

AFRICAN NATIONAL CONGRESS.REPORT ON THE ADMINISTRATIVE AFFAIRS OF THE TRANSVAAL PROVINCE OF THE AFRICAN NATIONAL CONGRESS.

The President General and members  
of the Working Committee.

As instructed by the Committee that I should investigate the administrative affairs of the Transvaal Province, I have to report that the Province is sharing office with the National body, there being no charge made to it for rental. Further the Province has two paid functionaries namely- The Secretary and a Typist, who are running the Provincial office.

On investigation, which I conducted with the closest co-operation of the Secretary, who placed all the records before me for examination, I have to mention that that administrative affairs of the Province are happily promising and there is no doubt that if sufficient funds and adequate facilities would be available, more activity would follow in the Transvaal.

REGISTRATION BOOK.

The Province has a registration book in which branch membership is recorded. The record of membership dates as from 1944, and the various branches therein are systematically classified. I should, however, comment that it would seem that the far distant areas in the Transvaal have not been covered, perhaps this being due to lack of funds which would permit the engagement of an organiser.

BOOKS OF ACCOUNT.

The Province keeps the following books: 1. Ledger Book, 2. Cash Book, and a Journal. The books are kept by a trained Bookkeeper who also issues quarterly Financial Statements which I had the privilege to examine and found them being in conformity with the books as drawn up.

MINUTE BOOK.

The minutes of the Province are kept in a proper minute book dating as far back as 1938. All minutes of both annual conferences and Executive Committee meetings are signed by the Various Chairmen, each in his term of office.

To sum up,

I have to report that in addition to the above, the Transvaal Province is making good efforts to keep up-to-date and proper records, although, in this direction lack of examination experience in filing and office routine is still the handicap.

D. Fleome,  
Secretary Bookkeeper.

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