

NOTES FOR TRANSVAAL REGIONAL CONFERENCE SUNDAY, AUGUST 5th, 1961.

- 1. VENUE Gandhi Hall
- 2. THEME Housing - "OUR HOMES"
- 3. SCOPE All affiliated organisations and groups.  
 Non affiliated organisations and groups by invitation:
  - (a) Women's organisations.
  - (b) Trade Unions
  - (c) Church organisations
  - (d) Welfare organisations and committees.
  - (e) Individual women
- 4. PROGRAMME Federation Report  
 Papers and discussions  
 National Conference  
 Resolutions  
 Elections
- 5. ORGANISATION
  - (a) Appointment of Working Committee (with powers to co-opt) to meet weekly.
  - (b) Role of Regional Executive Committee
  - (c) Working Plan for Conference
  - (d) Personnel
    - (i) Organiser
    - (ii) Voluntary personnel and travelling allowance
  - (e) Speakers and meetings
  - (f) Transport
  - (g) Finance
 

(i) Present funds		
(ii) Fund raising	July Sweep	£10
	Cake Sale	£20
	Donations, affiliations,	
	Badge Sales	£30

WORKING PLAN FOR AUGUST CONFERENCE.

- A. JUNE 17th - July 1st:
  - 1. Visits to all affiliated clubs
  - 2. Visits to Indian and Coloured groups - Doornfontein/Jeppe; Fordsburg; Ferreirastown; Vrededorp; Benoni; Newclare; Grasmere;
  - ✓ 3. Conference leaflets
  - 4. Preparation of Mailing List
  - 5. Introductory letters to organisations, committees, trade unions, church groups, welfare committees etc
  - ✓ 6. Hiring of Hall
  - 7. Speakers notes on Housing and Conference.
- B. July 1st to July 15th
  - 1. Visits to other centres in Transvaal
  - ~~2. Visits to newly affiliated clubs or groups since A.~~
  - 3. Visits to newly affiliated clubs or groups since A.
  - 4. Cake Sale
  - 5. Letters to organisations for fraternal delegates and written greetings.
- C. July 15th to July 29th.
  - 1. Second Conference leaflet
  - 2. Repeat visits to all affiliated clubs & groups
  - 3. Distribution of badges for sale and wearing from August 5th to August 9th - through affiliated organisations, clubs and groups.
  - 4. Follow up letters to organisations etc.
  - 5. Meeting of Regional Executive Committee - Reports, Programme, Resolutions.
  - 6. Appointment of Conference and Food Committees.
  - 7. Press publicity.

- D. July 29th - August 4th
1. Preparation of Conference Agenda
  2. Finalisation of Food and Hall arrangements - Personnel, decorations etc.
  3. Completion of distribution of badges
  4. Repeat visits to other centres, clubs, groups.
  5. Press publicity.
- E. AUGUST 4th to 31st:
1. Preparation for National Conference
  2. Meeting of Regional Executive
  3. Collection of <sup>of</sup> money from badge sales.
  4. Follow up visits to affiliated clubs for election of delegates to National Conference and transport arrangements.
  5. Implementation of Conference Resolutions.
  6. Study groups and newsletters.

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**FEDERATION OF SOUTH AFRICAN WOMEN 1954-1963**

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