where necessary to the regulations of the Department of Public Education.

5. The Governing Council may by vote of not less than three-fourths of the members present, subject to the approval of the Foreign Mission Committee amend or add to the provisions of this constitution, provided that (a) formal notice shall have been given of proposed alterations, and (b) such draft alterations shall have been sent to all members of the Council at least two months prior to the meeting.

# III. PROCEDURE OF THE GOVERNING COUNCIL.

- 1. The meetings of the Governing Council shall ordinarily be held at Lovedale. Ordinary meetings shall be held at least twice a year; special meetings shall also be held upon a requisition addressed to the chairman and signed by seven members of the Governing Council. Members of the Council shall receive at least fourteen days notice of the meetings. Seven shall form a quorum except for resolutions altering the Constitution, when fifteen shall form a quorum.
- 2. The first ordinary meeting of each year shall elect an Executive Committee of ten members who shall carry on the business of the Institution between the meetings of the Governing Council, subject to the instructions of the Council. The Executive Committee shall keep minutes of its meetings which shall be confirmed at the following meeting of the Council. The Council shall also at its first meeting of each year elect a Finance Committee and other committees as required.
- 3. The accounts of the Institution shall be made up to the 31st December of each year and an audited statement of the accounts shall be submitted to the first ordinary meeting of Council after that date.
- 4. At any special meeting of the Governing Council only such business as is mentioned in the notice calling the meeting shall be transacted.

- 5. The Principal shall ex-office be the chairman of the Governing Council and of all committees. He may appoint the Vice-Principal or a member of committee to act as his deputy on the committee. The first ordinary meeting of the Council in each year shall appoint a vice-chairman of the Governing Council.
- 6. The Chairman of the Council or committee shall have a deliberative as well as a casting vote.

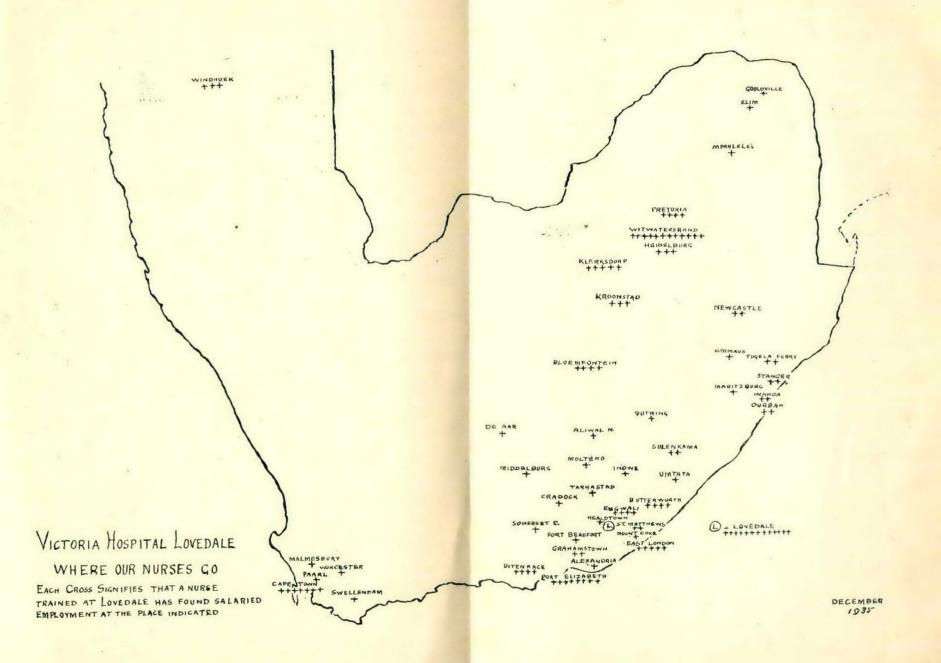
## IV. THE SENATE.

- 1. Subject to the foregoing provisions the co-ordination of the work, discipline and recreation of the Institution shall be vested in the Senate consisting of
  - a. The Principal, Vice-Principal, heads of the Training School, High School, Practising School, Lady Superintendent of the Girls' School, Vice-Superintendent of the Girls' School, Minister of the Congregation, two representatives from the Boys' Industrial School elected by the heads of the various industrial departments, and the Boarding Master.
  - b. Eight other members of the staff elected at a meeting of all heads of Departments, teachers and instructors.
- 2. The meeting to elect members of Senate shall take place during the first fortnight of the first session. Appointments shall be for one year.
- 3. The Senate shall hold ordinary meetings at such intervals as the Senate shall determine. Special meetings for ad hoc business shall be held as the Principal or chairman shall determine. A special meeting shall also be held on receipt of a requisition signed by four members of the Senate.
  - 4. Seven shall form a quorum in the Senate.
- 5. The Principal shall, when present, preside at all meetings of the Senate and in his absence the Vice-Principal.
- 6. Committees for the year shall be appointed at the first meeting for each year.
- 7. The Senate shall arrange for the establishing of a Students' Representative Council.

#### V. ACTIONS AT LAW.

All actions and other proceedings at law to be instituted by or against the Lovedale Missionary Institution shall be instituted or brought in the name of the Chairman of the Lovedale Governing Council and all powers of attorney, contracts, and formal documents on behalf of the Institution shall be signed by the Chairman of the Governing Council.

The Chairman shall incur no personal responsibility in respect of such actions or other proceedings, and shall in his conduct therein observe all regulations and all directions given by the Governing Council on behalf of the Institution.



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## SOUTH AFRICAN INSTITUTE OF RACE RELATIONS (SAIRR), 1892-1974

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