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GUIDELINES FOR FUNCTIONING OF AREA COMMITTEES IN THE TRANSVAAL REGION (ARISING OUT OF DISCUSSIONS WITH AFFILIATES IN THE PRETORIA, JOHANNESBURG AND EAST RAND AREAS

A. FUNCTIONS AND PURPOSE OF AREA COMMITTEES

- \* to co-ordinate the activities of the UDF in the Transvaal region
- \* To establish regular contact between affiliates working in a specific area
- \* to strengthen organizations and encourage organization where it does not already exist
- \* to share ideas and information
- \* to build enthusiasm amongst UDF affiliates.
- \* to take up issues and engage in activities between General Council meetings
- \* to interact with non-affiliated organizations working in the area.

B. COMPOSITION AND OPERATION OF AREA COMMITTEES

- \* Between 2 and 4 delegates from each affiliated organization or branch at an affiliated organization operating in the area will formally sit and vote on the Area Committee (the number is to be decided in the area).
- \* Meetings will attempt to come to conclusion on the basis of consensus, but the delegates will represent their organizations in voting if necessary.
- \* Area Committees will be open to UDF activists and observers from non-affiliated organizations, but the delegates may go into committee of the whole where these people will be excluded.
- \* Area Committees will meet regularly at least once a month.
- \* Area Committees will establish a co-ordinating structure to act on decisions between meetings.

C. RELATIONSHIP TO EXECUTIVE AND GENERAL COUNCIL

- \* As the General Council remains the main decision making forum of the region, each Area Committee will send two representatives to speak on behalf of the Area at General Council meetings.

- \* Each Area Committee will send 1 observer to every Transvaal Executive meeting (with the intention that, in the near future, the Executive will actually incorporate representatives from each area of the Transvaal).

D. IMMEDIATE TASKS FOR AREA COMMITTEES

- \* Appoint - co-ordinating group
  - 2 representatives to General Council
  - 1 observer to the Executive.
- \* Decide on regularity of meetings.
- \* Establish whether there are other affiliates or branches in the area who should be participating in the committee.
- \* Consider whether local structures are needed in addition to the Area Committee.
- \* Contact the media, education and Million Signature Campaign Committees to establish a relationship with them.

UDF EVALUATION COMMISSION

**Collection Number: AK2117**

**DELMAS TREASON TRIAL 1985 - 1989**

***PUBLISHER:***

*Publisher:* **Historical Papers, University of the Witwatersrand**

*Location:* **Johannesburg**

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