mr. P.C. Birkinshaw (National Appeal Organiser)  
Mrs. P. Scarnell Lean (Technical/P.R.O.)

Apologies for absence received from Mr. M. Kam.

Confirmation of Minutes:

Minutes of the Meeting held on Saturday March 18th, which had been circulated, were confirmed and signed.

1. Agreed to recommend to National Executive Committee on 3 April that the projects for which the National Appeal shall be made will be:-

- (i) Completion of the National Roll of Honour - to be housed at the House of Assembly.
- (ii) Provision, through bursaries, etc., of facilities for the training of workers in the field of health.
- (iii) Projects, which will include not only community centres of the MOROKA and GOODWOOD type, but also projects aimed primarily at the provision of facilities for physical recreation and relaxation.
- (iv) Maintenance of the Health Foundation as a National organisation for the promotion of health.

As regards (iii) it is suggested that the physical recreational projects should basically consist of a unit comprising - playing-fields, swimming bath (with filtration plant), changing rooms and recreation hall with simple stage.

2. On the target for the National Appeal the opinion was expressed that, as this would be our one and final National Appeal, and as it would be for the Nation's War Memorial, the sum aimed at must be one that would quite clearly indicate the magnitude of the sacrifice; therefore, on these grounds especially, the sum of One Million Pounds was put forward as the target.

A further proposal contained a sum of £265,000 as the National target, made up as follows:-

Witwatersrand and Southern Transvaal.....	£100,000
Capetown and Western Cape.....	£ 50,000
Pretoria and Northern Transvaal.....	£ 15,000
Port Elizabeth and Cape Midlands.....	£ 15,000
East London and Cape Eastern.....	£ 10,000
Pietermaritzburg and Inland Natal.....	£ 10,000
Durban and Coastal Natal .....	£ 50,000
Bloemfontein and Orange Free State.....	£ 10,000
Kimberley and Cape Northern.....	£ 5,000

/Proposals

2.

Proposals from the various Regions being incomplete at this stage, and as some Regions felt the National Appeal should be staggered to meet local conditions, the details were left for consideration by the National Executive.

3. Agreed to recommend that within each Regional Target should be included a percentage to be allotted to each of the following:-

- (a) Proportion of cost of National Roll of Honour.
- (b) Proportion of cost of Bursaries.
- (c) Proportion of Headquarters Administration (5-10% of whole) - apart from (3) Cost of Local Projects.

.....1950.  
JOHANNESBURG.

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CHAIRMAN.

NATIONAL WAR MEMORIAL HEALTH FOUNDATION:

COMMITTEE OF DIRECTION:

26 March 1950

(NATIONAL EXECUTIVE SUB-COMMITTEE)

Minutes of meeting of the Committee of Direction held in the Foundation's offices, Hut No. 8, Union Grounds, Johannesburg, on Monday, 6th March, 1950, at 12.45 p.m.

PRESENT:

Dr. C.C.P. Anning (in the Chair)  
Dr. H. Gluckman (Honorary Director)  
Mr. L. Kane Berman.  
Commander C.E.D. Enoch.

IN ATTENDANCE:

Mrs. P.S. Lean (Technical/P.R.O.)  
Mr. John C.D. Orr (National Secretary/  
Accountant)  
Mr. P.C. Birkinshaw (called in attendance  
during the meeting)

1. CONFIRMATION OF MINUTES:

Minutes of the meeting held on Saturday, 4th February, which had been circulated, were confirmed and signed.

2. MATTERS ARISING:

- (a) Roll of Honour: It was reported that after full inquiry it seemed probable that the number of persons in South Africa, from whom a competent quotation for the inscribing of the Roll might be expected, was limited to three.

It was considered desirable to implement the instruction given on 30th November, 1949, in regard to the classification and checking of names, and to proceed as soon as possible with the appointment of a staff of two.

- (b) Documentary Film: African Films quotation for the production of the proposed film was reported as £1,760. This was a higher cost than had been anticipated.

RESOLVED to proceed with an endeavour to obtain sponsorship for the production costs.

The Honorary Director was urged to make representation to the Directors of African Film Productions for a substantial reduction in the quotation submitted.

- (c) Natal Visit: Mrs. Lean's report on her visit to Natal was taken as read, due to pressure of other business.

- (d) Subsidy: Moroka and Goodwood Projects: It was reported that Treasury approval for provision of a Capital Subsidy in respect of (i) Land, fencing, and buildings at Goodwood (Cape), and (ii) Buildings comprising Moroka Centre, had now been obtained.

The Chairman and Secretary were given authority to complete all certificates and returns required to finalise the applications by 31st March, 1950.

(e)/ .....

(e) Crossword Competition: The Organiser for Cape Eastern Region had reported that the Competition would commence in The Saturday Post (now Evening Post) Port Elizabeth; "Sunday Post", Durban; The Friend; Cape Times, during the week-end 4th/5th March, 1950.

(f) Cape Midlands Project - New Brighton: A formal contract between the National War Memorial Health Foundation and Mr. G.H. JONES, (Builder) was submitted for scrutiny and signature.

RESOLVED that this contract be signed on behalf of the Foundation by CHARLES CLIFFORD PAUL ANNING, DESMOND POLACK, and JOHN CYRIL DAVIS ORR, the latter in his capacity as Secretary.

3. RESIGNATION - DR. F.A. DONNOLLY:

The Chairman read a letter from Dr. Donnolly conveying his intention of resigning from both the National Health Council and the National Welfare Organisations Board, and, at the same time, from all Committees of the Foundation.

The Chairman stated that he had spoken to Dr. Donnolly on the matter and the Committee accepted the resignation with regret. The Secretary was directed to send a letter of thanks to Dr. Donnolly in appreciation of his past services.

4. NATIONAL APPEAL:

The Chairman explained to the Committee his action in making the temporary appointment of Mr. P.C. Birkinshaw, to secure a lien on his services.

The Secretary had issued a memorandum to members of the National Executive Committee reviewing the proposals and decisions since the meeting of the National Council on 25th June, 1949.

The National Executive Committee, charged with the task of pressing ahead with the National Appeal, had referred the matter back to the Committee of Direction for further action. (Minutes of 30th November 1949). Some comment had been expressed in reply to the Secretary's memorandum, and the Chairman therefore asked the Committee of Direction to give its decision on two issues:-

- (i) To proceed, or otherwise, with a National Appeal.
- (ii) To appoint a National Appeal Organiser.

After full discussion in which the Regional view point, in particular that of the Cape South Western Region, was taken into account, it was AGREED:-

- (i) THAT by virtue of its National character, the Foundation was committed to make a National Appeal;
- (ii) THAT further delays should be avoided;
- (iii) THAT the time was ripe for the appointment of a National Appeal Organiser.

The Chairman then explained that it had been brought to his notice that Mr. Philip Birkinshaw, formerly of the Information Section of the United Kingdom High Commissioner's



Office in South Africa, had returned to this country after a short visit overseas, with the intention of making his home here. He was skilled in propoganda and intelligent publicity, and was intensely aware of the significance of the approach to living, for which the Foundation stands.

The Committee proceeded to a discussion of the qualifications required of an Organiser and of the salary which such services would demand. At this point Mr. Birkinshaw was invited to attend the meeting and to place before the Committee a plan of campaign on which he had been working during the six days of his appointment.

He explained his approach to the problem and stated that he had examined available documents and earlier appeal plans and had drawn freely from the material at hand. He acknowledged particularly the plan for an Appeal which had been submitted by Mr. Michael Kam.

Mr. Birkinshaw was then asked to retire and the Committee resolved that the offer of an appointment should be made to him in the following terms:-

- (i) Contract for one year.
- (ii) Salary £100 per month.
- (iii) A bonus of a percentage of salary (details to be discussed) on a scale to encourage maximum effort and depending upon the successful result of the Appeal.

Recalled to the discussion, Mr. Birkinshaw stated that while the offer of a contract for one year was attractive to him, he had not in fact envisaged this term of employment and asked that his appointment might be on the basis of a fixed contract to 31st October, 1950, and continuing thereafter, if so desired, on the basis of one month's notice on either side.

This was AGREED and the Committee appointed Mr. P.C. Birkinshaw to the post of National Appeal Organiser with effect 1st March, 1950.

Discussion continued on matters relative to the Appeal, as for instance, suitable launching date, duration of Appeal, and patronage. It was RESOLVED that an interim Appeal Sub-Committee be formed, comprising the members of the Committee of Direction and inviting Mr. Michael Kam to serve on this interim Committee. The Appeal Sub-Committee was requested to meet on the day following (7th March) to examine in greater detail Mr. Birkinshaw's plan for an intensive campaign.

It was urged that full consultation with Regions should be undertaken as quickly as possible, as it was appreciated that the Regional approach would vary on certain issues. Cape Town had expressed very definitely the views held in the South Western Region on the probable scope and success of an Appeal in that area. At the same time the Cape South Western Region undoubtedly had prepared a very active organisation for dealing with an Appeal, whereas in other areas this was not the case. It would be the Organiser's first task to obtain the Regional view-point and to explain to Regional Committees his proposals for a country-wide Appeal.

Pressure of business precluded further discussion.

5. STAFF MATTERS:

Annual Leave: Mr. Orr: It was approved that Mr. Orr proceed on 25 days leave between the 20th of March and the 18th April, both days included, but not including 4 days at Easter and one day's special leave to attend to official business by visiting Cape Town office and Goodwood.

6. CAPE SOUTH WESTERN REGION : SUMMER BALL:

News of the success of the Cape South Western Summer Ball under the distinguished patronage of their Excellencies the Governor General and Mrs. van Zyl, was received with warm congratulation to the convenors.

Dr. Gluckman stated that the value to the Foundation in publicity was enormous, and it placed the Foundation in the forefront of popular appeal at the Cape. It was hoped that such an outstanding social occasion would become an annual event.

7. GENERAL ACCOUNT : SIGNATURES:

It was resolved that with effect 6th March, 1950, to cancel the authority given to Mr. P.A.G. Norton, and to substitute Mrs. Phyllis Scarnell Lean "as deputy to the Secretary" as countersignatory on the Foundation's General Account, the bank to be advised accordingly.

8. CURRENT ACCOUNTS:

In accordance with usual practice, Commander C.E.D. Enoch was authorised to examine and pass current accounts for payment.

9. Further business was referred to meeting to be held on 7th March, 1950.

..... 1950. ....  
JOHANNESBURG CHAIRMAN.

FIG

NATIONAL WAR MEMORIAL HEALTH FOUNDATION:

COMMITTEE OF DIRECTION:

16 MAR 1950

(NATIONAL EXECUTIVE SUB-COMMITTEE)

Minutes of meeting of the Committee of Direction held in the Foundation's offices, Hut No. 8, Union Grounds, Johannesburg, on Tuesday, 7th March, 1950, at 2.15 p.m.

PRESENT: Dr. C.C.P. Anning (in the Chair)  
Dr. H. Gluckman (Honorary Director)  
Commander C.E.D. Enoch.  
Mr. L. Kane Berman.

IN ATTENDANCE: Mr. J.C.D. Orr (National Secretary/  
Accountant)

1. ACCOUNTS AND AUDIT: Financial Year ended 30th June, 1949.

The Accountant reported that the annual Audit was nearing completion, and that the audited Balance Sheet and Accounts for the year ended 30th June, 1949, would shortly be lodged with the Receiver of Revenue and other authorities concerned.

In terms of Article 53 of the Foundation's Constitution, it was RESOLVED that the Accounts be signed by the Chairman, Dr. C.C.P. Anning, by Commander C.E.D. Enoch, and by the Hon. Treasurer, Col. H.A. Olsen, on behalf of the National Executive Committee of the Council.

2. ACCOUNTANT'S ANALYSIS OF EXPENDITURE, in terms of operational channels of the Foundation's activity:

On the suggestion of the Auditors, an analysis of Salaries Account was tabled for adoption. Journal 63/64 refers. Summary of expenditure under this heading is reflected below:-

Headquarters	£6417. 0. 8	
Wits. & S.Tvl.	1990.10.10	
Cape Eastern	1203.14. 1	
Cape South Western	1064. 7.11	
Cape Midlands	1033. 9. 4	
Northern Transvaal	620. 7. 4	
O.F.S.	589. 1. 5	
Natal Coast	553. 7.11	
Cape Northern.	208.12.10	<u>£13,680.12. 4</u>
Fund-raising		£ 3,211. 0. 8
Development of Public Opinion		1,977. 5. 9
Pilot Health Foundations		1,099. 4.11
Pressure Group & Integration Activities		986. 1. 6
Health Education		374. 3. 9
Commemoration		351. 7.11
Local Health Foundations		348. 0.11
Bursaries and Training		336. 1. 1
Selected Promotive Health Projects (via other Organisations)		166.15.11
Research		115. 1. 2
Administration		<u>4,715. 8. 9</u>
		<u>£13,680.12. 4</u>

This Account was APPROVED.

/.....

The Accountant reported that the Balance Sheet would reflect Regional Revenue and Expenditure, showing a classified analysis of such expenditure in terms of the Foundation's channels of operation. This was noted with approval.

3. SUBSIDIES:

It was reported that Treasury approval had now been obtained in respect of the following claims for subsidy, to be received via the Department of Social Welfare:-

(i) Community Centre at Elsies River, Goodwood, Cape.

(a) 50% of cost: building - £4000  
land - £ 600 ..... £2,300

(b) 50% of fencing, transfer and  
architects fees and levelling  
ground £1,500 ..... £ 750.  
£3,050

(ii) Community Centre at Moroka, District Johannesburg.

50% of cost of building,  
on the basis of the accepted  
tender price of £6,729 ..... £3,364

Noted with approval.

4. NATIONAL WELFARE ORGANISATIONS BOARD:

The Secretary reported that a Certificate of Registration had been received. The Registered Number, "W.O. 338" is required to be shown on all printed matter issued by the Foundation.

Letters of Delegation, in terms of instructions received, had now been issued to the Chairmen in the nine Regions, in order to bring the Regions within the overall registration, under the Welfare Organisations Act, No. 40 of 1947.

Noted with approval.

5. CONSTITUTION: Board of Management for Moroka Community Centre:

The Constitution, as set out in a document dated 15th September, 1949, had been adopted by the Board at its meeting on 15th September, 1949, and had received the approval of the Regional Action Committee on 22nd Nov. 1949.

Executive confirmation was required, and it was therefore RESOLVED that the document dated 15th September, 1949, shall be and is hereby accepted, approved and confirmed as the Constitution of the Board of Management of the National War Memorial - Moroka Centre.

6. NATIONAL EXECUTIVE COMMITTEE:

It was approved that the date Monday, 3rd April 1950, be set for the next meeting of the National Executive Committee.

..... 1950.  
JOHANNESBURG

.....  
CHAIRMAN.

*M. Whyte*  
*File*

NATIONAL WAR MEMORIAL HEALTH FOUNDATION:

23 MAR 1950

COMMITTEE OF DIRECTION:

(NATIONAL EXECUTIVE SUB-COMMITTEE)

Minutes of meeting of the Committee of Direction held in the Foundation's offices, Hut No. 8, Union Grounds, Johannesburg, on Saturday, 18th March, 1950, at 11.45 a.m.

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- PRESENT: Comdr. C.E.D. Enoch, Vice-Chairman  
(in the Chair)
- Dr. H. Gluckman.  
Mr. L. Kane Berman.  
Dr. C.C.P. Anning.
- BY INVITATION: Mr. Michael Kam.
- IN ATTENDANCE: Mr. P.C. Birkinshaw (National Appeal  
Organiser)  
Mrs. P. Scarnell Lean (Technical/P.R.O.)

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NOTE: A meeting of the National Appeal - Interim Committee, held at 11.45 a.m. had of necessity to deal with certain matters proper to the business of the Committee of Direction. The personnel being, with one exception, identical, it was agreed to deal with these important items during the course of the meeting of the National Appeal - Interim Committee. For clarity these items are minuted separately herewith.

1. THE LATE MRS. BAGSHAWE SMITH:

The Committee noted with deep regret the passing of Mrs. Bagshawe Smith, wife of the Chairman of the Cape Eastern Region. It was reported that suitable arrangements had been made for a wreath to be sent on behalf of the National Executive Committee.

2. GOVERNMENT FRANKING:

The Honorary Director reported that the Minister of Posts & Telegraphs had declined to consider providing the Foundation with free franking facilities. It was suggested that a new approach be made through the Department of Health. Mrs. Lean was asked to look up the earlier correspondence and to re-open the matter in due course with Dr. Gale.

Mr. Kam recommended that we ascertain what arrangements were made by the B.E.S.L. and the Governor-General's War Fund when they obtained franking facilities.

3. OPENING OF GOODWOOD CENTRE:

The Honorary Director reported that the official opening of the Centre would take place on April 22nd. The Minister of Health, Dr. the Hon. A.J. Stals, M.P., had consented to perform the opening ceremony and he would be supported on the platform by the Honorary Director, Dr. H. Gluckman, M.P. A message of greeting was to be sent from Headquarters.

4. PRETORIA COMMITTEE: (NORTHERN TRANSVAAL REGION).

Mr. Kam suggested that an approach be made to the Pretoria representative of the Jewish Ex-Service League who might be persuaded to take an active part in building up the Committee again.

5. GRANT-IN-AID - JOHANNESBURG MUNICIPALITY:

AUTHORITY TO INVEST in City of Johannesburg 3 $\frac{3}{4}$ % Local Registered Stock (Loan No. 24).

Action taken, as stated in a letter addressed to City Treasurer and dated 14th November, 1949, was APPROVED AND CONFIRMED. Under cover of this communication a Letter of Application had been completed on behalf of the National Executive Committee by the Chairman, Vice-Chairman, and National Secretary, applying for an amount of Local Registered Stock in the sum of £15,150, issued at £99 per cent. The cost of this stock was noted as £14,998. 10. 0d.

RESOLVED THAT, in terms of Article 56 of the Foundation's Constitution, CHARLES CLIFFORD PAUL ANNING, (Chairman), CYRIL EMIL DELGADO ENOCH (Vice-Chairman), and JOHN CYRIL DAVIS ORR (in his capacity as National Secretary) shall be and are hereby authorised to sign the Letter of Application submitted under the aforesaid letter of 14th November, 1949.

..... 1950. ....  
JOHANNESBURG. CHAIRMAN.

NATIONAL WAR MEMORIAL HEALTH FOUNDATION:

NATIONAL APPEAL - INTERIM COMMITTEE:

(SUB-COMMITTEE OF NATIONAL EXECUTIVE)

Minutes of meeting of the National Appeal - Interim Committee held in the Foundation's offices, Hut No. 8, Union Grounds, Johannesburg, on Saturday, 18th March, 1950, at 11.45 a.m.

PRESENT:

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Comdr. C.E.D. Enoch, Vice-Chairman  
(in the Chair)  
Dr. H. Gluckman.  
Mr. Michael Kam.  
Mr. L. Kane Berman.  
Dr. C.C.P. Anning (who arrived later)

IN ATTENDANCE:

Mr. P.C. Birkinshaw (National Appeal  
Organiser)  
Mrs. P. Scarnell Lean (Technical/P.R.O.)

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1. MR. BIRKINSHAW'S TOUR OF REGIONS:

The Director reported the reasons why he considered Mr. Birkinshaw's proposed visit to Cape Town would serve no useful purpose at the present time. It was suggested that this visit be postponed until after the meeting of the National Executive Committee on the 3rd April.

2. FIGURE-HEAD FOR APPEAL:

Dr. Gluckman reported that the Governor-General is precluded by the nature of his office from writing appeal letters.

Dr. Gluckman submitted a sample of Appeal notepaper which incorporated the name of the Governor-General and certain other modifications which would, Dr. Gluckman felt, prove acceptable to His Excellency. This type of Appeal notepaper incorporated the name of Trustees and it was suggested that Appeal Trustees be appointed. Dr. Anning, Mr. Kam and others would bring forward suggestions for Appeal Trustees. The National Executive Committee must decide to whom cheques must be made payable and this fact should be stated on the Appeal notepaper.

3. HONORARY DIRECTOR'S NEGOTIATIONS WITH GENERAL SMUTS:

The Honorary Director reported an interview he had had with Mr. Cooper, Private Secretary to General Smuts. It is now very certain that the Health Foundation still enjoys the General's sympathy.

The Honorary Director commented on the Ex-Servicemen's proposed birthday gift to the General. Dr. Anning expressed his very strong feeling that General Smuts should be invited to take a prominent and personal part in the Appeal.

4. BROADCASTS FOR NATIONAL APPEAL:

Mrs. Lean reported that the National President, Lt. General George E. Brink, had recommended that we ask both Dr. Malan and General Smuts to launch the National Appeal by means of a Union-wide broadcast; each speaker to broadcast in both languages. Mr. Birkinshaw undertook to inform  
General/.....

Brink that the Committee was most grateful for this suggestion and to ask him to be good enough to write the necessary letters.

5. FOUNDATION FILM:

In connection with the sponsorship of this film, Dr. Gluckman reported that he had made representations to S.A. Mutual; Mr. Kam suggested an approach to Mr. Herber of Messrs. Greetermans, and Mrs. Lean stated that she had asked Mr. O'Connor to approach the tobacco industry through his contact in East London.

Mrs. Lean was authorised to commission the film immediately.

6. PUBLICITY COMMITTEE FOR APPEAL:

The Honorary Director reported that Mr. William Redford had expressed his willingness to serve and the staff were asked to make the necessary arrangements directly with him.

7. CROSSWORD PUZZLES : CAPE EASTERN REGION:

It was reported that these had apparently made a very successful beginning.

8. TUBERCULOSIS APPEAL : SOUTHERN TRANSVAAL:

Dr. Anning reported that the Southern Transvaal Tuberculosis Association was organising a T.B. month during May, aiming to raise £5,000 for care work in their own area. He further reported that the East London Tuberculosis Association were trying to raise £1,800.

It was agreed to discuss our relationship with the Tuberculosis Association with the full National Executive Committee.

At this point the Honorary Director had to leave the meeting.

9. REGIONAL COMMENT ON APPEAL PLAN:

Mrs. Lean was asked to prepare and circulate a precis of replies received from Regional Chairmen in response to a letter sent by Dr. Anning outlining the National Appeal plans. If these replies were received in time, then it was agreed to discuss them at a meeting of this Committee to be held at lunchtime on Friday, 24th March.

10. APPEAL ORGANISER'S REPORT:

Mr. Birkinshaw submitted a report which outlined the Committees he felt necessary in order to run the National Appeal. It was obvious that a good many of the events contemplated would take place in Johannesburg and on the Reef and that in all probability a Regional Appeal Organiser would be needed. Comdr. Enoch therefore wished to call a meeting of the Southern Tvl. Action Committee as soon as possible to discuss this matter.

On the National side, Mr. Birkinshaw was asked to report to the National Executive Committee outlining the staff he might require.



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