

ARTICLES OF ASSOCIATION

OF THE

INSTITUTE OF NON-EUROPEAN ADMINISTRATION.

(Registered under Section 21 of the
Companies Act (No. 46 of 1926))

Interpretation. 1. In these Articles, unless the context indicates otherwise:-

"Institute" means the Institute of Non-European Administration in South Africa.

"Council" means the Council of the Institute.

"Secretary" means the Secretary of the Institute.

"Treasurer" means the Treasurer of the Institute.

PRELIMINARY.

Purpose of Institute. 2. The Institute is established for the purpose expressed in the Memorandum of Association.

Table "A" excluded. 3. The Regulations in Table A, in the first Schedule to the Companies Act, 1926, shall not apply to the Institute.

Rules of the Institute. 4. The Regulations contained in these Articles are the Rules of the Institute, and no addition, alteration or amendment shall be made to or in the Articles for the time being in force unless the same shall have been previously submitted to and approved by the Registrar of Companies.

MEMBERSHIP.

Membership. 5. The admission and election of any person as a member of the Institute shall be by the Council in accordance with the provisions or the By-Laws made hereunder.

6. The rights and privileges of every member of the Institute shall be personal to himself and shall not be transferable or transmissible by his own act or by operation of law.

7. The names of the Members of the Institute shall be entered into a Register to be kept for the purpose.

Qualifications of Members. 8. No person shall be elected or admitted as a member of the Institute unless, at the date of his application, he complies with the following conditions:-

(a) He occupies, in a Local Authority in the Union of South Africa, any of the following positions, viz. Manager of Non-European Affairs, Assistant Manager of Non-European Affairs, Location Superintendent, Assistant Location Superintendent, or other Senior Officer in the Department of Non-European Affairs in a Municipality.

(b) He is an official in the Union Government or any other accredited Government, or in the High Commission Territories, who is directly concerned with the administration of Non-European Affairs.

(c) He is a person directly concerned with the administration of Non-European Affairs in mining, commerce and industry.

Admission to
Membership in
Special Cases.

9. Notwithstanding anything contained in the preceding Article, the Council may, in special cases by a vote of two-thirds of the members thereof present and voting at any meeting, elect and admit as a member of the Institute any person holding a position on the Staff of any Body, Institute, Association, or Society whose aims are concerned with the administration of Non-Europeans, and such other persons as it may deem fit whose duties are connected with the administration of Non-Europeans.

10. Any person desirous of being elected under the provisions of the two preceding Articles shall submit a formal application to the Council accompanied by such recommendations and other particulars as the Council may from time to time prescribe or require. Provided that the Council may, by a vote of two-thirds of the members thereof, present and voting at any meeting, without any application having been made, elect and admit as a member any person who, in the opinion of the Council is qualified to be a member.

Election of
Members.

11. All applications for election of members of the Institute shall be made to the Council in such form as the Council may from time to time prescribe. The Council shall, subject only to these Articles and the By-Laws made hereunder, determine the election or admission of an applicant, and the Council shall not be bound to furnish any reason for its refusal to admit any person as a member.

Undertaking to
abide by Rules.

12. Every member of the Institute shall upon applying for admission, sign an agreement to observe and abide by the Articles and By-Laws, Rules and Regulations of the Institute.

Addresses of
Members.

13. Every member shall from time to time notify to the Secretary a place of business or residence, and the address so from time to time notified shall be deemed to be his registered address.

Resignation/

Resignation of
Membership.

14. If any member shall leave at or send by post to the registered office of the Institute a notice in writing signed by himself and addressed to the Secretary, stating that he wishes to resign his membership of the Institute, he shall thereupon cease to be a member, as from the date when such notice shall have been received at the said office.

Disqualific-
ation of
Members.

15. (1) Any member who loses his qualification for election as prescribed by these Articles or who is, in the opinion of the Council, guilty of unprofessional conduct or of conduct which prejudicially affects the welfare of the Institute may be required to resign his membership or on his failing to do so shall have his name removed from the Register of Members.

(2) Any proposal under this Article that a member shall be asked to resign or that his name shall be removed from the Register of Members, shall be made at a special meeting of members duly convened, and such proposal shall be submitted either as a recommendation of the Council or by notice of motion by a member; and by resolution passed by no less than two-thirds of the members present and voting at such meeting the member may be requested to resign his membership or his name may be removed from the Register of Members, provided that no member shall be asked to resign or have his name removed from the Register unless he shall be given an opportunity of being present at the special meeting at which the proposal in that regard is put forward and being heard in his defence.

(3) Any member who by reason of superannuation or retirement on the ground of ill-health ceases to hold his official position shall on application be allowed to retain membership.

Forfeiture of
Membership on
non-payment of
subscription.

16. Any person shall cease to be a member of the Institute in the event of his annual subscription being in arrear for six months from the date of the same becoming payable. The Council may in special cases suspend the operation of this Article.

Subscription,
etc. on resig-
nation or dis-
qualification.

17. Any member who under the provisions of these Articles resigns or is required to resign his membership or whose name is removed from the Register of Members or who otherwise ceases to be a member shall remain liable to pay the amount of his current annual subscription and any other sums due by him to the Institute.

HONORARY MEMBERS.

Honorary
Members.

18. Councillors and Officials of Local Authorities and Government Departments, other than members delegated to attend the Annual Conference, shall be regarded as Honorary Members for the duration of the Conference and shall enjoy the right to vote.

SUBSCRIPTIONS.

Payment of
Subscriptions.

19. An annual subscription of £2.2.0. shall be payable by each member of the Institute on election or admission and shall be payable by not later than 30th June each year after election or admission.

THE COUNCIL.

Constitution
of Council.

20. (a) The Council shall consist of the President and Vice-President of the Institute and seven other members, one of whom shall be elected from each Province. Members of the Council shall be elected by members of the Institute annually at the Annual General Meeting. The Council shall hold office for a period of one year.

(b) No person holding a salaried position under the Institute or who is not a full member of the Institute shall be eligible for election as a member of the Council.

(c) The Secretary of the Institute shall be the Secretary of the Council.

POWERS OF THE COUNCIL.

Powers of
the Council.

21. The business and affairs of the Institute shall be managed by the Council which may exercise all such powers of the Institute as are not by law or by these Articles required to be exercised by the Institute in general meeting; provided that no By-Law made by the Institute shall invalidate any prior act of the Council which would have been valid if that By-Law had not been made.

Investments.

22. The Council may from time to time invest in the name of the Institute any moneys not immediately required for the purpose of the Institute in either Government or Municipal Securities or on fixed deposits with its bankers or on first mortgage, and may from time to time vary such investments.

Examinations.

23. The Council may hold, or cause to be held, examinations of persons offering themselves for examination in any subjects pertaining to the profession of Administrator of Non-European Affairs in accordance with the By-laws and Regulations for the time being of the Institute and they may grant certificates of competency in any such subjects to candidates.

PROCEEDINGS OF THE COUNCIL.

- Chairman of Council. 24. At all meetings of the Council, the President, and in his absence, the Vice-President shall be Chairman, and in the absence of both, the Chairman shall be elected from amongst those present.
- Meetings of Council. 25. The Council may meet for the despatch of business, adjourn, and, subject to the provisions of these Articles and any By-Laws made hereunder, may regulate its meetings as it thinks fit. The Secretary on the written requisition of the Chairman or any three members of the Council shall at any time summon a meeting of the Council.
- Quorum of Council. 26. The quorum necessary for the transaction of the business of the Council shall be four.
- Voting at Council Meetings. 27. Except as herein otherwise provided, every question at a meeting of the Council shall be determined by a majority of the votes of the members present and voting, every member having one vote, and in case of an equality of votes the Chairman shall have a second or casting vote.
- Resolutions. 28. Any resolution which is adopted by a majority of the members of the Council present, shall be as effective as if it had been adopted by the full Council.
- Keeping of Minutes. 29. The Council shall cause minutes to be kept in books provided for the purpose -
- (a) of the names of the members of the Council present at each meeting of the Council and of any Committee of the Council;
 - (b) of all appointments of officers made by the Council;
 - (c) Minutes of the proceedings of all meetings of the Council and of the Institute or Committees shall be recorded by the Secretary in a book kept for the purpose, and if confirmed by a subsequent meeting of the Council shall be signed by the Chairman of the meeting at which they are read, as being an accurate record of the proceedings of the previous meeting.
- Committees of Council. 30. (1) The Council may delegate any of their powers to Committees consisting of such members of the Institute as it thinks fit. Any Committee so formed shall, in the exercise of the powers so delegated, conform to any Regulations that may be imposed on them by the Council;
- (2) A Committee may elect a Chairman of its meetings. If no such Chairman is elected or if at any meeting the Chairman is not present within five minutes after the time appointed for the holding of the meeting, the members present may elect one of their number to be Chairman of the meeting;

(3) A Committee may meet and adjourn as it thinks proper. Questions arising at any meeting shall be determined by a majority of votes of the members present and voting, and in case of an equality of votes the Chairman shall have a second or casting vote.

Resignation
of member of
Council.

31. A member of the Council may at any time resign by giving notice in writing to the Secretary, and thereupon his office shall be vacated. A member of the Council who shall resign under this Article shall not thereby be disqualified from being re-elected at any time thereafter.

Vacation of
Office of
Members of
Council.

32. Every member of the Council shall vacate his office on ceasing to be a member of the Institute or upon being suspended for any period of membership of the Institute, or becoming insolvent or suspending payment, or compounding with his creditors, or being declared insane or becoming of unsound mind, or if he be convicted of theft or any serious crime, or if he fails to attend, without leave, three consecutive ordinary meetings of the Council.

Occasional
Vacancies in
Council may be
filled by
Council.

33. In the event of there being one or more casual vacancies in the membership of the Council, the Council may, if it thinks fit, fill the same without waiting for the Annual General Meeting of the Institute to be held, but the member or members of the Council so appointed shall hold office only until the next Annual General Meeting of the Institute.

Validity of
Council's Acts.

34. All acts done by any meeting of the Council or of a Committee or by any member of the Council acting in terms of the authority of the Council shall, notwithstanding that it be afterwards discovered that there was some defect in the appointment of the Council, Committee or Member or that they or any of them were disqualified, be as valid as if the Council, Committee or Member had been duly appointed and were qualified to act.

Indemnity for
Council and
Officers.

35. The members of the Council and Officers of the Institute shall be indemnified out of the funds and property of the Institute from and against all costs, charges, losses, damages and expenses whatsoever which they or any of them shall sustain or incur in the execution of their duly authorised powers or duties unless the same shall arise by reason of their own wilful neglect or default.

OFFICERS AND TRUSTEES.

Officers.

36. There shall be the following officers of the Institute, viz:- a President, a Vice-President, a Secretary and/or Treasurer and such others as may be from time to time decided upon after due notice at the Annual General Meeting of the Institute, provided that all officers of the Institute, excepting the Secretary and/or Treasurer, shall retire annually but be eligible for re-election.

nomination /

Nomination of Officers.

37. Forms of nomination for the election of officers of the Institute shall be forwarded by the Secretary to the members not later than 28th February in each year. Each member shall be entitled to nominate as many persons as there are vacancies to be filled. No nominations will be effective unless received by the Secretary on or before 31st March in each year. Any nomination paper containing a greater number of names than there are vacancies to be filled shall be null and void.

Election of Officers.

38. The voting for the election of officers of the Institute shall be by postal vote (if there are more valid nominations than vacancies to be filled) and nominations shall close at least one month before the date of the Annual General Meeting. Provided that the officers for the first year shall be elected at the inaugural conference. Each member shall be entitled to vote for as many candidates as there are vacancies to be filled and no more. Scrutineers shall be appointed by the Council to determine any question as to the validity of nomination papers and to ascertain the result of any postal vote held under the provisions of this Article. If only one person be nominated to hold an office he shall be automatically elected.

Remuneration and Duties of Secretary and/or Treasurer.

39. The Council shall appoint and from time to time determine the remuneration (if any) and prescribe the duties of the Secretary and/or Treasurer.

Filling of vacancies and appointments.

40. (a) In the event of a casual vacancy for any of the Offices of the Institute, the Council may, if it thinks fit, fill such vacancy forthwith, without waiting for the Annual General Meeting of the Institute to be held, but any officer so appointed shall hold office only until the next Annual General Meeting of the Institute.

(b) Should the position of President or Vice-President become vacant for any reason whatsoever, the Council shall have the right to fill such vacancy forthwith, but shall report such act to the next Annual General Meeting for confirmation.

(c) The Council shall have the right of appointing or dismissing all paid officials of the Institute.

Trustees.

41. The Council may appoint and remove Trustees for any of the purposes of the Institute, and such trustees shall have such powers and indemnities and perform such duties and be subject to such regulations as the Council shall determine.

GENERAL MEETINGS.

General Meetings.

42. A general meeting shall be held once in every calendar year, in such month as the Council may from time to time determine, not being more than fifteen months after the holding of the preceding general meeting, and at such place as the Council shall appoint. The abovementioned general meetings shall be called ordinary meetings and all other general meetings shall be called extraordinary.

Payment of Subscriptions.

43. An annual subscription of £2.2.0 shall be payable by each member of the Institute on election or admission and shall also be payable by not later than 30th June each year after election or admission.

Extraordinary General Meetings.

44. (1) The Council may whenever it thinks fit, convene an extraordinary general meeting and shall on a requisition being deposited at the registered office of the Secretary of the Institute for the time being signed by not less than twenty-five members and stating fully the objects of the meeting forthwith proceed to convene an extraordinary general meeting.

(2) The requisition may consist of several documents in like form each signed by one or more requisitionists.

(3) If the Council do not proceed to cause a meeting to be held within thirty days from date of the requisition being so deposited, the requisitionists or a majority of them may themselves convene the meeting, but any meeting so convened shall not be held after three months from the date of the deposit and may in the absence of the President or Vice-President elect their own Chairman.

(4) If at any such meeting a resolution requiring confirmation at another meeting is passed, the Council shall forthwith convene a further Extraordinary General Meeting for the purpose of considering the resolution, and, if thought fit, of confirming it as a special resolution, and if the Council do not convene the meeting within thirty days from the date of the passing of the first resolution, the requisitionists, or a majority of them, may themselves convene the meeting. Any meeting convened under this Article by the requisitionists shall be convened in the same manner as nearly as possible as that in which meetings are to be convened by the Council.

PROCEEDINGS AT GENERAL MEETINGS.

Notice of General Meetings.

45. Thirty days clear notice at the least, specifying the place, the day, and the hour and business of the meeting, the general nature of that business shall be given in the manner hereinafter mentioned, or in such other manner, if any, as may be prescribed by the Institute in

general meeting/

general meeting to the members of the Institute, but the non-receipt of a notice by any member shall not invalidate the proceedings at any general meeting, subject to proof of posting being available.

Business at
General
Meetings.

46. All business that is transacted at an extraordinary meeting and all that is transacted at an ordinary meeting with the exception of the consideration of the Accounts, Balance Sheets, and the ordinary report of the Council and auditors, the election of the Council and officers in the place of those retiring and the fixing of the remuneration of the auditors, shall be deemed special.

Papers to be
sent to
Secretary.

47. All papers to be read before the Institute shall be sent to the Secretary at such time and subject to such conditions and regulations as the Council may determine.

All publica-
tions to be
copyright of
Institute.

48. All papers contributed to or read before the Institute in General Meeting assembled, and any reports or other publications printed and issued by the Council or any of its committees or officers shall be deemed to be the copyright of the Institute, and any reprinting or publication or subsequent republication shall only be carried out by or with the authority of the Council and subject to the condition that the Printer and Publisher shall record such authority upon the face of any such publication or reprint.

Quorum.

49. No business shall be transacted at any general meeting unless a quorum of members is present at the time when the meeting proceeds to business, and save as is herein otherwise provided, fifteen members personally present shall be a quorum. If within half an hour from the time appointed for the meeting, a quorum is not present, the meeting if convened upon the requisition of members shall be dissolved; in any other case it may be adjourned until a later hour on the same day or otherwise shall stand adjourned to the following day at the same time and place, and if at the adjourned meeting on the following day a quorum is not present within half an hour from the time appointed for the meeting the members present shall be a quorum.

Chairman.

50. At all general meetings of the Institute the President, and in his absence, the Vice-President, shall be Chairman, and in the absence of both, the Chairman shall be elected from amongst those present.

Adjournment.

51. The Chairman may, with the consent of any meeting at which a quorum is present (and shall if so directed by the meeting) adjourn the meeting from time to time and from place to place, but no business shall be transacted at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place. When a meeting is adjourned for ten days or more, notice of the adjourned meeting shall

be given/

be given as in the case of an original meeting but save as aforesaid, it shall not be necessary to give any notice of an adjournment or of the business to be transacted at an adjourned meeting.

Scrutineers.

52. Scrutineers shall be appointed by the Chairman of the Annual General Meeting to ascertain the result of any ballot which may be taken for the election of the Council and Officers.

Voting and Demand for Poll.

53. At any General Meeting a resolution put to the vote of the meeting shall, save as provided by the By-Laws, be decided on a show of hands unless a poll is (before or on the declaration of the result of the show of hands) demanded by at least 25 per cent of the members present and unless a poll is so demanded, a declaration by the Chairman that a resolution has, on a show of hands, been carried or lost, shall be final; and an entry to that effect in the minutes of the proceedings of the Institute shall be conclusive evidence of the fact without proof of the number or proportion of the votes given for or against the resolution.

Method of Poll.

54. If a poll is duly demanded it shall be taken in such manner and at such time as the Chairman directs and the result of the poll shall be deemed to be the resolution of the meeting at which the poll was demanded.

VOTES OF MEMBERS, MOTIONS, ETC.

Votings.

55. On a show of hands every member present at the meeting in person shall have one vote, either by a show of hands or by a poll.

Members in debt to Institute.

56. A member who has not paid any subscription due by him to the Institute shall not be entitled to be present nor to vote at any meeting.

Chairman to have casting vote.

57. In the case of an equality of votes whether on a show of hands or on a poll, the Chairman of the meeting at which the show of hands takes place or at which the poll is demanded, shall be entitled to a second or casting vote.

Persons entitled to attend Meetings of Institute.

58. Members and Honorary Members shall be entitled to attend all General Meetings of the Institute, to take part in the proceedings thereof, and to receive a copy of the Minutes of proceedings.

Visitors at Annual General Meetings.

59. Any member, with the concurrence of the Chairman, shall have the privilege of admitting a visitor to each Annual General Meeting of the Institute, but such visitor shall not vote nor take part in the discussions unless invited to do so by the Chairman of the meeting, and during such portion of any meeting as may be devoted to any business connected with the management of the Institute visitors may be requested by the Chairman to withdraw at any time.

Notice of Motion.

60. A motion at an Annual General Meeting other than a motion upon any subject before the meeting shall not be moved unless notice in writing of the terms or purport of such motion has been sent to the Secretary at least 30 days before the date of such meeting.

Validity of Votes.

61. No objection shall be made to the validity of any vote except at the meeting or poll at which such vote shall be tendered, and every vote not disallowed at such meeting or poll shall be deemed valid. The Chairman of the meeting shall be the sole and absolute judge of the validity of every vote tendered at any meeting or poll.

Postal Vote.

62. The Council may, and if required by not less than fifteen members of the Institute, shall cause a postal vote to be taken on any question affecting the interests of the Institute. Every voting paper shall be arranged for an affirmative, a neutral and a negative vote upon each question, and a copy shall be sent to each member. One month after sending out the voting papers the Council shall appoint two members (not being members of the Council) to act as scrutineers to open the special envelopes, count the votes, and report the result in writing to the Council. Any question so voted upon shall, if duly carried, have the same effect as if it had been a resolution duly carried at a general meeting of the Institute properly called to consider the same.

Signed minutes to be deemed correct.

63. Every entry in the minute books of the proceedings of Meetings purporting to be entered and signed according to the statutes or these Articles shall in the absence of proof to the contrary be deemed to be a correct record and an original proceeding of the Institute.

ACCOUNTS AND AUDITORS.

Accounts to be kept.

64. The Council shall cause true accounts to be kept (a) of the sums of money received and expended by the Institute and the matters in respect of which such receipt and expenditure takes place; and (b) of the assets and liabilities of the Institute. The books of account shall be kept at the registered office of the Institute or at such other place or places as the Council thinks fit, and shall always be open to the inspection of members, subject to any reasonable restrictions as to the time and manner of inspecting the same that may be imposed by the Institute in General Meeting.

Accounts to be submitted to General Meeting.

65. Once at least in every year the Council shall lay before the Institute in General Meeting a balance sheet and an account of the income and expenditure of the Institute for the period since the preceding account. A copy of the balance sheet and account of income and expenditure shall be sent to the members entitled to receive notices of General Meetings in the manner in which notices are to be given under these Articles, thirty days previous to the meeting.

Auditors/

Auditors.

66. An Auditor shall be appointed and his duties regulated in accordance with Sections 98 and 99 of the Companies Act 1926 or any amendment thereof, or any statutory modification thereof for the time being in force which Sections in their application to the Institute shall be construed as if the Council were the Directors and as if the members were the shareholders of the Institute.

NOTICES.

Notices to Members.

67. (1) Notice may be given by the Institute to any member either personally or by sending it by post to him to his registered address or (if he has no registered address in the Union of South Africa) to the address (if any) within the Union of South Africa supplied by him to the Institute for the giving of notices to him.

(2) Where a notice is sent by post, service of the notice shall be deemed to be effected by properly addressing, prepaying, and posting a letter containing the notice and unless the contrary is proved to have been effected at the time at which the letter would be delivered in the ordinary course of post.

Signatures of Notices.

68. All notices sent in pursuance of the last preceding Article shall be signed by, or have printed at the foot thereof, the name of the Secretary or such other person in his place as the Council shall appoint, except in the case of a meeting convened by members in accordance with these Articles and in that case shall be signed by or have printed at the foot the names of the members convening the same, or a majority of them. Provided that any accidental failure to comply with this clause shall not invalidate the proceedings of the meeting if the persons thereat resolve accordingly.

THE SEAL.

Sealing of Instruments.

69. (1) The Institute shall have a seal. The seal of the Institute shall not be affixed to any instrument except by the authority of a resolution of the Council and in the presence of at least two members of the Council and the Secretary or such other person as the Council may appoint for the purpose; and these two members of the Council and Secretary or other person as aforesaid shall sign every instrument to which the seal of the Institute is so affixed in their presence.

(2) A separate book shall be kept by the Secretary in which there shall be entered a short title or description of every instrument to which the seal of the Institute may have been affixed together with the date of the minute of the Council authorising the same, and such entry shall be signed by the Members of the Council and the Secretary or such other person as the Council may appoint for the purpose.

BOOKS AND RECORDS.

Inspection of Books, etc. by Members and Others.

70. All records, books, and papers of the Institute shall at all reasonable times be open to the inspection of members.

DUTIES OF OFFICERS.

Duties of Secretary.

71. The Secretary shall carry out such duties as are specially assigned by the Council, in addition he shall be responsible for the books, records and documents of the Institute and under the control of the Council shall conduct all the correspondence of the Institute and of the Council, attend all their meetings, keep a correct record of their proceedings, and see that the applications for admission and the recommendations accompanying the same are in the form prescribed, and that all the prescribed notices are duly sent to the members of the Institute and of the Council and Committees.

72. The Secretary shall allow such inspection of the register of members or other register as is provided for by the statutes, and such inspection of the books as is provided for by paragraph 8 of the Memorandum of Association or any provision of these Articles, but any member or other person before inspecting any such register or books shall sign his name in a book kept for the purpose.

Duties of Treasurer.

73. The Treasurer shall receive all moneys payable to the Institute, and shall deposit the same in a banking account to be opened in the name of the Institute. He shall make all payments by cheque, which shall be countersigned by the President or Vice-President. He shall keep a proper account of the income and expenditure of the Institute, and prepare a Balance Sheet and Statement of Accounts made up to 31st March in each year; and shall submit such Balance Sheet and Statement of Accounts, together with all vouchers, to the Auditors and subsequently to the Annual General Meeting.

Office.

74. The office of the Institute shall be the office of the Secretary of the Institute for the time being, or such other place as the Council may from time to time appoint with the sanction of the Registrar of Companies.

ARTICLES OF ASSOCIATION OF THE INSTITUTE OF
ADMINISTRATORS OF NON-EUROPEAN AFFAIRS OF
SOUTHERN AFRICA.

Interpretation:

1. In these Articles, unless the context otherwise requires expressions defined in the Companies Act, 1926, or any statutory modification thereof in force at the date at which these Articles become binding upon the Institute of Administrators of Non-European Affairs of Southern Africa, shall have the same respective meanings; and in these Articles, unless the context otherwise requires:-

"The Institute" means the Institute of Administrators of Non-European Affairs of Southern Africa.

"The Council" means the Council for the time being of the Institute.

"The Journal" means the official journal of the Institute whether issued under that or any other name.

"The Statutes" means the Companies Act, 1926, or any statutory modification thereof for the time being in force.

Purpose of Institute:

2. The Institute is established for the purpose expressed in the Memorandum of Association.

Table "A" Excluded:

3. The regulations in Table "A" in the first Schedule of the Companies Act, 1926, shall not apply to the Institute.

Rules of the Institute:

4. The regulations contained in these Articles are the rules of the Institute and no addition, alteration or amendment shall be made to or in the Articles for the time being in force unless the same shall have been previously submitted to and approved by the Registrar of Companies.

Membership:

5. The membership of the Institute shall consist of two classes, viz., Fellows and Associates. Students and honorary members shall not be members of the Institute.

Admission:

6. All admissions and elections of members, honorary members and students shall be by the Council.

Privileges of Members:

7. The rights and privileges of every member of the Institute shall be personal to himself and shall not be transferable or transmissible by his own act or by operation of law.

/Election.....

AMENDMENT OF SECTION 10.

Section 10 of the Articles of Association is deleted and the following is substituted:-

10(a) Subject to the provisions of sub-section (b) of Section 10, no person shall be elected an Associate Member unless he has attained the age of 21 years, has passed the final examination of the Institute and either occupies the position of Manager of a Non-European Affairs Department or has been continuously employed in an administrative position on the staff of such a Department for not less than 5 years and ~~is~~, in ~~the~~ opinion of the Council, otherwise and in all respects a fit and proper person to be so elected.

10(b) Any person who occupies the position of a Manager of a Non-European Affairs Department or has been continuously employed in an administrative position on the staff of such a Department for not less than 5 years and who is still so employed, will on application and payment of the necessary fees before the 30th September, 1951 be admitted as an Associate and Foundation member of the Institute.

AMENDMENT OF SECTION 23.

Attention is drawn to the amendment of Section 23 by the deletion in the third paragraph of the words "and shall, ipso facto, thereby become Associate members of the Institute."

Election of Mem-
bers and Honorary
Members:

8. The present members of the Institute and such other persons as shall be elected in accordance with these Articles or the by-laws made hereunder, shall be the Members of the Institute and shall be entered on the Register as such.

Qualifications of
Fellows:

9. (i) No person shall be elected a Fellow unless at the date of his application he complies with the following conditions:-

- (a) He is an Associate Member of the Institute.
- (b) he occupies the position of Manager, **Deputy Manager** or Assistant Manager of a Non-European or Native Affairs Department in a Local Authority;
- (c) he has had not less than 5 years experience of Non-European or Native Affairs administration; and
- (d) he satisfies the Council that the nature and extent of his duties and responsibilities justifies his election, and in deciding upon his election, the Council shall have regard to the nature and extent of the experience which the applicant has had of the functions of Non-European or Native Affairs Departments provided for in the various Statutes relating to the administration of Non-Europeans or Natives in Urban Areas.

(ii) Every candidate for Fellowship shall submit to the Council a certified copy of the Resolution of Appointment and such particulars of the terms and conditions of such appointment as the Council may from time to time prescribe or require.

Qualifications
of Associates:

10. No person shall be elected an Associate Member unless he has attained the age of 21 years, has passed the Final Examination of the Institute and either occupies the position of Manager of a Non-European Affairs Department or has been continuously employed in Administrative position on the staff of such a Department for not less than 5 years and is, in the opinion of the Council, otherwise and in all respects a fit and proper person to be so elected.

Admission to
Membership in
Special Cases:

11. Notwithstanding anything contained in the last two preceding Articles, the Council, if in its absolute discretion it thinks fit, by a vote of two-thirds of the Members thereof present and voting at any meeting, may in special cases elect either as Fellows or Associates, administrators and persons holding positions on the staff of an Administrator who may not otherwise conform to the requirements of Articles 9 and 10. Any persons seeking to be elected under these Articles shall make application to the Council, accompanied by such recommendations and such other particulars as the Council may from time to time prescribe or require.

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