

MINUTES OF THE MEETING OF THE Y.M.C.A. NATIONAL WAR  
WORK COUNCIL HELD AT THE Y.M.C.A. JOHANNESBURG ON FRIDAY  
16TH MAY, 1941 at 4.30 P.M.

PRESENT: Hon. J.H. Hofmeyr in the Chair, Messrs. L.H. Campling, J. Mallet, W. Redford, A. Immink, S.T. Richards, J.G. Carter, Dr. J.C. de Ferrieres W. McEwan, L.M. Briggs, S.F. Dench, W. Frames, Adv. J.J. van den Bergh, J.B. Finlay, L.B. Maggs, F.M. Askew, Dr. Ray Phillips, Col. Puntis and Major Ponsford.

Also present: Jas. Stewart (Hon. Auditor), M.H. Eddy (Asst. Secretary), Mrs. Lindbergh, Miss Speight, and Miss Gillett (Book Committee), F. Bennet (Secretary Toc H) and Toc H Committee members, C. Baker, E.L. Benjamin and R. van Buuren (Y.M.C.A.)

APOLOGIES: were received from Mr. H. Ralls and Committee members Pietermaritzburg; J. Terry-Lloyd, Rev. H. Agnew, S. Collier (Port Elizabeth); J.R. Haddow, Major van Zyl, T. Burns (Cape Town), H. Watkins (Bloemfontein), A.N. Henwood, A. Hopewell, R. Ellis Brown (Durban), Rev. E. Macmillan (Pretoria), Senator Rheinallt Jones and J.H. Hunt (Assoc. National Secretary). Having issued invitations to other Committee members who would be interested in the proceedings, the following apologies were received from some of these: Dr. Hamlin, H.S. Cross, L.V. Hurd (Johannesburg), J. McClymont (Barberton), E.T. Weston (Durban) and S.J. Goble (Kimberley),

The Chairman, the Hon. J.H. Hofmeyr in opening the meeting referred to the passing of Mr. Wallace Souter, and expressed the deep appreciation of all members of the National Council for his outstanding service rendered to the Y.M.C.A. The members present then rose as a mark of respect.

The meeting was then led in prayer by the Rev. Ian MacDonald, Chairman of the Pietermaritzburg Y.M.C.A.

MINUTES: The minutes of the previous meeting held on November 16th, 1940 were confirmed.

REPORTS: 1) The attached report on our Union work was presented by Mr. J.G. Carter, Chairman of the National General Purposes Committee.

2) The attached report on our work in East Africa was presented by Mr. F.M. Askew, Chairman of the East African General Purposes Committee.

3) Major T.R. Ponsford then reported on the present work up North and its possible expansion. The following is the gist of the report: Personal appreciation was expressed for the attendance of the Chairman and so many members of the Council and of other Committees, also for Mr. Hofmeyr's help in connection with the clause in the Bill recently passed in Parliament granting pension and disability rights to our men up North. Major Ponsford then briefly outlined the work in Kenya and Abyssinia. The latest developments in our work there were the official opening of Talbot House in Nairobi, although the hall had been in use for some 5 months, and the establishment of Talbot House in Addis Ababa. The ladies of Kenya had rendered magnificent service to the troops and latterly to our organisation. The co-operation of military and Welfare officers had been splendid while the Kenya people's gifts of canteens had enheartened everyone. Mention should also be made of the encouragement and help given by the Kenya Government, the Governor General and Lady Moore, Departmental Secretaries, Brig. Shearman of the Imperial Forces, and Col. McLeod. A very effective Advisory Committee had been formed in Nairobi under the Chairmanship of Sir Godfrey Rhodes. The East African General Purposes Committee formed at our last National Council Meeting, was deserving of high praise for the way in which they had so co-operatively worked with the workers up North. Very significantly, Major Ponsford referred to the fine quality of the men sent forward from here. He said that he was of the opinion that those whom we had sent to East Africa were of a higher standard than anything he had known before under war conditions (the meeting received this statement with loud applause). Our staff there were operating under very difficult conditions through the medium of huts, mobile canteens and mobile cinemas,

not only to the South African troops but to all other European officers, N.C.O's and Native troops, Imperial or otherwise. As to the future in regard to the huts, houses and mobile work in East Africa, we still had a very important job of work to do and this would be very carefully considered on Major Ponsford's return to that sphere of operations.

On the expansion of our work Major Ponsford stated that he had returned within the last few days from Egypt, to which area our service should be extended immediately. It is suggested that we should not form an Advisory Committee in Cairo as there already existed a Welfare Co-ordinating Council on which U.D.F.I. has been asked to be represented. Amenities for troops were good, the Toc H having a splendid organisation and are already co-operating with the Y.M.C.A. representatives from Australia, New Zealand and Great Britain. Appreciation had been expressed by high officers including General Sir Archibald Wavell of the work done by the Y.M.C.A. and Toc H in East Africa and other places. A very special feature would be our Welfare work among the Cape Corps and S.A. Native troops. Trading capital for the U.D.F.I. had now been increased by further Union Government assistance, and the Kenya Government were helping particularly in connection with the mobile canteens donated by the Kenya Welfare Fund. It is intended to request transfer of the balance in Equipment account to work in Egypt. The despatch of mobile canteens and mobile cinemas is receiving immediate attention, as a matter of fact some mobile units, stock and workers are already moving from East Africa with the forward troops.

In conclusion Major Ponsford said that he did not wish to single out any worker for the service given to our organisation up North but he felt that he should mention the faithful and diligent work put in by Capt. Westropp, Capt. Winearls and S/M Hepworth.

In referring to the Union, Major Ponsford said he realised the excellent work contributed by the wonderful committees all over South Africa and stated that whatever was done here was paving the way, in quality of workers and service for the wider field of operations.

The Chairman thanked Major Ponsford for his talk and through him wished thanks to be extended to the staff of U.D.F.I.

It was then resolved that we should extend our work to Egypt and that as suggested in Mr. Askew's report the name of the East African General Purposes Committee should now be the U.D.F.I. General Purposes Committee. It was also agreed that that Committee should be given power to co-opt other persons who may be able to assist them in their task.

**TREASURER:** The Hon. Treasurer Mr. A. Immink reported that as at 31st March, 1941 there was free cash available of only £4,400. Although the Government has given us a great deal of assistance they do look to us to maintain the social work, entertainment and supplies. Soon there would be an urgent need for equipment in several new huts which were in course of construction in the Union. This new work would also have to be maintained. In outlining the estimated requirements for salaries, camp and mobile cinemas, equipment and running expenses, our programme for 1941 would require £75,000. The Natal Appeals Committee, the Port Elizabeth Council and other committees are at the moment directing their energies to help raise this sum. The Chairman expressed appreciation of the work done by Mr. Immink. He also thanked Messrs. Stewart, Steyn and Co., the Honorary Auditors, for the splendid work they had done and asked the meeting to agree to their formal re-appointment for the year 1941.        **AGREED.**

**1941 APPEAL:** Mr. W. Redford explained the scheme which the Finance Committee had decided upon whereby subscribers were being invited to donate £1 per month for the duration of the war. He reported that 5,000 letters and cards had been posted that day to prospective subscribers. The press were helping and it was mentioned that the broadcast speeches of the Chairman and Major Ponsford on Thursday 15th May, had materially helped. The meeting agreed to the

proposals made by Mr.Redford.

TOC H: The Chairman of Toc H, Mr.Campling, in giving his report congratulated the Y.M.C.A. on the excellent work they had done since the beginning of the war. He felt too that the co-operation of the two organisations had been magnificent. Mr.Campling spoke of the task the Y.M.C.A. faced in looking after the thousands of men in the camps and said that the special work of Toc H was very largely a personal work in looking after the individuals. Many instances had been reported of the excellent personal work done in Talbot Houses and of the widespread arrangements made for the hospitality of soldiers.

NON-EUROPEAN WORK: Dr.Ray Phillips reported that Y.M.C.A. work was established in eleven Native camps and 3 other non-European centres. Requests are coming from the Commanding Officers that our workers should follow wherever the non-European troops go. Included in our service in these camps is work among the European Officers and N.C.O's. Our Y.M.C.A. workers are doing very important work in arranging sporting activities, bioscope shows and in the conducting of Daily Religious Services in co-operation with Padres.

CHAIRMAN: The Chairman in summing up the deliberations thanked everybody for the many services contributed to our work as a whole and said that he was tremendously impressed by the way the work was being carried out and by the tremendous possibilities lying ahead of us. Mr.Hofmeyr said that it had been a real inspiration to him to keep in touch with the work, it was a real encouragement to feel that he had a small part in this great enterprise. It was not realised how it was going to grow nor had anyone foreseen how much there was to do when the task was undertaken in the first place. Anyhow, the job had been tackled well and every indication of appreciation had been received not only from the Defence authorities but from the men and their families. In this work we were helping to build for the future new world which it is hoped is going to emerge after the war. The nature of that new order is not going to depend so much on changes of economics as on the character and nature of the men and women. Our job then is to try to help the men of our Forces to maintain these high ideals. The meeting should not close without a very special expression of appreciation to Major Ponsford, who has been the inspiring genius behind all the growth. The job could not have been tackled without him, for his experience, energy and enthusiasm have been invaluable. All give him very best wishes as he goes to the North to inaugurate our services further afield.

Dr.Ray Phillips closed the meeting with prayer and the Benediction.

DATE .....

CHAIRMAN .....

For National War Work Council 16.5.41.

A Brief report on activities Up North by the Chairman of the East African General Purposes Committee

1. Committees. In Johannesburg, the Committee appointed at your last meeting in November, meets very regularly and usually weekly. Twenty meetings have been held to date and these have been well attended. In Nairobi, a first class Committee of leading citizens has been established to guide the work in Kenya. Meetings are held monthly. Brigadier General Sir Godfrey Rhodes is the Chairman and the members include Lady Moore, wife of the Governor, Major Eustace, S.A. Commissioner and Colonel Hoey, Kenya Welfare Officer.
2. Personnel. Under Major Ponsford, as O.C. of U.D.F.I., there are now 36 officers and men of our own. In addition, we have the services of at least 30 attached personnel, who continue to be paid by their army units, 13 women staff, 14 coloured drivers, 16 Africans attached, and an office staff of 5. The health of our men is good, the only casualties to date being one appendix operation and one case of malaria. I should like to pay tribute to the untiring devotion to duty of our men up north. They have worked hard and long and some indeed are near breaking point in their desire to serve the troops. Arrangements were made with Toc H in March for the Johannesburg Committee to have the full time services of Mr. Mallet as Secretary and I would like to express my appreciation of the efficient and enthusiastic way Mr. Mallet has tackled this work. The question of Pension and Disability rights now appears to have been placed upon a satisfactory basis. This is a question which has hitherto been a matter of concern to my Committee and I would now like to thank you Sir on behalf of the Committee for the interest you have taken in regularising the position.
3. Finance. The financial aspect of our work will be reported upon by our Hon. Treasurer, Mr. Immink.
4. Fixed Establishments. Huts and Houses are now open at Nairobi, Nairobi City Car Park, Gilgil, Tigoni, Kabete, Nanyuki, Nakuru, Nairobi Water Works, Nairobi Coloured Canteen, Nyeri, and Addis Ababa. News of the opening of the last named place on 26th April was received by cable.
5. Mobile Canteens. 14 of these vehicles were in service at the end of March, 9 having been given by Kenya people and 5 from the Union. 31 canteens in all have now been provided for, with other offers in view and of these 20 are now available for service. These vehicles have proved a great boon to the men in the forward areas, serving as they do in Italian Somaliland, Abyssinia etc. The vehicles are sent out with one or two 3 ton supply lorries and a water trailer. The mobile canteen Commanders have had some extremely interesting stories to tell of their adventures in forward areas and it is clear that they have been largely successful in keeping in close contact with the rapidly moving troops.
6. Cinemas. Three cinemas were operating at the end of March and others were about to be put into commission. Five are now operating and nine others in course of construction. The shows given are the high-light of the activities in East Africa. Programmes are flown weekly by air from Johannesburg. Attendances vary from 200 to 1000. All performances are given free to the troops, although the cost to the Y.M.C.A. of this service is considerable and will continue to increase.
7. Supplies. Recently large supplies have been purchased in Durban by our Buying Committee there, for the troops in Kenya and further forward. Our thanks are due to that Committee and especially to the indefatigable Mr. Weston, for attending so promptly to large orders. One recent shipment consisted of no less than 375 cases. The S.A. Gifts and Comforts Committee informed us in a letter dated March 20th that they were prepared to accept responsibility for 50% of any losses incurred in respect of free issues made from Y.M.C.A. Mobile Canteens over a period of 6 months from April 1st, provided that the total obligation of that organisation for the period shall not exceed £2,000. The position will again be reviewed after the expiry of the first period.

8. General. My Committee is at present known as the East African General Purposes Committee, a title which will shortly cease to indicate the full nature of our task. I therefore suggest to the Council that consideration be given to altering its title, to, say the U.D.F.I. General Purposes Committee. At the same time, I consider it would be wise to allow my Committee the power to co-opt, (should the desire) any persons who may assist us in our growing task.

In conclusion, I should like to pay tribute and express our thanks to the Department of Defence, to whose friendly and helpful attitude we owe so much. We fall under the Quartermaster General's Department and from General Mitchell Baker and his officers we have received every possible assistance. Without their co-operation, assistance and advice, our task would have been impossible. Too high a tribute to their help cannot be paid.

We are also deeply indebted to the donors, both here and in Kenya, of the various mobile canteens and cinemas. These vehicles have proved their worth and value and this is the best thanks that the donors would wish.

I shall be pleased to endeavour to answer any questions which may arise out of this report.

For National War Work Council 16.5.41.

A Brief report on activities in the Union by the Chairman of  
the National General Purposes Committee

1) General Work in the Union has progressed very satisfactorily and the Joint Council is now in control of 22 European, 16 Non-European Y.M.C.A. huts, one mobile canteen and six Talbot Houses. In this work the Council is responsible for the following paid workers: 117 (60 European 57 Non-European) Y.M.C.A. and 11 for Toc H. For all of this work the following points can be mentioned:

Sub-Committees and District Committees. We have the very effective help of about 20 active committees. There is undoubtedly very fine work being done by the members of these committees and a spirit of co-operation prevails in the cause for which we are working.

Voluntary Women Workers. The work both in the Y.M.C.A. and Toc H institutions could not be carried on without the fine help rendered voluntarily by the ladies in different parts of the Union. These ladies look after the refreshment side of the huts and houses and it is estimated that there are at the moment 1500 assisting us.

Military Co-operation. It is a pleasure to report that the co-operation given to our work by the military authorities has been very good. On some of our committees Commanding Officers give personal service and co-operation.

Activities. It is reasonable to state that a full programme of activities is being tackled throughout the many huts in the Union. Concerts are a very fine asset to our programmes, and the services rendered by the Entertainments Committee and concert artists are very much appreciated. While Entertainment Committees function from Durban, Kimberley and other centres, it is estimated that the Transvaal Committee alone have arranged approximately 150 free concerts, in the past year. Our Book Committee, which works in close co-operation with the South African Library Association, is very active and has also arranged for the distribution of thousands of books to our huts. Free writing material has been a service that the troops have appreciated. Approximately 460,000 notepapers and 280,000 envelopes have already been distributed at no cost to the troops. Religious services are held wherever possible, and as regularly as possible on Sunday evenings. The cultural and religious work of our organisation are now receiving special attention at Headquarters. In some districts personal services have been given to the men by the arrangement of hospital visitations with free cinema shows, hospitality given to convalescent soldiers.

Fishing parties and outings to farms and places of interest have also been arranged. The cinema shows, of course, have proved very popular. We have in the Union 20 - 25 equipments giving free shows and it is estimated that 1500 to 1700 shows have been given and that we have spent more than £2,500 on film hire.

Prospective Additional work. Despite our having tackled a big task of so many huts and houses already established, the military authorities advise that many new huts are in course of erection and are being planned for the future. These new projects will require equipment, workers and possibly the job of interesting many more people in our work. We can also say that much additional finance will have to be found for these developments.

19

Y.M.C.A. SOUTH AFRICAN WAR WORK COUNCIL

JOHANNESBURG.

Minutes of meeting of the Y.M.C.A. NATIONAL WAR WORK COUNCIL  
held at the Y.M.C.A. at 2.0 p.m. on SATURDAY, 16TH NOVEMBER,  
1940.

PRESENT: Hon. J. H. Hofmeyr (in the Chair); Messrs. J.H.Hunt, Arthur Hopewell, A.Norman Henwood (Durban); J.R.Haddow (Cape Town); Harry Ralls (Pietermaritzburg); L.B. Oates and Rev. Dr. E. Macmillan (Pretoria); F.M.Askew, L.M.Briggs, J.G.Carter, J.B. Finlay, W.M.Frames, Dr. Ray E. Phillips, Col. W.E.Puntis, A. Immink, Wm. Redford, L.H.Campling, M.Westropp, W.R.Slater, M.H.Eddy, and T.R.Ponsford.

APOLOGIES Apologies for absence had been received from the following:- Major van Zyl (Cape); Rev. Hugh M. Agnew and Mr. Simon Collier (Port Elizabeth); Mr. A.T.Allison (Pietermaritzburg); Rev.F.E. Long (Durban); Mr. C.V.Bate (Potchefstroom); Mr.E.A.Bates (Germiston); Messrs. W. McEwan and A.D.Viney (Johannesburg).

The Chairman expressed the Meeting's very best wishes to Mr. W. McEwan and hoped he would experience a very speedy recovery.

MINUTES: The Minutes of the previous meeting held on 22nd June, 1940 were confirmed.

APPOINTMENT OF ASSOCIATE NATIONAL SECRETARY: The Chairman explained that Mr. Ponsford was very soon departing for the North together with Mr. Westropp of Toc H to take charge of the Y.M.C.A. activities there and said it would therefore be necessary to have someone in the Union to take over the duties that Mr. Ponsford had been performing here. It had been found possible to arrange with the Durban Y.M.C.A. to have available for that purpose Mr. J. H. Hunt (Secretary of the Durban Y.M.C.A.) as he had had a great deal of experience with the kind of work the Y.M.C.A. is doing now. The Durban Y.M.C.A. could not entirely spare Mr. Hunt's services and they were prepared to agree to his being appointed Associate National Secretary, with his headquarters at Johannesburg. They found it necessary that they should make the condition that he should spend one third of his time in Durban to keep in touch with the Natal Camps and his work in Durban. The Chairman said that he would suggest, in regard to the further conditions of the appointment, that all this be left to a small committee with power to act. To this the Meeting agreed. Mr. Immink suggested that this small sub-committee should consist of Mr. J. G. Carter, Mr. W. McEwan, Mr. J. R. Haddow, Mr. Norman Henwood, Mr. A. Hopewell and himself. He explained that the question of a living allowance for Mr. Hunt had to be considered and travelling from one camp to another. It was hoped that the military railway warrant could be transferred from Mr. Ponsford to Mr. Hunt. This was also agreed.

ASSISTANT ASSOCIATE NATIONAL SECRETARY: The suggestion was submitted to the Meeting for consideration that Mr. Matthew Eddy, who had marked administrative ability, should be brought to headquarters to assist Mr. Hunt. The correspondence itself needed an enormous amount of time and the work was increasing greatly. It was also suggested that Mr. Eddy should occasionally spend, not only a day, but sometimes a week at some of the Huts. Mr. Eddy's salary to remain as it is at present. To this the Meeting agreed.

ORGANIZATION FOR EAST AFRICA: REPORT UPON RECENT DEVELOPMENTS: The three Provincial Councils and the National Executive Committee had given careful consideration to the report which Messrs. Campling and Ponsford brought back from the North, and the recommendation embodied in the following resolution was submitted to the National Council for adoption:-

/That

That the Executive Committee of the Y.M.C.A. South African War Work Council makes the following recommendations:-

1. That the two organizations be respectively responsible for their own centres in prescribed areas, viz., Toc H to operate Huts in towns and villages such as Nairobi, Mombasa, Naivasha, Nakuru and Kalifi; and the Y.M.C.A. to operate Huts in Camps, and Mobile Units in the field.
2. That, for the purpose of headquarters administration, offices in Nairobi should be shared by the two bodies. The two headquarters officers shall be:

T. R. Ponsford for the Y.M.C.A.

and

Michael Westropp for Toc H.

These officers are directly responsible for the management of their own organizations as above indicated.

For purposes of approach to the Military, or other matters of general policy affecting the whole of the work in East Africa, the Council recommends that one of the above should be appointed senior officer to serve for both bodies and to watch the interests of both organizations and that, accordingly, Mr. T. R. Ponsford be invited to accept this position, with Mr. Michael Westropp as his assistant to act on his behalf in his absence.

The Headquarters should be responsible for stores, equipment and finance for both organizations.

3. That the Y.M.C.A. South African War Work Executive Committee be in general control of the work of both organizations in East Africa, who will appoint sub-committees to deal with different aspects of the work, such as staff, finance and stores; Toc H to have a representative on each of the sub-committees.
4. That the two senior officers be authorized to appoint an Advisory Committee in Nairobi to assist in the development of the work.
5. There will be close co-operation between all staff, especially having regard to such contingencies as sickness and other eventualities.

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The above recommendations were unanimously adopted. As the result of the above conclusions it was also decided that the Y.M.C.A. Provincial Councils be requested to renew and increase their efforts to secure financial support for the work "up North".

A memorandum drawn up by Mr. E. H. Lewis, Financial Adviser to Defence has been received embodying the findings of a conference held at Defence Headquarters when the recommendations were considered in detail.

i) A grant of £40,000 by the Union Government to form a charge against war expenses account, from which account the amount in question would be transferred to the credit of the Recreation and Benevolent Fund. This Fund is operated by the C.G.S. and Secretary for Defence as co-trustees, and the financing of the U.D. F.I. (Union Defence Force Institutes) which will be identified with the Y.M.C.A. and Toc H organizations in East Africa, will take place therefrom.

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The grant of £40,000 to be allocated as follows:-

£30,000 - Buildings, Equipment, Mobile Units, etc.  
10,000 - Supplies

It is recommended that a reserve of £2,500 on each account be made available for use for purchases within the Union. This proportion will be subject to alteration according to the requirements of the situation.

When these initial grants are exhausted the organization must finance itself from the proceeds of sales.

At the termination of hostilities, assets in the shape of buildings and stock will be realized for the benefit of the Union Government. Profits as revealed by certified Balance Sheets may be used for the benefit of troops in East Africa.

The Defence Department will supply petrol, oil, etc. for the running of mobile units, and casual motor transport will also be drawn free of charge.

ii) STAFF:

The necessary staffs will have to be provided by the Y.M.C.A. and Toc H free of cost, as regards salaries, to the Union Government. Such personnel will receive protective military rank and the prescribed allowance for uniform from the U.D.F.

The Union Defence Force Institutes has been now established as a unit of the A.C.F. In the case of officers, the personnel found by the Y.M.C.A. and Toc H will be posted to the Union Defence Force Institutes and in the case of other ranks will be attested into this unit. The Unit will not be governed by any specific establishment beyond the fact that posts provided will include:- one Major, Captains, Subalterns and Sergeants; the numbers of each of the latter three categories being governed purely and simply by the requirements of the personnel for the effective running of such institutes as may be organized from time to time. The members will be subject to the Defence Act and the M.D.C. They will not, however, be entitled to pension benefits under the War Pensions Act.

As the result of a conference held with the Quartermaster-General and the Adjutant General, the former has recommended that the general question of eligibility for Disability and Pensions Rights be dealt with by a special sub-committee at Defence Headquarters shortly. It is understood that this same question is under consideration in regard to other units within the U.D.F. and recommendations are proceeding which would automatically entitle the staff of the Y.M.C.A. and Toc H to Disability and Pension Rights. This matter has not yet, however, been settled.

Col. W. E. Puntis spoke of the very grave conditions under which the staff of the Y.M.C.A. would be engaged if not suitably covered by adequate provision by the Military Authorities. Col. Puntis said that sometimes it takes twelve months to get matters such as this through Parliament. He felt that the legal responsibility must be realized and said it would rest with this War Work Council as the staff would not be covered by the Workmen's Compensation Act, except in the case of casualties occurring in the course of their employment.

Mr. Ponsford stated that in order that the Y.M.C.A. might arrange for immediate requirements for staff to go "up North", it was necessary that a statement as to status be made by the Union Defence Force and this has now been settled. The Union Defence Force Institutes is a part-time unit and therefore not /paid

paid by the Defence Force. The alternative suggestion was that it might be formed into a regularised full-time unit of the Defence Force, in which case the Defence Force would have to pay the salary of each man and that would enable the staff to derive all the Disability and Pension rights that would accrue to any regular soldier of the Defence Force. There appeared to be no serious difficulty in arranging this, provided the YMCA was in a position to reimburse the Treasury. The C.M.G. had said that he had forwarded a definite proposal that this should be done and the matter was now under consideration. There was reasonable hope that at any time this would be regularised along the lines the Chairman had suggested. Mr. Arthur Hopewell, in supporting Colonel Puntis, said he hoped the matter would be gazetted.

Mr. Norman Henwood asked if there were any possibility of interference by Military Officers in the carrying<sup>on</sup> of the Y.M.C.A. work in the Huts and Mobile Canteens. Mr. Ponsford replied that that point had been raised with the Quartermaster-General and with the Adjutant-General and he had been assured that, as a unit of the Defence Force, the Y.M.C.A. should be allowed to operate their Huts in the usual way without unnecessary interference.

The Chairman then asked the Meeting to confirm the arrangements as outlined and they were agreed to unanimously.

NATIONAL GENERAL PURPOSES COMMITTEE: The following were appointed:-

Dr. Ray Phillips	L. H. Campling	Wm. Redford
J. G. Carter	S. F. Dench	L. B. Oates
A. Immink	J. R. Haddow	J. H. Hunt
W. McEwan	A. Norman Henwood	T. R. Ponsford
W. M. Frames	A. Hopewell	

For the management of the affairs connected with the work in East Africa, the following were appointed to serve on this Committee:

Messrs. J. G. Carter, A. Immink, W. M. Frames,  
L. H. Campling, S. F. Dench, F. M. Askew,  
L. B. Maggs, J. R. Haddow, A. Norman Henwood,  
A. Hopewell and J. B. Finlay

with the following ex-officio members:

J. H. Hunt, Associate National Secretary; Matthew Eddy, Assistant Associate Nat. Sec., and J. Mallet, Secretary of Toc H.

SUB-COMMITTEES:

i. PURCHASING: (Supplies and Equipment). Agreed that the following be invited to serve as a Sub-Committee in Durban for the above purpose:-

Messrs. A. Norman Henwood (Chairman), Arthur Hopewell, W. K. Robertson; and E. T. Weston (Secretary).

ii. ENTERTAINMENT: With regard to sub-committees of the East African General Purposes Committee, it was decided that any further sub-committees necessary for the East African work should be appointed by the East African General Purposes Committee.

The Quartermaster-General had suggested that it would be a good plan to arrange for a concert party to be formed to visit East

Africa when the circumstances were propitious. The Chairman stated that this would have to be dependent upon securing sufficient funds to finance such a party.

Dr. Ray Phillips stated that in the Y.M.C.A. work "up North" it might be necessary to recruit several people to the Y.M.C.A. staff who would be qualified to understand and speak the native vernaculars, in which case he would be glad to make recommendations in this matter. Mr. Campling explained that this had not been forgotten and Dr. Phillips' offer, therefore, was appreciated.

The Chairman took the opportunity to convey the Meeting's best wishes to Captains Ponsford and Westropp as they set out on this work in the near future.

FINANCE:

The Hon. Treasurer, Mr. A. Immink, presented a statement of the present financial position and said that the Balance Sheet and Statement up to the end of September had been prepared. He was now busy on the October accounts. The position at the end of September was that sums of £5,975 on current account and £15,000 on fixed deposit with the Municipality were in hand, and on Capital Account, ex the Mayors' Fund, £9,239. The payments out upon the commitments, therefore, under the Mayors' National Fund, were nearing finality. The position is that Toc H and the YMCA had run together from the period of inception of the War Work to the 30th September at a cost of £2,111 which has to be met from donations received. The remainder of expenditure had been made in respect of furniture and equipment. It is expected that as the entertainments programme is now well organized in practically all of the Huts, the monthly cost of operating the Huts will increase. During the period when it was impossible to organize entertainments at the Huts, it was possible to run those Huts at a profit. Now that the YMCA had transferred to the large Hut in the Zonderwater Camp the position there had changed and a monthly surplus cannot be expected as a great deal of entertainment is being done.

The Hon. Treasurer referred to the native and Indian Camps and stated that the leaders in charge of the former are excellent men and the results are most satisfactory. The only Hut on which he had to report adversely was the Hut in the Indian Camp at Crown Mines where there had been a gross loss. A European member of the Y.M.C.A. Staff was now giving the whole of his time to the investigation of the position there.

With regard to Capital expenditure, a statement had been carefully prepared by Mr. J. G. Carter and the Executive recommended that a sum of £10,000 should be retained to cover the operating expenses of Y.M.C.A. Huts and Talbot Houses in the Union so that any grants for furniture and equipment that might be made in future should be made a charge on the Fund to such an extent as not to reduce the sum in hand below £10,000.

The Chairman recapitulated the position and asked what were likely to be the maintenance costs of the work of the Y.M.C.A.-Toc H in the future. Mr. Immink stated that at the last meeting of the Finance Committee it was estimated at approximately £300 per month. Mr. L. B. Oates asked what the value of the stocks at the various Huts was. The Hon. Treasurer replied that they amounted to approximately £2,500. Mr. Immink reported that £1500 had been received from the Deferred Pay Board in connection with the Native work and added that this was not enough to the Y.M.C.A. to erect buildings. They would probably have to make use of tents. The Chairman then asked the Meeting whether they were prepared to accept as a principle that the sum of £10,000 be held in reserve and that no commitments should be entered into which would encroach upon that reserve. This was agreed to unanimously.

EAST AFRICA: Mr. J. G. Carter reported that, with regard to East Africa, it was anticipated that for the running of Y.M.C.A. Huts, Mobile Units and Talbot Houses, the sum of approximately £2,000 would be required. This would include the salaries of the men in the Huts, Houses, Mobile Units and the Head Office in Nairobi. The Committee now had to decide when and how the appeal for funds had to be made.

The Chairman then said he had to leave to keep another appointment and, at his request, Mr. Norman Henwood took the Chair.

Recommendation from Natal Provincial Council for YMCA War Work on Y.M.C.A. POLICY.

A memorandum had been submitted to the Meeting containing recommendations from the Natal Provincial Council for YMCA War Work on Y.M.C.A. policy. It was decided to refer this matter to the NATIONAL GENERAL PURPOSES COMMITTEE for consideration.

REPORTS: Reports were received from the Cape, Transvaal and Natal Provincial Councils, also Roberts Heights, Pretoria, Kimberley, Germiston and Bloemfontein.

NON-EUROPEAN WORK: Dr. Ray Phillips reported upon Indian work at the Crown Mines and work with the Native Corps at six places on the East Rand. A number of fine young natives had been drawn for this work and, so far, had met with very great success under the leadership of Mr. J. R. Rathebe. The Chairman thanked Dr. Ray Phillips for his encouraging report and Mr. Arthur Hopewell asked that it might be made available to all members of the Provincial Councils so that they might be ready to project similar work in the Provinces as opportunities arose.

TALBOT HOUSE, POTCHEFSTROOM: After an explanation of the position, it was decided that Mr. Campling be asked to ascertain upon what basis a mortgage bond could be secured in order to arrange for the purchase of this property and that he should report the matter to the National General Purposes Committee at its first meeting, to which Committee power was given to negotiate the transaction.

HEADQUARTERS OFFICES: Mr. Ponsford expressed appreciation to the Board of the Johannesburg Y.M.C.A. for granting the free use of offices for the war work in their premises since its inception. Mr. Immink pointed out that the revenue of the YMCA had suffered enormously as the result of the war work appeal; that people who had previously given to the peace-time work of the Y.M.C.A. had not continued to do so. He recommended that the sum of £20 per month be paid to the Johannesburg Y.M.C.A. in respect of rent for the rooms already occupied together with one room on the second floor. It was pointed out that certain alterations would be necessary and it was decided that the War Work Council should undertake the cost of this work. These matters were referred to the GENERAL PURPOSES COMMITTEE with power to act.

GENERAL: Other business affecting Port Elizabeth, East London, Kaffirs' Kraal and Piet Retief to be referred to the National General Purposes Committee for consideration at their first meeting.

Mr. Askew recommended that the Y.M.C.A. should express their appreciation to the Military Authorities for all that they had done and were doing in providing facilities for YMCA work in the camps. He advocated also the encouragement of gifts in kind and said that, in his opinion, it was a valuable form of donation.

In regard to the question of a special appeal, which was then discussed, it was decided that no special appeal for the work "up North" should be made but that the ordinary joint appeal should continue its work and that the expenditure required for the work in East Africa would be drawn from the combined fund.

The Chairman stated that the War Work Fund was now a much greater appeal in view of the work projected "up North", and each Provincial Council would doubtless decide how best to increase the monthly gifts for this work.

The meeting was declared closed at 5.55 p.m.

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DATE . . . . .

CHAIRMAN . . . . .

MINUTES of MEETING of the EXECUTIVE COMMITTEE  
of the Y.M.C.A. SOUTH AFRICAN WAR WORK FUND held at the  
Y.M.C.A., Johannesburg, on WEDNESDAY, 9TH OCTOBER, 1940  
at 4.30 p.m.

PRESENT: The Hon. J. A. Hofmeyr (in the Chair) Messrs. L. H. Campling  
Michael Westropp and J. Mallet (of Toc H); J. H. Hunt and A. Norman  
Henwood (of Durban), C. V. Bate (of Potchefstroom), L. B. Oates  
(of Pretoria); A. Barrow, J. G. Carter, A. Immink, L. B. Maggs, W.  
McEwan, Dr. Ray Phillips, Wm. Redford, W. R. Slater and T. R. Ponsford

In the absence of the Chairman, who had been delayed, Mr. W. McEwan  
was voted to the Chair.

APOLOGIES: Apologies for absence had been received from:- Major van Zyl and  
Mr. J. R. Haddow (of Cape Town); Mr. Arthur Hopewell and Mr. C. E.  
James (of Durban); Messrs. Simon Collier, J. B. Finlay and Rev. Hugh  
Agnew (of Port Elizabeth); Mr. Russell Elliott (of Kimberley); Mr.  
S. T. Richards (Johannesburg).

MINUTES: The Minutes of the previous meeting held on 24th September, as cir-  
culated, were confirmed.

Pending the arrival of the Chairman, the following requests received  
from Piet Retief and Kaffirskraal were discussed:-

PIET RETIEF: Mr. Slater reported that he had paid two visits to Piet Retief  
and had found that the Military authorities were willing to place a  
Hut 140 x 30 at the disposal of the Y.M.C.A. It was estimated that  
the cost of furnishing it would amount to £500 and it was agreed  
that this sum be granted for the purpose; further that the Women's  
Auxiliary of Piet Retief were opening a canteen and recreation hall  
in the village and that they were prepared to provide voluntary  
workers for service in the Y.M.C.A. Hut in the Camp. They required,  
however, £150 with which to complete their scheme in the village.  
It was resolved that this sum be loaned to the Women's Auxiliary by  
the Y.M.C.A.-TOC H FUND, free of interest, for an indefinite period.

KAFFIRSKRAAL: It was recommended that a Y.M.C.A. Hut be erected at Kaffir-  
kraal Camp at a cost of £250 and that a grant of £300 would be need-  
ed for furniture and equipment. It was resolved that £550 be grant-  
ed for this purpose.

EAST AFRICA: Mr. J. H. Hofmeyr having taken the Chair, the main subject for which  
the meeting had been called was then discussed.

NATAL RESOLUTION: The following had been circulated to the members  
of the Committee as representing the views of the Natal Provincial  
Council, who had requested that the resolution be submitted to the  
Executive.

"Whilst agreeing in the main to the proposals contained in the  
Memorandum relating to the Y.M.C.A. and Toc H work in East Africa,  
the question of the joint YMCA-TOC H Huts was not favourably re-  
ceived. The following resolution was unanimously passed:-

THAT THIS COUNCIL CONSIDERS THAT THE WAR WORK OUTSIDE THE UNION  
SHOULD NOT BE UNDER DUAL CONTROL OF Y.M.C.A. AND TOC H, BUT THAT  
WE CONTINUE THE HAPPY ASSOCIATION WHICH HAS PREVAILED IN WHICH  
EACH ORGANIZATION HAS ITS OWN EXPRESSION IN THE WORK BEING DONE.  
THAT THE COUNCIL SEES NO REASON FOR ANY ALTERATION IN THE  
EXISTING ARRANGEMENT AND STRONGLY URGES THAT THE Y.M.C.A. AND  
TOC H SHOULD EACH HAVE THEIR WELL DEFINED SPHERES OF WORK IN EAST  
AFRICA. THE COUNCIL WISHES THAT THE CLOSEST CO-OPERATION WHERE-  
EVER POSSIBLE SHOULD BE MAINTAINED BETWEEN THE TWO ORGANIZATIONS."

The Chairman stated that the position was that the Natal Council  
urged strongly that there should be the closest co-operation between  
the two bodies but not dual control; that the undertaking should be  
done as a single piece of work.

Mr. A. Norman Henwood, Chairman of the Natal Provincial Council, referred to the good attendance at the meeting held in Durban at which Mr. Ponsford was present. Each member had spoken in turn upon the subject and each had deprecated the idea of dual control.

The Chairman then read the gist of a letter received from Mr. J.R. Haddow, who was unable to attend this meeting. He then urged careful consideration of the question by all members present. In the first place the question to be considered was whether the possibility of unanimity upon the lines of the original report must be excluded in the circumstances. Mr. L. H. Campling pointed out that it seemed unreasonable to him that the Toc H organization be placed at the disposal of the Y.M.C.A. for the purposes of the work "up North", pointing out that it was understood in the original proposals that the work in East Africa be undertaken on the lines adopted by the Y.M.C.A. in the camps in the Union and that if a demarcation, either geographical or functional, was considered by the Y.M.C.A. to be desirable, then it would be necessary to submit the proposals to the members of the Executive of Toc H.

Mr. Henwood stated that in the opinion of the Natal Council, the same demarcation as had been adopted in the Union should be applicable if possible, to the work in East Africa.

Mr. Immink asked if that implied a common purse with a separate organization. Mr. Hunt replied that it was thought desirable to have a common store, to which he understood Toc H would be agreeable and that the Y.M.C.A. should be responsible for all the supplies and that these would be available to Toc H for their section of the work. The Chairman stated that the important point in co-operation was an agreement as to demarcation of activities so as to avoid competition. The second point was that there should be a common store, and the third, as to whether there should be a common office for administration of the work. Mr. Hunt stated that the Council in Natal felt that this was possible without dual control, but that it was undesirable to have joint YMCA-TOC H Huts.

The Chairman suggested that it might be possible to form a joint Y.M.C.A.-Toc H Advisory Committee in Nairobi and that from the point of view of the military authorities, one senior man, appointed either by Toc H or the Y.M.C.A., be regarded as responsible for the whole of the work. Mr. Carter stated that the controlling body for the work in East Africa should be the Executive Committee in the Union and that the local Advisory Committee in Kenya might be responsible for the development of the work in East Africa but that it should not be regarded as an Executive Committee. The Chairman suggested that the existing Executive Committee in the Union ought to be the responsible body.

With regard to the unification of control, it was suggested that one man be appointed on behalf of both the Y.M.C.A. and Toc H, to be responsible for the management of the whole of the work in East Africa.

After full and lengthy discussion upon this, the main question before the Meeting (viz., the relationship between the Y.M.C.A. and Toc H in East Africa), Mr. Immink made the following proposal:-

That the Executive Committee of the Y.M.C.A. South African War Work Fund makes the following recommendations:-

1. That the two organizations be respectively responsible for their own centres in prescribed areas: viz., Toc H to operate Huts in towns and villages such as Nairobi, Mombasa, Naivasha, Nakuru and Kalifi; and the Y.M.C.A. to operate Huts in Camps, and Mobile Units in the field.
2. That for the purpose of headquarters administration, offices in Nairobi should be shared by the two bodies. The two  
/headquarters

headquarters officers shall be:

T. R. Ponsford (for the Y.M.C.A.)

and

Michael Westropp (for Toc H).

These officers are directly responsible for the management of their own organizations as above indicated.

For purposes of approach to the Military, or other matters of general policy affecting the whole of the work in East Africa, the Council recommends that one of the above should be appointed senior officer to serve for both bodies and to watch the interests of both organizations and that, accordingly, Mr. T. R. Ponsford be invited to accept this position, with Mr. Michael Westropp as his assistant to act on his behalf in his absence.

The Headquarters should be responsible for stores, equipment and finance for both organizations.

3. That the Y.M.C.A. South African War Work Executive Committee be in general control of the work of both organizations in East Africa, who will appoint sub-committees to deal with different aspects of the work such as staff, finance and stores; Toc H to have representation on each of the sub-committees.
4. That the two senior officers be authorized to appoint an Advisory Committee in Nairobi to assist in the development of the work.
5. There will be close co-operation between all staff, especially having regard to such contingencies as sickness and other eventualities.

The above recommendations were unanimously adopted.

As the result of the above conclusions it was also decided that the Y.M.C.A. Provincial Councils be requested to renew and increase their efforts to secure financial support for the work "up North".

The meeting was adjourned at 6.25 p.m.

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Confirmed at meeting held on . . . . .

CHAIRMAN . . . . .



MEETING OF THE EXECUTIVE COMMITTEE OF THE  
Y.M.C.A. SOUTH AFRICAN WAR WORK FUND  
TO BE HELD AT THE Y.M.C.A., 71 JOUBERT ST.  
JOHANNESBURG  
ON WEDNESDAY 9TH OCTOBER, 1940 AT 4.30 P.M.

A G E N D A

1. Apologies for absence
2. Confirmation of Minutes of last meeting  
as circulated
3. Communication from Natal Provincial Council  
for Y.M.C.A. War Work (attached)
4. Proposals regarding organization necessary  
in the Union for work in East Africa.
5. Mobile Canteens
6. Plans for extension of Appeal for Funds
7. Any other business

T.R. Ponsford  
National Secretary.

NATAL PROVINCIAL COUNCIL FOR Y.M.C.A. WAR WORK

2nd October, 1940.

At the meeting of this Council, held yesterday, the Memorandum relating to the Y.M.C.A. and Tee H work in East Africa was considered.

Whilst agreeing in the main to the proposals made in his Memorandum the question of the joint Y.M.C.A. - Tee H Huts was not favourably received. The following resolution was unanimously passed:-

"That this Council considers that the War Work outside the Union should not be under dual control of Y.M.C.A. and Tee H, but that we continue the happy association which has prevailed in which each organisation has its own expression in the work being done.

That the Council sees no reason for any alteration in the existing arrangement and strongly urges that the Y.M.C.A. and Tee H should each have their well defined spheres of work in East Africa. The Council wishes that the closest co-operation wherever possible should be maintained between the two organisations."

Would you kindly submit the above resolution to the Executive Committee.

(Signed)

J.H. Hunt  
Secretary.

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MINUTES OF JOINT MEETING OF THE EXECUTIVE OF THE Y.M.C.A.  
WAR WORK COUNCIL AND THE TRANSVAAL PROVINCIAL COUNCIL  
HELD AT 4.0 P.M. ON TUESDAY, 24TH SEPTEMBER, 1940  
IN THE CHAMBER OF COMMERCE BOARD ROOM,  
SURREY HOUSE, RISSIK STREET, JOHANNESBURG.

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PRESENT: The Hon. J.H. Hofmeyr (in the Chair), Messrs. F.M. Askew, C.V. Bate (Potchefstroom), E.A. Bates (Germiston), L.M. Briggs, A. Barrow, J.G. Carter, H.S. Cross, J. Cruickshank, F. Connock, L.H. Campling, S.F. Dench, J.A. du Toit, J.C. de Ferrieres, Frank Edwards, (Bloemfontein), R. Elliott (Kimberley), W.M. Frames, L.V. Hurd, J. Heilbron, L. Harrison, Dr. J. Hamlin, A. Hopewell (Durban), J.H. Hunt (Durban), A. Immink, J.D. Rheinallt Jones, W.J. Kennedy, W. McEwan, Rev. E. Macmillan (Pretoria), J. Mallet, L.B. Maggs, Dr. Ray E. Phillips, S.T. Richards, P.J. Rillstone, Wm. Redford, H. Thesen (Cape Town), J.J. van den Bergh, A.D. Viney, E.A. Ward, W.R. Slater, and T.R. Ponsford.

APOLOGIES: Apologies had been received from Rev. J.B. Webb (Pretoria), Messrs. J.B. Finlay (Port Elizabeth), C.K. Rowland (East London), C.H. Leake (Johannesburg), C.E. James (Durban) and A. Norman Henwood, (Durban).

MINUTES: The minutes of the last Executive meeting held on 12th September and also the minutes of the Transvaal Provincial Council meeting held on 27th August, were confirmed.

The Chairman explained that the main business was to consider the position in regard to the proposed development of our work in East Africa.

CONSTITUTION OF MEETING: Mr. Hunt asked how the meeting had been constituted and why the Natal and Cape Provincial Councils had not been called to the Meeting.

The Chairman explained that it had been deemed expedient to call the War Work Executive together to receive the report and that the occasion provided a convenient opportunity for the Transvaal Council to participate in the discussions. Recommendations only could be made today, not decisions.

Mr. Ponsford stated that it seemed, after careful consideration, that each of the Provincial Councils should be consulted before the proposals submitted to Defence Headquarters could be adopted. Mr. Hofmeyr and others present had felt that it would be necessary to pay a visit to Durban and to Cape Town in order to represent the whole case to the Councils at those places. The representatives of those Councils on the War Work Executive had all been invited by telegram and to all of them had been sent the relevant memorandum now before the meeting, in time for them to consider it before the meeting. Replies indicating approval in principle had been received from Cape Town, Port Elizabeth and East London.

Mr. Hofmeyr then said that the most important part of the business was the proposed extension of the work to the North. As you know, it was decided that a representative of the Y.M.C.A. and a representative of Toc H should proceed to the North to explore the position there, and Mr. Ponsford and Mr. Campling went up to Nairobi. Their recommendations are now to be considered.

NATIONAL SECRETARY'S REPORT REGARDING EAST AFRICA: Mr. Ponsford was called upon to speak to the memorandum that had been circulated. Mr. Ponsford explained that he and Mr. Campling had left Johannesburg on 12th August, arrived in Nairobi on 19th and returned to Johannesburg on 15th September. During that time good opportunities of investigating the situation had been facilitated. Mr. Ponsford paid tribute to Mr. Campling for his

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most valuable co-operation. Without it the report could not have been as complete as they both thought it to be. Certain factors which could not be foreseen had to be reckoned with on their arrival. One that had not been contemplated was that the Navy, Army & Air Force Institutes were already established. Another factor was that the ladies of Kenya had already started and done a magnificent piece of canteen work in the two large towns of Mombasa, Nairobi and in three camps. In the third place, as was expected, all plans had to be related to and made to harmonize with the operations of those in command of the Imperial Forces there. Two considerations had to be borne in mind throughout the investigations. The first consideration was: how best the South African troops could be served without thinking of either the prestige or the particular functions of our respective organizations. Secondly, the necessity of full co-operation with the existing voluntary organizations in Kenya.

Major Eustace was a very great help in creating a liaison between the civilian population and the military authorities. The Union of South Africa have in him a good officer.

The following recommendations are made in the light of the present needs. But these amenities will have to be increased in direct proportion as numbers of men are augmented. Also certain modifications may have to be made as new situations, dependent upon operational factors, may arise.

1) POLICY:

A. Recreational Huts and Light Canteens to be established in the two large towns and large camps.

Mobile Canteens and Cinemas to be operated in forward areas and places where huts are impracticable.

These Huts and Mobile Units to be operated jointly by the Y.M.C.A. and Toc H.

(a) NAIROBI:

Large Central Hall with two wings for adequate lounge amenities and quiet reading and writing rooms. This should be able to accommodate all the men stationed in camps in Nairobi, those who pass through and those who visit it on leave.

(b) CAMPS:

At the largest camp a large hall for cinema and concert purposes with at least two other smaller recreational and light canteen huts.

Five other huts of a standard size already approved, three of which would be used in the ordinary way in other camps and two would be adapted as rest huts.

Four mobile canteens, one to serve the scattered Ak-Ak posts at Mombasa and three to serve the forward area positions.

Three mobile cinemas units for the forward area positions.

B. WET CANTEENS:

Present system of wet canteens as set up by the U.D.F. should be allowed to continue. After careful consideration, the D.Q.M.G., the A.A.G., and other Staff Officers of the U.D.F., and Camp Commandants were unanimous in their opinion that each Unit and Camp should be responsible for the  
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management and control of their own wet canteens.

- C. The presence of the N.A.A.F.I. in East Africa should relieve the Y.M.C.A. of the burden of catering for the requirements of the troops insofar as heavy canteen goods are concerned. Already the N.A.A.F.I. are established in two or three places and their intention is to set up wholesale and retail stores at the base camps.

Pending the full establishment of N.A.A.F.I. it will be necessary for the Y.M.C.A. and Toc H to carry certain essential heavy canteen goods. This will be discontinued as soon as possible except for such trade as is necessary for the mobile units. N.A.A.F.I. are prepared to grant a rebate of 10% and 15% upon all goods purchased by the Y.M.C.A. from them.

2) WAYS AND MEANS:

If the above recommendations are acceptable, the following ways and means are recommended:-

A. FINANCE:

Recommended that the initial vote of £40,000 be authorized by Defence Department to cover cost of buildings, equipment, mobile units; also supplies for the commencing period. This is made up as follows:-

<u>Total cost of Huts and contents</u>	£22,500
<u>Mobile Canteens</u>	2,000
<u>Mobile Cinemas</u>	2,100
<u>Supplies</u>	10,000
<u>Contingencies</u>	<u>3,400</u>
	<u>£40,000</u>

B. PERSONNEL:

The cost of operating the huts including the payment of salaries of all personnel should be met by the joint Y.M.C.A.- Toc H War Work appeal fund and the small profits upon the sale of refreshments and light canteen goods.

It may be anticipated that a number of N.C.O's and men from the Army, known to the Associations, might be seconded for whole-time work.

It is strongly recommended that all personnel going North be given military protective rank not lower than that of sergeant, a few administrative and supervising officials to be granted commissioned rank.

Messrs. J.G. Carter and A. Immink have estimated that administrative and other expenses to be borne by the Y.M.C.A. and Toc H in East Africa, including the payment of salaries, will amount approximately to £1500 per mensem.

C. SUPPLIES AND EQUIPMENT:

The majority of articles of equipment can be made speedily and cheaply in East Africa.

Supplies will be obtained in the cheapest market possible  
/in order

in order that refreshments and light canteen goods can be sold at the lowest possible prices. Stores purchased in the Union would be transported as military stores to East Africa and would enter the country free of duty.

D. PROCEDURE:

As soon as the above recommendations are accepted and the necessary finance authorized the construction of huts and the making of the furniture can be proceeded with immediately as plans and specifications have already been agreed upon.

It will be noted that it is suggested to undertake the work as a joint enterprise. The contribution which each of the organizations can make to the welfare of the troops is distinct and necessary. The one is complementary to the other and in the interests of economy and finance, personnel, construction of buildings and organization, it would appear to be desirable to co-operate in the way now proposed.

It is anticipated that if the Y.M.C.A.-Toc H recreational and canteen huts are efficiently operated, the attendant abuses of any system of wet canteens will be largely overcome.

If any profits accrue as the result of the Y.M.C.A.-Toc H operations in East Africa, they will be held in trust at the conclusion of the war for disposal by arrangement with the Government. It is, however, not anticipated that any substantial profits will be made as the canteens, whether stationary or mobile, will be operated on non-profit-making bases.

Finally it is suggested that as the ladies in Kenya have done such magnificent work for the South Africans in Nairobi and elsewhere, some acknowledgement should be made during the next two months (by which time the two associations hope to be established up there) to these ladies as a gesture of appreciation for what they have done and as an earnest of the help the Y.M.C.A. and Toc H are going to give them in the future.

It is hoped that free and candid discussion here will now follow as there are very big principles involved.

The Chairman then called upon Mr. L.H. Campling to speak upon the report.

Mr. Campling said that the first thing to stress was the urgency and importance of the work. Our organizations should have been up there from 3 to 6 months ago. He hoped that in view of the extreme urgency it would be possible to take decisions as rapidly as feasible under the circumstances. In regard to the wet canteens, the most important factor, above all matters, quite apart from the wishes of the military, is that our organizations can do a first-class piece of work jointly. This means that half the abuses of the wet canteens will be removed. There is no need for Toc H to do anything in the Towns themselves as there are fine canteens working there already. As regards N.A.A.F.I., the military authorities there are determined that they shall be given all facilities for their work. He endorsed Mr. Ponsford's remarks regarding financial assistance to the Ladies Committee in Kenya. This act of assistance would go a long way towards endorsing our attitude towards the work of the ladies.

Mr. Hofmeyr then said that as far as the wet canteens are concerned, it is proposed these should be left to be dealt with by the Union Defence Force. Further, N.A.A.F.I. should  
/be left

be left to tackle the job of making provision in regard to heavy canteen goods. It is left to us here to consider the question of recreational huts and light canteens. It is proposed that this work should be done jointly by the Y.M.C.A. and Toc H. That Huts and Canteens should be established near the two large towns, Nairobi and Mombasa. Mobile canteens and cinemas may be operated in the forward areas and in places where huts would be erected.

**FINANCE:** This programme might require anything up to £40,000. This amount, it is anticipated, may be made available by the Department of Finance, leaving the Y.M.C.A. and Toc H to run the work. The expense that would be incurred in running the work, estimated at £18,000 per month, would have to be met out of the profits in East Africa and proceeds of the appeal fund in the Union.

Mr. Immink said that, before making his statement, one point needed to be clarified. Both Mr. Ponsford and Mr. Campling have made the suggestion that the Y.M.C.A. should assist the ladies in Kenya, but no figure had been mentioned. Mr. Ponsford suggested £50 per month but many members thought the amount inadequate and it was therefore decided that £100 per month should be voted for two months.

Mr. Immink pointed out that the Y.M.C.A. War Work had been in operation approximately nine months and, after having most of their capital needs met by the Mayors National Fund, there was a sum in hand from the Mayors' Fund of approximately £9,000 which is definitely earmarked for huts now nearing completion. On ordinary account, there is approximately a balance of £17,000. Mr. Immink then read the statement that had been prepared in detail to illustrate the approximate expenditure required "up North". Totals are shown under each head:-

Head Office and Staff	170	
Travelling & Transport Expenses	60	
	<u>230</u>	230 . .
2 Large Huts @ £140 each p.m.		280 . .
7 Small Huts @ £70 each p.m.		490 . .
2 Rest Huts @ £42 each p.m.		84 . .
4 Mobile Canteens @ £35 each p.m.		140 . .
3 Mobile Cinemas @ £73 each p.m.		<u>219 . .</u>
Approx. £1500 per month - £18,000 per annum.		£1143 . .

He mentioned also that the travelling expenses of our own officers should be borne by the Fund.

Regarding policy; the Y.M.C.A. is now asked to put up a hut in Kaffirskraal and a request has also come from Carolina and one from Piet Retief. The estimated expenditure is:-

Kaffirskraal	- £1,000
Carolina	- 1,000
Piet Retief	- 1,000

for buildings and equipment, which will have to come out of ordinary funds if the Executive agrees to the three latter camps being served.

The Y.M.C.A. have established canteens in the Indian Camp and /in three

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