

A F R I C ASOUTH AFRICA

I. Request for continuing project of financial support towards the salaries of Area Staff.

It is recommended that

Australia, Canada and New Zealand be invited to continue to give support in 1959 and 1960;

the YWCA of the USA be thanked for their support and for recruiting Miss Rosalie Oakes.

II. Request for help with building project in Johannesburg was noted for consideration at a later date.

MADAGASCAR

It is recommended that

the General Secretary visit Madagascar;

the YWCAs in Kenya, the USA and one or two other Associations be asked to help to find the \$601.74 still needed for the Foyer in Tananarive.

CENTRAL AFRICAN FEDERATION

It is recommended that

the need for trying to find help for a Headquarters building in the Copperbelt be noted.

BELGIAN CONGO

Request for financial support needed for a YWCA Staff Member to develop programme with women and girls in the Joint YWCA/YMCA Centre Familial in Leopoldville and possibly also to recruit a staff member.

It is recommended that

efforts be made to find financial support in 1959 from Associations which have not yet designated all their Mutual Service contributions and in particular from Associations which have joint YWCA/YMCA programmes;

Canada be invited to consider this need when drawing up 1960 Budget;

after further consultation with the YWCA/YMCA in Leopoldville and in Belgium and in the event of the necessary finance being available, there be further consultation with Great Britain regarding potential candidate.

WEST AFRICAN LEADERSHIP PROJECT

It is recommended that

thanks be recorded to the Associations in the USA and Canada for undertaking to find support each year for this project;

and to the YWCAs in Great Britain and Denmark and the Anonymous Fund which had given support in 1958;

A further request for support be made to this Fund.

NIGERIA

I. Request for extensions of the terms of service of Miss Bailey (till October 1960), and Miss Turvey (till June 1960), and financial support to make this possible.

It is recommended that

thanks be recorded to the YWCA of Great Britain;

and to Miss Bailey and Miss Turvey for their willingness to give this further period of service;

and to the YWCA of Great Britain for being ready to try to find the financial support needed for this period and to continuing financial help on a diminishing scale until 1962.

II. Request for training opportunities through scholarship and/or bursaries for future staff;

III. Request for directives as to resources outside Nigeria for financial assistance towards the Onitsha project.

It is recommended that

these be studied further and listed among unmet needs.

SIERRA LEONE

I. Request for continuation of financial help from abroad of £200 to £300 for 1959 and 1960 towards salary of additional staff.

It is recommended that

Canada be thanked for the support given throughout the duration of the project which finishes in 1958;

Canada be asked if they would give further help, possibly \$200 for 1959 and \$200 for 1960;

Switzerland, Germany and other Associations which have not yet designated their Mutual Service gifts be invited to find the balance needed.

II. Request for help with capital cost of £25,000 building project was noted.

GHANA

I. Request for training for potential Warden in charge of the new Hostel project.

It is recommended that

the YWCA of Great Britain be invited to provide the training needed.

II. Request for help with capital cost of £75,000 building project was noted.

It was moved by Miss Visapah, seconded by Mrs Dirkse

that the above recommendations on Projects in Africa be accepted.

Carried.

E U R O P ESPAIN

Request for continuation of Programme Grant of \$150 annually to group in Madrid.

It is recommended that

the European Associations be thanked for their contributions and invited to continue these in 1959 and 1960.

GREAT BRITAIN

Request for the service of an Expert in Group Work and Counselling for 3 to 6 months in 1959.

It is recommended that

appreciation be recorded to the Foreign Division of the YWCA of the USA for their cooperation in undertaking to try to find a way to answer this request.

ITALY

I. Request for financial help for social service projects in Naples and Calabria.

It is recommended that

the Associations in Uruguay and the Netherlands and the Oxford Committee for Famine Relief of Great Britain be thanked for their gifts and invited to contribute support in 1959.

II. Request for short term help from an experienced Youth Secretary and her salary.

It is recommended that

tentative investigations be made regarding a possible candidate with good experience in this field who is at present on leave in Italy;

the Alliance des Equipes Unionistes de France be invited to contribute towards the financial help needed.

It is further recommended that

some of the Associations which have not yet undertaken support for any definite project in 1959 be asked to consider giving support towards the above requests from Italy.

It was moved by Mrs McCarthy, seconded by Mrs Jiagge

that the above recommendations on projects in Europe be accepted.

Carried.

E X T E N S I O NREPORT AND RECOMMENDATIONSINDONESIA

The Constitution of the Indonesian Christian Women's Group which Mrs Ba Maung Chain visited has not yet been received.

PORT MORESBAY, PAPUA, NEW GUINEA

Dr. Porter reported on the request received from Port Moresbay and on the decision of the National Board of the YWCA of Australia to explore the situation further. An Australian staff member will do this when on holiday at Port Moresbay at Christmas.

SOUTH PACIFIC ISLANDS

It was noted that Miss Marjory Stewart, who is Director of the Tropical Community Development Courses of the YWCA of Great Britain will for the next two years be working on a special project for the development of women's work in the South Pacific Islands which is sponsored by the South Pacific Commission and the United Council of Church Women of the USA.

ARUBA

Miss Carmen Lusan, Caribbean Area Secretary will make a survey visit.

CUBA

Further information is being sought.

PARAGUAY

Mrs Barros reported that a Board Member from Brazil, now resident in Asuncion, has found there are some women who want to start a YWCA to help meet some of the great needs among the women. There is a YWCA in Asuncion.

It is recommended that

the YWCA of Montevideo, Uruguay, and Mrs Esperanza Fuller be approached with a view to Mrs Fuller (who has worked in Paraguay) making an exploratory visit.

if the expenses involved in making this visit could not be found locally, Canada be asked if they might underwrite the travel expenses either from their World Service Budget, or from the special Kaufman Fund for Mutual Service.

TANGIER

A request had come to Great Britain for help in the provision of accommodation for girls in Tangier. For many years help had been given to girls by a British resident in Tangier - Mrs Gosling, who was in touch with the Amies de la Jeune Fille. Now as she is too old to continue this service, she is looking to the YWCA. Great Britain will make further investigations.

TANGANYIKA

Some tentative enquiries have been received. Mr. Strong reported that the YWCA was considering the possibility of meeting the request they had received if the Association in Norway could find support.

AFRICAN TERRITORIES RELATED TO FRANCE

It was noted that the Alliance des Equipes Unionistes of France had appointed Mlle Erica Brucker as one of their Secretaries for Work Overseas. She would spend part of her time in Africa and part in Europe. This opens up new possibilities of strengthening the links between the World YWCA and the women and girls' members in these territories.

It was moved by Miss Vignepää, seconded by Mrs Xuma

that the above recommendations on Extension be accepted.

Carried.

TRAINING OPPORTUNITIES AVAILABLE THROUGH MUTUAL SERVICE

As agreed by the Executive Committee in January 1958, all National Associations had been asked to help in compiling up-to-date lists of:

1. Training Opportunities Associations wish to offer to trainees from another national YWCA;
2. Scholarship help available for trainees from another National YWCA;
3. Requests for training opportunities abroad.

A first draft of these lists and the questions raised by National Associations were considered by the Mutual Service Sub-Committee and passed on to the Leadership Consultants for their consideration.

The Sub-Committee again stressed the importance of:

1. providing the initial training experience within the trainees' own country or cultural setting;
2. trying to be sure that each trainee selected for a training experience in a cultural setting very different from her own is mature enough to make the necessary adjustments. It is also desirable for her to have had good experience of working with the YWCA in her own country;
3. ensuring that each Association accepting a trainee from abroad provides for someone to give adequate time to the trainee. This person should have knowledge of different patterns of YWCA work and be sensitive to the individual trainees' needs and be able to help her to interpret cultural and other differences;
4. giving further thought to the best length of study periods abroad, and the most useful type of training experience;
5. ensuring that there is adequate consultation by Associations arranging for such training experiences regarding:

Immigration laws; health insurance coverage; tax laws, etc.

It was recognised that where staff members had been left to make their own arrangements many problems had arisen;

6. orientation for secretaries working abroad before they start work; and refresher courses after being on the job to ensure that their contribution is not limited because they know only one pattern or method of YWCA work.

The value of trainees from any one National Association going to different countries for training was recognised. It must, however, be admitted that special status is often given to those who have been trained in certain countries or even in certain educational institutions.

It was recommended that

the lists of training opportunities and scholarships offered by Associations be kept up-to-date and circulated each year to National Associations;

the Publication Group be asked to consider having a series of interpretative articles in the World YWCA Monthly describing the various types of training opportunities Associations can offer trainees from abroad;

efforts be made to set up a scheme for recruiting and training staff for new building projects in Tropical Areas.

It was moved by Miss Visapää, seconded by Mrs Sanchez

that the above recommendations be accepted

Carried.

STUDY OF PERSONNEL POLICIES FOR YWCA STAFF WORKING ABROAD

The Memorandum as revised at the January Meeting of the Executive Committee was sent to a number of Associations and individuals. Although the approach to this Study was made from the standpoint of Associations sending or receiving Secretaries serving abroad, the replies suggest:

1. that from time to time each Association should be asked to study its Personnel Policies and practices;
2. that the emphasis of this Study should be placed on general principles which would start each Association thinking seriously about its own personnel practices.

This was reiterated time and again in the discussion during the Consultation on the Christian Task of the YWCA.

Part III of the Report of the Leadership Consultation of 1955 deals with Personnel Policies for Professional Staff, whether their assignment is local, national or overseas.

The Mutual Service Committee recognises it has a particular responsibility for listing additional factors which must be taken into account when dealing with personnel policies for staff working abroad, such as:

- 1.- implications arising from: differences in salary scales and retirement fund provisions of home and overseas associations, and in the cost of living in the two countries.
- 2.- date on which salary commences.
- 3.- living accommodation.
- 4.- climatic conditions and distance from nearest leave centre.
- 5.- furlough arrangements at end of term abroad.
- 6.- travel both to and from the country and within the country.
- 7.- insurance of personal possessions when travelling.
- 8.- orientation and language study prior to taking up appointment.
- 9.- relationships with Association with which she is working, her home Association, the World YWCA, and her responsibilities vis-à-vis each, as defined in Scheme of Relationships.

It was suggested that there be further consultation with National Associations and an opportunity for further discussion by an international group at the time of the World Council.

It was recognised that there are basic differences of approach by National Associations when setting salary scales, viz. 1) that operating in countries where basic concept is that the salary should include everything and the secretaries should be responsible for paying everything themselves; and 2) the other arrangement whereby the basic salary is smaller but where much is provided in addition, and where accommodation is provided, holiday allowances made, car is provided, etc.

In considering whether an attempt should be made to reach agreement on a common approach, it was pointed out, that there were two ways of arriving at the same end. Although the actual amounts of money handled by the staff members might differ considerably the conditions could be comparable.

There is no easy solution to the problems faced in situations where there are staff members from different associations working in an area in which National Associations have also differing personnel practices. It was recognised that although there is no mathematical formula which will ensure equality the World YWCA has a responsibility for helping those who are struggling with such questions.

In certain countries Governments are trying to work out salary differentials for local staff and staff from abroad carrying comparable responsibilities. These should be studied.

There is no easy answer as to where standards of salary etc. should be set in order that the YWCA may express its Christian purpose through its personnel policies.

RECOGNITION OF APPOINTMENT OF YWCA SECRETARIES WORKING ABROAD

It is recommended that

1. letters be sent to the following Secretaries working abroad, and to the Presidents of the YWCAs in which they are working, stating that these appointments have been recognised by the World YWCA Executive Committee:

Miss Vera Harley (Britain)	- to Kenya
Miss Helen Flack (USA)	- to India
Miss Rosalie Oakes (USA)	- to South Africa
Miss Annabel Sawyer (USA)	- to West African Leadership Training Project
Miss Ruth West (USA)	- to Brazil
Miss Jimmie Woodward (USA)	- to Malaya
Miss Carmen Lusan (Jamaica)	- to Caribbean Area
Miss Arnall Thompson (Britain)	- to Kampala Hostel, Uganda
Miss Raj Rallia Ram (India)	- to Egypt (temporary appointment)

2. letters of appreciation be written to the following Secretaries on the completion of their term of service abroad:

Miss Marion Foster (Canada)	- formerly Caribbean Area Secretary
Miss Viola Williams (Britain)	- formerly in Tongnae, Korea
Miss Jean Arditti (Britain)	- formerly in Baghdad, Iraq
Miss Eileen Higgs (Australia)	- General Secretary in Colombo, Ceylon, until May 1959

It was moved by Mrs Anderson, seconded by Mrs McCarthy
that the above recommendation be accepted.

Carried.

PROCEDURES FOR RECRUITMENT OF STAFF FROM ABROAD

After discussing the recommendation of the YWCA of Great Britain, the Mutual Service Sub-Committee

that
recommended the following procedures be adopted:

1. An Association affiliated to the World YWCA in Category A may ask another National Association to recruit staff on their behalf -
 - a) either from their employed YWCA personnel,
 - or b) from the general public.
2. Nevertheless an Association affiliated to the World YWCA in Category A, is free to recruit staff direct from another country, without reference to the National Association of that country, if the person recruited is not employed by the YWCA. When the Association has made the appointment it should inform the World YWCA and the National Association concerned.
3. An Association not in Category A, seeking experienced leadership and/or financial support should negotiate through the Mutual Service and Extension Committee.

Personnel Policies recommended by the World YWCA should apply to all three classifications - but only appointments made through the Mutual Service and Extension Committee would come within the Scheme of Relationships and be recognised by the World YWCA Executive Committee.

As far as possible, the World YWCA should keep an up-to-date list of all staff working outside their home country.

It was felt to be increasingly important for staff working in areas of rapid social change to have opportunities of meeting together to discuss questions of common concern in area or world meetings.

It was moved by Dr. Porter, seconded by Mrs Barros
that the above recommendations be accepted.

Carried.

STUDY ON BUILDINGS AND TRAINING OF STAFF FOR HOSTELS

The leaflet "The YWCA Builds" had been printed and copies sent to National Associations.

A number of additional requests for help or advice in seeking sources of financial aid for capital cost have been received. Because it is recognised that in certain circumstances growth in programme is dependent on buildings further study must be given to ways of finding loans or grants for capital costs.

It was recommended in the plenary session

that the Finance Committee be asked to study the question of YWCA Loan Funds for the capital costs of Buildings.

A small group discussed questions related to the recruiting and training of staff for Hostels in Tropical Areas. The report of this group was passed on to the Leadership Consultants.

It was suggested that

further consideration be given to this urgent question and that certain Associations and individuals with good experience in hostel work in Tropical Areas be consulted;

and that efforts be made to work out this kind of training programme in cooperation with one of the existing hostels.

MUTUAL SERVICE AND EXTENSION SECTION OF FOUR YEAR REPORT TO THE EXECUTIVE COMMITTEE.

This section of the Report was worked on by the Committee which made certain suggestions for the concluding paragraphs and for questions.

The acceptance of the above report of the Mutual Service and Extension Committee

was moved by Mrs McCarthy, seconded by Mrs Xuma

Carried.

ECUMENICAL QUESTIONS

The following report of the group of consultants on ecumenical questions was given by Mrs Dirkse, who in the absence of Fr. Schüssler had chaired the group throughout this Executive Committee session.

The group of consultants heard the report of the small working group at the Consultation on the Christian Task of the YWCA which had considered "the understanding of a commitment to Christian unity in the YWCA as an ecumenical lay movement", and the questions raised in regard to the wording of the Preamble of the World YWCA Constitution. The consultants made a few suggestions regarding the re-wording of the report at points where there appeared to be possibilities of misunderstanding. After discussion of the suggestion made by the working group at the Consultation, regarding the Preamble, the consultants recommend: -

- that a tentative re-wording of the Preamble be discussed with qualified persons from different confessions, and
- that, if a provisional agreement on wording is reached, a group at the next Council should study this, after which it could be circulated to National Associations for careful consideration before being brought to the 1963 Council for Action.

It was suggested that questions on the following could be added:

Work with younger members

- a) Community service projects as an expression of our Christian faith;
- b) Organisation of regional meetings for younger members and staff;
- c) Impact of high school education on current YWCA programmes;
- d) Interesting younger leaders in the problems of unorganised youth;
- e) Helping younger members to feel an important part of the local, national and world movement.

Programme development

A Programme Bulletin instead of a Youth Leaders' Bulletin?

It was moved by Mrs Sanchez, and seconded by Mrs McCarthy

that the Report of the Group on Work with Younger Members be accepted.

Carried.

SCHEME OF RELATIONSHIPS FOR THE WORLD YWCA PROGRAMME OF
MUTUAL SERVICE AND EXTENSION

Further proposals received after the Document on the Scheme of Relationships was circulated were studied by the Mutual Service Sub-Committee.

It was recommended that a document incorporating the following revisions be included in the four year report of the Executive Committee and submitted to the World Council for action.

On Page 1, for Paragraph 3 with sub-sections 1 and 2, and the first sentence in Paragraph 4, the following wording was substituted:

In accordance with Bye-Laws Article V, Section 6, the Executive Committee of the World YWCA shall appoint a standing sub-committee for Mutual Service and Extension.

The membership of the sub-committee shall be constituted as follows:

- a) The Executive Committee of the World YWCA shall designate those National Associations from which nominations shall be made because they are bearing major responsibility for supplying funds and leadership for Mutual Service. Members nominated by their National Movement must be empowered to take action on its behalf in fulfilling the functions of the sub-committee so that decisions need not be delayed. They need not be members of the World YWCA Executive Committee.
- b) The Executive Committee of the World YWCA shall appoint other members of the sub-committee, having in mind their direct experience of different aspects of YWCA work in various geographical areas.
- c) The President and General Secretary of the World YWCA, and the Secretary for Mutual Service and Extension shall be ex-officio members.

The Chairman and Vice-Chairman are selected from amongst those of its members who are members of the Executive Committee.

On Page 2 in the last sentence the words "or training" be added as follows:

Associations needing assistance, especially with personnel, finance or training should apply in the first instance to the World YWCA.

On Page 3, in Paragraph 1, sub-section b) be reworded as follows:

- b) sending adequate reports and the minutes of relevant meetings to the Secretary of the Mutual Service Committee and to the country which holds the staff member's contract. The Secretary of the Mutual Service Committee shall be responsible for sending reports to other countries supporting the project.

Paragraph 3 be reworded as follows:

The Association providing staff for work abroad through Mutual Service shall undertake recruitment, in consultation with the Secretary of the Mutual Service Committee and with the Association in which the Secretary will be working. Associations sending staff members acting on behalf of the World YWCA, shall also be responsible for the welfare of such staff members, and for the preparation of their contracts, which will include their conditions of service.

It was moved by Dr Porter, seconded by Mrs Xuma

that the above changes be made and the revised document incorporating these changes be submitted to the World Council for action.

Carried.

Y.M.C.A.

SOUTH AFRICAN COUNCIL

ABX 581114

OF

WORLD AFFILIATED YOUNG WOMEN'S CHRISTIAN ASSOCIATION

President:

MRS. W. H. HALEY,
205 Ridge Road, Durban.

Secretary/Treasurer:

MRS. R. SWAINSTON HARRISON,
19 Norwood Road, Durban.

Executive Secretary:

MRS. MARGARET HATHAWAY,
Y.W.C.A., Durban.



Participating Associations:

Y.W.C.A. OF DURBAN,
101 Esplanade.

Y.W.C.A. OF PORT ELIZABETH,
80 Castle Hill.

ZENZELE Y.W.C.A. OF THE TRANSVAAL,
C/o. Hofmeyer School of Social Work,
Eloff Street South, Johannesburg.

14th November, 1958.

Dr A. B. Xuma,
85, Toby Street,
Sophiatown,
Johannesburg.

Dear Dr Xuma,

As requested by Mrs Neilson I am forwarding to you a cheque for £24.17.11. to cover Mrs Xuma's expenses made up as follows:-

Balance due on P.E. Trip	-	10.	1.
July/Aug etc	5	9	4
September "	6	6	3
October "	8	5	2
Motor car Expenses	4	7	1.
		<hr/>	
	£	24.	17. 11.
		<hr/>	

This amount now brings the travel float held by your good wife back to £20.0.0.

I trust you will find this to be in order,

Yours sincerely,
Anne B. Brown.

HON. TREASURER.

21, CLARENDON ROAD,
EDGBASTON,
BIRMINGHAM, 16
29th Nov., 1958.

Personal.



ABX 581129.

GUILD OF UNDERGRADUATES UNION,
UNIVERSITY ROAD,
EDGBASTON,
BIRMINGHAM, 15.

TELEPHONE: SELLY OAK 1841.

Dear Mrs. Xuma

I must draw your attention to the fact that my address is as I have indicated above and not 121 Clarendon Road, the number used by you. Having dealt with that, I seek to point out that I fail to understand why I must always be given short notice by people who come from home and who desire to see me. In the same way, I am puzzled by my Mother's habit of constantly asking people like you to pass messages on to me, and never writing to me herself. Consequently, I take the view that such messages are not important and do not, therefore, warrant much sacrifice of time and money on my part.

Not so long ago, I was, at the eleventh hour, asked to meet Dr. Xuma in London.

To do so would have meant a journey of some 120 miles each way (that is, a journey longer than that from Johannesburg to Kroonstad, in the Orange Free State), at a cost of 40/-, at least.

Time and money set aside, I feel that too much is asked of me when I recall that not one single person in South Africa (members of my family included) has ever shown sufficient interest in me as to send me not money or gifts or anything of the kind but a letter of a few friendly words, or even a card at Christmas.

Purely out of the great respect that I feel for the friendship which exists between you and my Mother, I shall say no more. Furthermore, I mean no offence by what I have said in the foregoing paragraphs.

Here's wishing you a safe and pleasant trip. Please accept my thanks for your letter.

Yours sincerely,
J. L. Piliso.

ABX 581231

University College of Fort Hare

ACCOUNTS

31st DECEMBER, 1958

GREENER & LAWRENCE
Chartered Accountants (S.A.)

P.O. Box 76 Telephone No. 515
No. 6, Court Chambers,
111, High Street,
Grahamstown,
(Cape Province)
ALSO AT FORT BEAUFORT.

23rd January, 1959.

The Chairman of the Council,
University College of Fort Hare,
Alice C.P.

Dear Sir,

AUDIT FOR THE YEAR ENDED 31ST DECEMBER, 1958

We have to report that we have completed the audit of the books and Accounts of the University College of Fort Hare for the year ended 31st December, 1958, and have pleasure in enclosing herewith a signed copy of the accounts in English and in Afrikaans, together with a copy of the Revenue Accounts and Balance Sheets of the Farm and Employees' Pension Fund.

We would draw the attention of your Council to the following matters in connection with the audit.

A Finance Committee Minute instructed that the Revenue surplus for 1957 be transferred to the Building and Development Fund; sufficient of this surplus was however retained in the Current Fund to enable the loss for the year under review to be counterbalanced, and the Current Fund in Section "A" of the Balance Sheet consequently discloses a nil balance.

Acting upon the instructions of the Principal and Chairman of the Finance Committee, the Revenue Account has been charged with sufficient Capital Expenditure on Buildings to enable the approved deficit in the estimates to be approximated; the remainder of the Capital Expenditure under this head has been met from the Building and Development Fund.

Section 4.4.10 of the Revenue Account, workmen's Compensation Insurance, contains the assessments for 1957 and 1958 and we would add that the University is covered in respect of employees earning more than the statutory maximum salary or wage.

A confirming Minute is required for Bad Debts totalling £49.0.1. which have been written off the Students' fees accounts against the Bad Debts Reserve.

As stated in our last year's report portion of the Building and Development Fund Investments are registered in the names of "Local Loans Redemption Fund" and "Womens Hostel Loan Redemption Fund". We would also repeat our observation that consideration be given to the writing off of some measure of Depreciation from the Laboratory Apparatus and Equipment Account.

An amount of £120.19.6. dating back to 1952 representing the balance of an account styled "M.O.M. Sebomi Study Grant" has been written off against Revenue Special Research Non-Capital Expenditure.

We checked all the postings from the Receipt Books of the Jabavu Secondary School to the individual pupils' accounts in the fees book and, with the exception of a few queries, found them entirely satisfactory: the accounts office verifies the cash received with the Receipt Books which are produced for inspection each time monies are paid in and as all payments, with the exception of a few pounds Petty Cash, are made by cheque and are verified by us in the normal course of audit, it would appear to us that the system in force is adequate.

Pupils' and Debtors' Accounts are being closely watched and, where necessary and expedient, Legal action is being obtained to effect recovery of arrears.

1912-1913

THE UNIVERSITY OF TORONTO
ACCOUNTS DEPARTMENT
SECRETARY GENERAL
(University of Toronto)
- 2 -

1912-1913
s/108

We have pleasure in expressing our appreciation for the courteous and willing assistance extended to us at all times during the course of our duties by your Accountant Mr. F.G. Hunter and his staff, as also for the admirable condition in which the books, vouchers and records of the University have been maintained and presented to us for audit.

Yours faithfully,

(Sgd) Greener & Lawrence.

COPY.

AUDITORS' CERTIFICATE

We have examined the accounting records of the University College of Fort Hare and found them correct. We have also examined the accounts and vouchers tendered in support of such records and have satisfied ourselves as to the existence of the assets and cash funds and securities, that the University holds sufficient security for all investments and that the buildings, equipment and stores are sufficiently insured against loss by fire.

We certify that the attached Balance Sheet and Expenditure and Revenue Account are in agreement with the books of account and have been drafted in accordance with the Regulations framed under Section 28 (c) of the Universities Act, 1955, and that the Balance Sheet gives a true and fair view of the University's affairs as at 31st December, 1958, and that the Expenditure and Revenue Account gives a true and fair view of the deficit earned by the University, during the year ended 31st December, 1958.

GREENER & LAWRENCE,
Chartered Accountants (S.A.),
Auditors.

Grahamstown.
23rd January, 1959.

FINANCIAL STATEMENTS

Statement

1. Statement of Expenditure and Revenue.
 - 1.a. Details of Expenditure.
 - 1.b. Analysis of Salaries, Wages and Allowances.
 - 1.c. Details of Revenue.
2. Statement of Changes in Hostel Fund Capital Account
 - 2.a. Statement of Revenue and Expenditure Accounts of Hostels.
 - 2.b. Nil.
3. Balance Sheet.
 - 3.A1. Sundry Current Debtors.
 - 3.A2. Sundry Current Liabilities.
 - 3.A3. Grants for Bursaries and Prizes (excluding Endowment Funds).
 - 3.A4. Nil.
 - 3.A5. Nil.
 - 3.A6. Nil.
 - 3.B1. Investment in Hostels (excluding Land and Buildings).
 - 3.B2. Investment in Auxiliary Enterprises (excluding Hostels).
 - 3.B3. Nil.
 - 3.C1. Particulars of Investments.
 - 3.C2. Nil.
 - 3.C3. Endowment Funds for General Purposes.
 - 3.C4. Endowment Funds for Bursaries and Prizes.
 - 3.C5. Nil.
 - 3.C6. Funds for Student Loans.
 - 3.C7. Other Funds.
 - 3.D1. Land and Buildings (including Hostels).
 - 3.D2. Furniture and Equipment (excluding Hostels).
 - 3.D3. Laboratory Equipment.
 - 3.D4. Library—Books and Periodicals.
 - 3.D5. Loans and Mortgages on Land, Buildings and Equipment.
 - 3.D6. Development Fund (for Investment in Permanent Assets).
 - 3.D7. Replacement Reserve Fund.
 - 3.D8. Changes in Permanent Asset Fund Capital Account.

Appendix "A" Nil.

UNIVERSITY COLLEGE OF FORT HARE
STATEMENT 1

STATEMENT OF EXPENDITURE AND REVENUE FOR THE YEAR ENDED 31ST DECEMBER, 1958

(Excluding hostels)

Item No.	For details of each item refer to Statement	£	s.	d.	£	s.	d.
	EXPENDITURE (Statement 1a) :						
1.	Instructional Expense				68759	10	0
2.	Central Administration Expense	14049	4	9			
	Less Amount charged to Hostels, etc.	—	—	—	14049	4	9
3.	Operating Expense in regard to Buildings, Furniture and Equipment and Grounds				9252	15	8
4.	Other Operating Expense				9315	9	1
	Total Operating Expenditure				101376	19	6
12.	Less Revenue of Faculties				—	—	—
	Net Operating Expenditure				101376	19	6
5.	General Charges to Current Revenue				2427	11	8
6.	Capital Expenditure from Current Revenue				14795	2	2
	Total Expenditure (Net)				118599	13	4
	LESS REVENUE (Statement 1c) :						
10.	Own Revenue :—						
10. 1.	Composite Student Fees	17094	19	6			
10. 2.	Annual Grants from Public Bodies	4798	0	0			
10. 3.	Interest on Investments	1932	2	2			
10. 4.	Rents (excluding Hostels)	1871	12	0			
10. 5.	Donations for General Purposes	1	0	0			
10. 6.	Sundry Revenue	200	0	6	25897	14	2
	Deficit (Own Resources)				92701	19	2
11.	Government Grants :—						
11. 1.	General Purposes	77294	0	0			
11. 2.	Cost of Living Allowance	12927	5	9			
11. 3.	Special Grants (not for Capital Expenditure)	—	—	—	90221	5	9
	Deficit for the year 1958—Transferred to Current Fund				£2480	13	5

STATEMENT 1a

DETAILS OF EXPENDITURE

1. INSTRUCTIONAL EXPENSE.	£ s. d.	£ s. d.	£ s. d.	£ s. d.
1.1. Teaching Staff and Faculty Administration.				
1.1.1. Salary Expense (Statement 1b)		55966 7 3		
1.1.2. Other		— — —	55966 7 3	
1.2. Library.				
1.2.1. Salary Expense (Statement 1b)		4341 15 11		
1.2.2. Books and Periodicals		2971 8 7		
1.2.3. Wage Expense (Statement 1b)		106 18 9		
1.2.4. Stationery and Printing		419 10 1	7839 13 4	
1.2.5. Sundry Expense				
1.3. Other Instructional Expense.				
1.3.1. Laboratories' and other Operating Expense	1640 17 4			
1.3.2. Clinics	— — —			
1.3.3. Hospital Fees	— — —			
1.3.4. Examiners' Fees	3057 11 10			
1.3.5. Sundry Direct Expense				
1.3.5.1. Special Lectures (Extra Mural)	255 0 3	4953 9 5		
1.3.6. Invigilators' Fees	— — —			
1.3.7. Stationery and Printing (Examinations) ..	— — —			
1.3.8. Sundry Indirect Expense (indirectly apportionable to Faculties)	— — —	— — —	4953 9 5	68759 10 0
2. CENTRAL ADMINISTRATION EXPENSE.				
2.1. Salary Expense (Statement 1b)		11937 3 9		
2.2. Other Expense.				
2.2.1. Stationery and Printing	747 13 6			
2.2.2. Telephones	100 4 2			
2.2.3. Postages, Stamps and Telegrams	462 11 0			
2.2.4. Audit Fees	323 5 9			
2.2.5. Bank Charges	31 10 8			
2.2.6. Wage Expense (Statement 1b)	333 7 6			
2.2.7. Maintenance of Office Equipment	33 19 5			
2.2.8. Collection Charges	69 9 0			
2.2.9. Sundry Expense	10 0 0	2112 1 0	14049 4 9	
Less amount charged to Hostels			— — —	14049 4 9
3. OPERATING EXPENSE IN REGARD TO BUILDINGS, FURNITURE, EQUIPMENT AND GROUNDS.				
3.1. Buildings.				
3.1.1. Minor Alterations	703 8 0			
3.1.2. Repairs & Renovations	1250 10 5	1953 18 5		
3.1.3. Superintendence and Cleaning :				
3.1.3.1. Salary Expense (Statement 1b)	311 2 1			
3.1.3.2. Wage Expense (Statement 1b)	1784 12 2			
3.1.3.3. Cleaning & Maintenance Materials	152 10 3	2248 4 6		
3.1.4. Municipal Services & Rates, Light, Power, Water and Fuel		1187 4 9		
3.1.5. Insurances		405 17 6		
3.1.6. Sundry Expense		29 4 2	5824 9 4	
3.2. Furniture & Equipment.				
3.2.1. Repairs and Maintenance		102 19 9		
3.2.2. Sundry Expense		— — —	102 19 9	
3.3. Grounds (including Sports Grounds) :				
3.3.1. Salary Expense (Statement 1b)		587 18 1		
3.3.2. Wage Expense (Statement 1b)		2259 6 8		
3.3.3. Maintenance		442 1 10		
3.3.4. Sundry Expense		36 0 0	3325 6 7	
3.4. Technical & Maintenance Department.				
3.4.1. Salary Expense (Statement 1b)		1638 9 1		
3.4.2. Wage Expense (Statement 1b)		213 5 2		
3.4.3. Materials consumed		1532 16 10		
3.4.4. Motor Expense and Transport		— — —		
3.4.5. Sundry Expense		— — —	3384 11 1	
Total Operating Expense			12637 6 9	
Less Amount charged to Departments, Hostels, or other Accounts			3384 11 1	9252 15 8
				<u>92061 10 5</u>
		Carried forward		

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