

JAN. H. HOFMEYR SCHOOL OF SOCIAL WORK.

MINUTES OF THE MEETING OF THE GENERAL COMMITTEE HELD IN THE OFFICES OF THE NON-EUROPEAN AND NATIVE AFFAIRS DEPARTMENT, JOHANNESBURG MUNICIPALITY, GENEVA HOUSE, ON FRIDAY, 7TH MARCH, at 11:00 O'CLOCK.

PRESENT: Senator J. D. Rheinallt Jones (in the Chair), Dr. Ray E. Phillips, Mr. Graham Ballenden, Mr. E. W. Lowe, MRS. J. D. Rheinallt Jones, Mrs. Ray E. Phillips, Professor J. Gray, Advocate J. Lewin, Mr. D. Murray, Mr. M. Eddy (representing Mr. J. H. Hunt).

Apologies were received from Major H. S. Cooke, Senator Edgar Brookes, Miss Miriam Janisch.

The Minutes of the previous meeting having been circulated, were approved.

OPENING OF SCHOOL: The Chairman expressed his sense of gratitude to the Principal of the University for making it possible for the School to hold its opening ceremony at the University on the 15th of January. He was asked to see the Principal and personally express the thanks of the Committee.

REPORT OF THE WORK TO DATE:

STUDENTS: Dr. Phillips reported that the School had had practically 100% attendance of the full-time students; 20 men and nine women. Five municipal workers and the three secretaries at the Bantu Men's Social Centre attended some of the lectures and the physical training classes.

STAFF: The School was very fortunate in the choice of its staff, but it was to be regretted that two of the members were no longer able to continue with their courses. Miss Pollak had been replaced by Dr. J. N. Reedman assisted by Dr. P. Guenault, and Mrs. Bubole had taken over Mrs. Joy's Arts and Craft's class. In addition to the Arts and Crafts class, twenty-two students were learning to make woodwork models by coming to extra classes given by Donald Phillips on Monday afternoons and Saturday mornings.

Dr. George Gale had been called away unexpectedly but he would be completing his short course on Personal Health and Hygiene very shortly. He would also continue with his medical examination of the students. So far he had found them to be uniformly in good health.

REQUESTS FOR ASSISTANCE BY STUDENTS: Several requests had already come to the Director for the students to help in various kinds of social work, e.g. from the Rotary Club at Brakpan, the Association of the Blind, the Bantu Men's Social Centre. The Committee agreed with the Director, however, that students should be discouraged from taking on very important social work until they had received a more thorough training.

One of the members raised the question of the prospects of work for the students upon the completion of the course and suggested that students be temporarily booked for posts as they developed.

STANDARD OF DIPLOMA: It was decided that the standard and recognition of the School Diploma should be discussed as soon as possible with Mr. Kuschke.

PRACTICAL WORK: Dr. Phillips stated that the men students in residence at the Wolhuter Hostel were now in charge of the Reading Room there. This room was being turned into a recreation centre under the auspices of the Y.M.C.A. Thanks were expressed to Mr. Ballenden for obtaining a £100 grant from the Council in order to make this possible. Gratitude was also expressed for his permission to use a room in the old Native Affairs Department for the Arts and Crafts class and also for the use of the Swimming Pool at the Wemmer Hostel. Mr. Ballenden said that the Theatre which was being built in the old Native Affairs Department buildings could be used by the School for Dramatic Classes when so desired.

Mrs. Phillips reported on the practical work that the women were doing. Some students were helping with Wayfarer work at Pimville, the Albert Street School and the Helping Hand Club. Two students were spending afternoons at Mtutuzele, Orlando, helping Miss Elliott; and two were arranging a games afternoon at Talitha Home every week. Some of the students were also attending Red Cross Classes and Cookery Demonstrations. It was clearly understood that all of these activities were of a temporary nature and may be abandoned as the School course developed.

PHYSICAL EDUCATION GRANTS: The National Advisory Council on Physical Education had granted the School £150 for equipment, and wished to discuss the question of a further grant for instruction with members of the Committee before authorising additional payments.

FINANCIAL STATEMENTS: The Director reported that the School had budgeted £685 for Grants or Loan Bursaries to students, but expected to get about 50% of this amount back on the Bursary Loan basis.

Dr. Phillips said that it was difficult to give an accurate statement of the financial position of the School to date. An attempt would be made later to disentangle the recurrent from the non-recurrent expenditure and report to the Committee.

Confirmed at the meeting held on ....., 19.....

CHAIRMAN.

THE JAN H. HOFMEYR SCHOOL OF SOCIAL WORK.

---

MINUTES OF THE MEETING OF THE GENERAL COMMITTEE HELD IN THE OFFICES OF THE NON-EUROPEAN AND NATIVE AFFAIRS DEPARTMENT, JOHANNESBURG MUNICIPALITY, GENEVA HOUSE, ON FRIDAY, 10th JANUARY, AT 1:00 O'CLOCK.

---

PRESENT: Senator J. D. Rheinallt Jones (in the Chair), Dr. Ray E. Phillips, Mr. Graham Ballenden, Miss Miriam Janisch, Mrs. J. D. Rheinallt Jones, Councillor W. McEwan, Mrs. Ray E. Phillips, Mr. John H. Hunt, Archdeacon R. Y. P. Rouse, Mr. David Murray.

Apologies were received from Mr. J. H. Hofmeyr and Reverend S. S. Tema.

The Minutes of the previous meeting were approved.

APPLICATION TO SCHOOL: Dr. Phillips reported that twenty-five men and women had been accepted as students of the School. Several applicants had been turned down mainly because of their heavy indebtedness. A half-dozen applications were still under consideration.

ACCOMMODATION: Arrangements had been made with (1) the Helping Hand Club for providing accommodation for one married couple and several single women students; and (2) the Municipal Non-European and Native Affairs Department for the housing of eight single men students at the Wolhuter Men's Hostel. As these men were to give voluntary assistance in the supervision of the Reading Room, Mr. Ballenden offered to reduce the rent of the students' common room by 50%.

FURNISHING OF ROOMS: Mrs. Ray E. Phillips reported on the furnishing of four rooms and a common room for the men at the Wolhuter Men's Hostel. The cost of this permanent equipment would be about £40.

Suggestions were made about having strips of felt or canvas covers filled with teff instead of coir mattresses. These were referred to the Sub-Committee on Admissions.

STAFF: Dr. Phillips reported briefly on the Staff of the School which was to consist of:-

Miss Hansi Pollak, (Introduction to South African Economics.)  
Mr. Julius Lewin, (Social Legislation).  
Mrs. J. D. Rheinallt Jones, (Careers and Social Agencies).  
Mrs. Perry Joy, (Arts and Crafts).  
Miss Leontine Sagan, (Dramatics).  
Dr. Ray E. Phillips, (Introductory Sociology).  
Dr. George Gale, (Short course of ten hours on Personal Health and Hygiene).

Owing to ill-health Rev. D. K. Clinton was unable to take the course on Christian Social Teachings, which was now to be taken by Rev. John Mullineux.

The Physical Education and Recreation course would be under the direction of Dr. E. Jokl of the Witwatersrand Technical College, and would include a special course for the women students.

FURNISHING OF THE CLASSROOMS: Suggestions were made about the type and arrangement of the tables and chairs in the class-room at the Bantu Men's Social Centre, and Dr. Phillips was authorised to furnish this room.

/FINANCIAL .....

FINANCIAL STATEMENT: After discussion about the wisdom of making such large grants to married couples in particular and also to some of the single students, the financial statement was agreed to with the following alterations:-

- (1) That £250, i.e. 10% of the estimated expenditure be budgeted to cover unforeseen expenses.
- (2) That the cost of the midday meals and the actual amount received from students paying their tuition fees be shown separately.

The question of security for loans was also raised and Dr. Phillips explained that arrangements for the re-payment of loans would be made by him with each student individually.

PLANS FOR THE OPENING OF THE SCHOOL ON 15TH JANUARY:

Mr. J. H. Hofmeyr had agreed to presiding at the official opening of the School at 2:30 o'clock at the University of the Witwatersrand. Senator J. D. Rheinallt Jones would speak on "Present and Probable Future Development in Social Welfare for Africans".

Other speakers would be the Mayor of Johannesburg, Dr. Ray E. Phillips and Mr. Solope Thema.

It was agreed that there should be no collection at this opening ceremony.

The meeting adjourned at 2:35 p.m.

Confirmed at meeting held on ....., 19 ...

CHAIRMAN.

THE JAN H. HOFMEYR SCHOOL OF SOCIAL WORK

MINUTES OF THE MEETING OF THE GENERAL COMMITTEE HELD IN THE OFFICES OF THE NON-EUROPEAN AND NATIVE AFFAIRS DEPARTMENT, JOHANNESBURG MUNICIPALITY, GENEVA HOUSE, MONDAY, JUNE 10TH, AT 1:00 O'CLOCK.

--oOo--

PRESENT: Senator J. D. Rheinallt Jones (in the Chair), Mr. Graham Ballenden, Professor J. L. Gray, Councillor A. Immink, Miss Miriam Janisch, Mrs. J. D. Rheinallt Jones, Mr. J. Lewin, Councillor W. McEwan, Mrs. Ray E. Phillips, Mr. T. R. Ponsford, Mr. J. R. Rathebe, Archdeacon R. Y. P. Rouse, Rev. S. S. Tema, and Ray E. Phillips.

Apologies were received from Professor T. Williams, Mr. B. W. Martin, Mr. David Murray, and Mr. A. H. E. Andreasen.

The Minutes of the previous meeting of the Committee were approved.

CORRESPONDENCE: Correspondence with the following was read: Major H. S. Cooke, the Hon. J. H. Hofmeyr, Dr. John R. Mott, Mr. David Murray, Transvaal Chamber of Mines, Victoria Falls & Transvaal Power Company, and Mr. W. S. Webber.

FINANCE: Mr. Phillips reported on the present state of the Committee's appeal for funds as follows:

(1) Received by the Hon. Treasurer;	
Native Recruiting Corporation, Ltd., . . . . .	£250- 0- 0
Wit. Native Labour Association, . . . . .	250- 0- 0
Dr. and Mrs. Bernard Price, . . . . .	180- 0- 0
African Explosives & Industries, Ltd., . . . . .	5- 5- 0
(2) Definite, but not yet at hand; . . . . .	
Social Welfare Department, Johannesburg Municipality, . . . . .	500- 0- 0
(3) Definite, but to be used as reserve funds at discretion of the General Committee:	
Carnegie Corporation, . . . . .	1,500- 0- 0
(4) Conditional on the raising of £1,500 per annum by the Committee:	
Union Department of Native Affairs, . . . . .	1,000- 0- 0
Total, . . . . .	<u>£ 3,685- 5- 0</u>

Prospective contributors: Deferred Pay Board of Control, Bantu Welfare Trust, Lighthome Bequest (B.M.S.C.), International Committee of Y.M.C.A.'S., Student Subsidies by Municipalities and Mines, and Individual Donors.

- B. Authorisation was granted the Hon. Treasurer, Councillor A. Immink, to open and operate on a bank account in the name of the Jan H. Hofmeyr School of Social Work, any two of the following to sign cheques: Mr. Immink, Senator J.D.Rheinallt Jones, Mr. T. R. Ponsford, and Mr. Phillips.
- C. The same four members were asked to act as a Finance Committee with the addition of Mr. Fritz Rosenberg who would be approached to act on the Committee on his return from America.
- D. After discussion it was decided that the Financial Year should begin on October 1st, 1940, and that the Director's Salary should be payable as from that date.
- E. For incidental expenses incurred by the Director previous to beginning of the financial year the Hon. Treasurer was authorised to pay over to him the amount of £20 as Petty Cash to be renewable when exhausted.

DATE OF OPENING: It was decided that plans be directed toward an opening of the School on Wednesday, January 15th, 1941.

PREMISES: Mr. Phillips was asked to investigate fully the question of premises to be used for School purposes and to report to the General Committee at its next meeting.

STAFFING AND SELECTION OF STUDENT BODY: It was decided to appoint the following to deal with the question of Staff and selection of students: Mrs. J. D. Rheinallt Jones, Mr. J. Lewin, Mr. J. R. Rathebe, Rev. S. S. Tema, and Mr. Phillips.

PART-TIME SECRETARY: Mr. Phillips was authorised to make such arrangements for secretarial assistance as were necessary in conducting preliminary correspondence before the matter of full-time Secretary should be dealt with by the Committee.

STATIONERY: Mr. Phillips and Mr. Ponsford were authorised to proceed with the preparation and printing of a suitable letter-head.

REPRESENTATION ON NATIONAL COUNCIL EXECUTIVE: In view of the fact that the General Committee was not specifically represented on the Executive Committee of the South African National Council of Young Men's Christian Associations, it was decided to request the National Council to appoint Mr. J. Richard Rathebe as such representative

The meeting adjourned at 1:55 p.m.

Confirmed at meeting held on ....., 19....

CHAIRMAN.

**Collection Number: AD1715**

**SOUTH AFRICAN INSTITUTE OF RACE RELATIONS (SAIRR), 1892-1974**

**PUBLISHER:**

*Collection Funder:- Atlantic Philanthropies Foundation*

*Publisher:- Historical Papers Research Archive*

*Location:- Johannesburg*

©2013

**LEGAL NOTICES:**

**Copyright Notice:** All materials on the Historical Papers website are protected by South African copyright law and may not be reproduced, distributed, transmitted, displayed, or otherwise published in any format, without the prior written permission of the copyright owner.

**Disclaimer and Terms of Use:** Provided that you maintain all copyright and other notices contained therein, you may download material (one machine readable copy and one print copy per page) for your personal and/or educational non-commercial use only.

People using these records relating to the archives of Historical Papers, The Library, University of the Witwatersrand, Johannesburg, are reminded that such records sometimes contain material which is uncorroborated, inaccurate, distorted or untrue. While these digital records are true facsimiles of paper documents and the information contained herein is obtained from sources believed to be accurate and reliable, Historical Papers, University of the Witwatersrand has not independently verified their content. Consequently, the University is not responsible for any errors or omissions and excludes any and all liability for any errors in or omissions from the information on the website or any related information on third party websites accessible from this website.

This document forms part of the archive of the South African Institute of Race Relations (SAIRR), held at the Historical Papers Research Archive at The University of the Witwatersrand, Johannesburg, South Africa.