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UNIVERSITY OF THE NORTH

STUDENTS' REPRESENTATIVE COUNCIL

CONSTITUTION

PREAMBLE:

Whereas a Student Body of the University of the North by name The Students' Representative Council of the University, has applied to the Council of the University for recognition by the Council of the said Student Body, as a Student Body to represent students of the University, and whereas the control, government and executive power of the university is vested in the Council of the University, by virtue of and subject to the provisions of the University of the North act., act. no. 47 of 1969, the Council of the University deed it fit to grant and do hereby grant, recognition to the said Student Body as a student body to represent the students of the University in terms of the constitution set out in the annexure hereto:

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UNIVERSITY OF THE NORTH

STUDENTS' REPRESENTATIVE COUNCIL

CONSTITUTION

SECTION 1

NAME:

The name of the Body is and shall be the "Students' Representative Council of the University of the North", hereinafter referred to as the S.R.C.

SECTION 2

POWERS AND DUTIES:

1. The S.R.C. shall be empowered:
 - (a) To represent the students of the University of the North, in general and in particular, in relation to:
 - (i) The Administrative Authorities, other academic centres, the S.R.C.'s of other Universities;
 - (ii) the University Council;
 - (iii) the general public; and
 - (iv) National and International Student Organizations.
 - (b) To exercise the powers and disciplinary duties over the students laid down in this constitution.
 - (c) To acquaint the Council on its own initiative, or at the request of the Council, with its views on all matters affecting the students and their welfare.
 - (d) To supervise all students' extra-mural activities and control the finances relating to such activities.
 - (e) To administer, in the interest of the students, such funds as may be allocated to it from time to time by the University Council, or as may be received by it from any other source.
 - (f) To convene and conduct Mass Meetings of students.
 - (g) To submit at the end of its term of office, a financial statement accounting for all funds and other assets administered by it during its term of office.

(h) To act as a first court of appeal in case of an irregularity arising in any society, club, sub-Council or Committee. The Council shall be the last court of appeal in such cases.

2. The S.R.C. shall recognise new clubs or societies whose constitutions are not contradictory to the S.R.C. constitution and whose subscription fees it approves.

3. The S.R.C. may withdraw recognition of any club or society if:

(a) it is no longer functioning; or

(b) it is not administered according to its constitution and rules and orders of the S.R.C.; or

(c) it no longer serves the purpose for which it was created.

4. For the proper execution of its functions, the S.R.C. will :

(a) elect honorary officers who may or may not be members of the S.R.C.;

(b) elect or appoint committees which may include students who are not S.R.C. members.

5. In co-operation with the Rector and the Deans of the respective Faculties, the S.R.C. shall be responsible for all student publications.

6. The S.R.C. shall authorise and control the wearing of the University colours by students.

SECTION 3

COMPOSITION OF THE S.R.C. :

1. The S.R.C. shall be composed of thirteen (13) elected members of which at least two (2) shall be women students and two (2) ex-officio members.

2. Members shall include Faculty Representatives, Further Representatives, and Representatives of the All Sports Committee and the Central Culture Committee.

(a) Faculty Representatives shall be members elected to the S.R.C. by the different Faculties. Each faculty elects one member on the S.R.C.

(b) Further Representatives shall be members elected to the S.R.C. by the student body.

(c) Ex-officio members are the chairmen of the All Sports Committee and the Central Culture Committee.

3. At its first meeting, the S.R.C. shall elect from amongst its members :

- (a) A President.
- (b) A Vice-President.
- (c) A Correspondence Secretary.
- (d) A Minutes Secretary.
- (e) A Treasurer.

The members so elected shall jointly constitute the Executive Committee of the S.R.C.

SECTION 4

MEMBERSHIP AND QUALIFICATION FOR MEMBERSHIP:

1. The S.R.C. shall consist of thirteen (13) elected members and two (2) ex-officio members.
2. Membership of the S.R.C. shall be optional.
3. Every person registered as a student of the University of the North for a degree or post-matriculation diploma and has been registered as a full-time student for at least one semester (one semester being from the beginning of the academic year up to the last day of June), shall be entitled to vote and be voted for in an S.R.C. election.
4. A student studying for a post-matriculation diploma shall only be entitled to vote when he has enrolled as a full-time student for his/her second year of study with the University. A student falling under this category shall NOT be a candidate in an S.R.C. election.
5. Full-time and part-time members of the Administrative or Academic Staff shall not be entitled to vote and be candidates in an S.R.C. election.
6. Subject to the right of appeal to the Rector, a student may be deprived of the right to vote in an S.R.C. election for any breach of the electoral regulation, on a resolution carried by a two-thirds majority of the S.R.C. Executive.

SECTION 5

ELECTIONS:

1. Electoral Committee :

The S.R.C. shall not later than the second week of the second semester in each year appoint an Electoral Committee consisting of a Chief Electoral Officer and two (2) additional members who

may be students or full-time members of the academic or administrative staff of the University but shall not be candidates for election. Subject to the regulations under Section 5 the Electoral Committee shall have complete control over the elections.

2. Supervision :

Elections shall be conducted and supervised by the Electoral Committee, but in the case of an irregularity arising from the election, the Electoral Committee shall report the matter to the S.R.C. Executive Committee.

The Electoral Committee together with the S.R.C. Executive Committee shall decide whether the irregularity be grave enough to bring about the invalidation of the whole election or to cause a disqualification of the candidate concerned.

3. Polling Booth :

There shall be only one (1) polling booth, situated at the S.R.C. Office.

4. Voters Roll :

- (a) The S.R.C. shall hand a list of voters obtained from the administration to the Chief Electoral Officer who shall then post it at the polling booth not later than four (4) days after his appointment, and shall remain posted until three (3) days after the day of the election.
- (b) The voters roll shall be divided into two groups, Group A comprising students falling under Paragraph 3, Section 4, and group B students falling under Paragraph 4, Section 4.
- (c) All objections to the voters roll must be lodged with the Chief Electoral Officer, in writing, not later than 12 noon on the third day after the voters roll has been posted.
- (d) Alterations to the voters roll shall be made by the Chief Electoral Officer subject to the approval of the Executive Committee of the S.R.C.

5. Nominations :

- (a) The Electoral Committee shall appoint a day on which nominations for an S.R.C. election shall be held.
- (b) Student shall be notified at least one (1) week before the day of nomination.
- (c) Students shall call at the S.R.C. office on the day so appointed for nomination forms.
- (d) A nomination form shall bear the consent signature of the nominee and the signatures of at least five (5) supporters

(nominators) in the case of Further Representatives. For Faculty Representatives the nomination form shall bear the consent signature of the nominee and those of at least three (3) nominators.

- (e) Nominations of Faculty Representatives shall be held before nominations of Further Representatives.
- (f) On the day following the closing of nominations a list bearing the names of the nominees shall be posted at the polling booth.
- (g) Should any nominee's nomination form be declared invalid, steps shall be taken by the Electoral Committee to notify him accordingly within 24 hours after the nomination form has been declared invalid. The S.R.C. Executive Committee shall also be notified.

6. Objections to Nominations :

Objections to nominations shall be in writing and shall be lodged with the Electoral Committee two (2) days after the closing of nominations, for consideration by the Electoral Committee in consultation with the S.R.C. Executive Committee.

7. Voting.

- (a) Voting shall be by ballot papers provided by the Electoral Committee.
- (b) There shall be no voting by proxy.
- (c) Any student qualifying under Paragraphs 3, 4 and 6 of Section 4 shall be entitled to vote in an S.R.C. election.
- (d) Votes shall be counted at the end of polling by the Electoral Committee and at least two (2) Executive members who are not candidates for election.

8. Spoilt Papers :

A ballot paper shall be deemed to be spoilt and be rejected if :

- (i) The same preference is cast for more than one candidate;
- (ii) the paper contains preferences of less than five(5) or more than the required number;
- (iii) the Electoral Committee, in consultation with the Executive members, finds good and sufficient reason(s) to declare the paper spoilt.

9. Election Declared Invalid :

The election shall be declared invalid if less than 10% of the electorate votes.

10. Inspection of Ballot Papers :

Inspection of ballot papers including spoilt papers shall be open to voters and the Electoral Committee shall be in constant attendance at such an inspection. Ballot papers including spoilt papers shall be kept until one month after the election. Inspection will, however, close 48 hours after the declaration of results.

11. Irregularity :

- (a) Should any irregularity arise before or during voting it shall be rectified, and voting shall continue.
- (b) Should the Electoral Committee in consultation with the Executive Committee deem an irregularity grave enough to have influenced the procedure of voting, they shall declare the voting null and void, and shall call for a re-voting.

12. Results :

The results shall be declared and posted on the S.R.C. Notice Board immediately after the count has been completed. Full details of the count shall be posted on the Notice Board at the official polling booth.

13. Objections to Results :

- (a) Objections to results shall be lodged with the Electoral Committee within 48 hours after the declaration of results.
- (b) Objections shall take the following forms :
 - (i) Objections to voting and conduct thereof.
 - (ii) Objections to counting and conduct thereof.
- (c) Objections shall be considered by the Electoral Committee and the Executive Committee of the outgoing S.R.C., and their decision shall be final.

14. Report :

The Electoral Committee shall submit a report on the conduct and results of the election together with any expenses incurred therein to the incoming S.R.C.

SECTION 6CLASSES OF ELECTION :

- 1. There shall be two classes of election, vis. : election of Faculty Representatives and election of Further Representatives.
- 2. Election of Faculty Representatives :
 - (a) The Electoral Committee shall not later than August, 15th in each year, appoint a day for the election which shall be a week day between the 15th and 18th August, and polling shall take place on that day between the hours of 8 am. and 8 pm.

- (b) A nomination of a candidate shall be signed by three (3) students eligible to vote, who shall be members of the same Faculty, as that of the candidate, and must be accompanied by the candidate's written acceptance of nomination. A candidate may not offer himself for election in more than one Faculty at one and the same election.
- (c) If only one candidate is nominated for any Faculty he shall be declared elected forthwith.
- (d) In the case of contested elections, the Electoral Committee shall prepare separate ballot papers for each Faculty. The ballot papers shall bear the full names of the candidates in alphabetical order without any further particulars concerning them.
- (e) A student shall not be placed on the roll of voters in more than one Faculty. A voter who is registered as a student in more than one Faculty shall inform the Electoral Committee and shall be placed on the list of voters in one Faculty only.
- (f) A voter shall indicate his preference for a candidate by placing a cross (X) against the name of his choice on the ballot paper. A ballot paper shall not be valid unless it contains only one cross (X).
- (g) At the conclusion of the poll the Electoral Committee shall compute the total number of valid ballot papers; it shall then cause the number of crosses given to candidates in each Faculty to be counted. The candidate with the highest number of crosses shall be declared elected.
- (h) If there should be a tie in the number of crosses, the Electoral Committee shall decide by lot which candidate shall be elected.

3. Election of Further Representatives :

- (a) The Electoral Committee shall within 48 hours of the declaration of the result of the election of the Faculty Representatives appoint a day for the election of Further Representatives, which shall be a week day not later than August 24th. On the day so appointed, polling shall take place between the hours of 8 am. and 8 pm.
- (b) A nomination of a candidate must be signed by five (5) students eligible to vote and must be accompanied by the candidate's written acceptance of nomination.
- (c) If the number of candidates nominated is equal to or fewer than the number of vacant seats, they shall be declared elected, and the remaining vacancies (if any) shall be filled at a bye-election.
- (d) In the case of a contested election or a bye-election, the Electoral Committee shall prepare ballot papers bearing the full names of the candidates in alphabetical order without any further particulars concerning them.
- (e) A voter shall indicate his preference by placing numerals in the order of his choice against names on the ballot paper.

Except in a bye-election, a voter shall not indicate his preference of candidates for more than the number of vacant seats or fewer than half the number of vacant seats.

- (f) At the conclusion of the poll the Electoral Committee shall compute the number of valid ballot papers. He shall then determine the electoral quota by dividing this number by N plus X (where N is the number of vacant seats and X a number determined by the Executive). The next whole number above this quotient shall be the electoral quota.
- (g) The Electoral Committee shall then cause the number of first preferences given to each candidate to be counted and those candidates whose first preferences reach or exceed the electoral quota shall be declared elected.
- (h) If the number of candidates declared elected is less than the number of vacant seats, the first preferences of the eliminated candidates shall be transferred to their second preferences and those candidates whose transferred first preferences and second preferences reach or exceed the electoral quota shall be declared elected. If the number of candidates at this stage exceed the number of vacant seats, the leading candidates, in order of highest transferred first preferences and second preferences, up to the number of vacant seats, shall be declared elected.
- (i) If the number of elected candidates is still less than the number of vacant seats, the process herein described shall continue until all vacant seats are filled.
- (j) If at any stage there should be a tie, where there are two or more candidates, the Electoral Committee shall decide by lot which candidate(s) shall be declared elected.
- (k) If not already elected by means of normal procedure the two (2) leading women candidates shall be declared elected above the two (2) qualifying male candidates with the lowest number of votes.

SECTION 7

TERM OF OFFICE.

1. Members of the S.R.C. shall hold office until the first meeting of the incoming S.R.C., except as if otherwise provided below.
2. If a member of the S.R.C. ceases to be a student he shall automatically cease to be a member of the S.R.C.
3. If a member representing a Faculty ceases to be a member of that Faculty, he shall automatically cease to be a member of the S.R.C.
4. If a member of the S.R.C. tenders his resignation in writing and it is accepted by the S.R.C. he shall cease to be a member of the S.R.C.

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SECTION 9THE EXECUTIVE COMMITTEE :

1. At its first meeting the S.R.C. shall elect from among its members :
 - (a) A President.
 - (b) A Vice-President.
 - (c) A Correspondence-Secretary.
 - (d) A Minutes Secretary.
 - (e) A Treasurer.

The members so elected shall jointly constitute the Executive Committee of the S.R.C. (See Section 3,3).
2. The President shall be the chief Executive Officer of the S.R.C.
3. The duties of the Executive Committee acting in accordance with S.R.C. policy and subject to S.R.C. ratification shall be :
 - (a) To deal with urgent matters arising in the period between S.R.C. meetings.
 - (b) To deal with such matters as the S.R.C. shall direct from time to time.
 - (c) To act as a general administrative committee of the S.R.C.
 - (d) To act for and represent the S.R.C. and to summon S.R.C. meetings
 - (e) To carry out, in the presence of the Treasurer, urgent financial transactions approved by at least three (3) members of the Executive. Such transactions shall be reported at the next S.R.C. meeting.
 - (f) To draw up a budget for the ensuing year for approval by the S.R.C.
4. The Executive Committee shall meet at least once a week.
5. Three (3) members of the Executive Committee shall form a quorum.
6. The Executive Committee in conjunction with the S.R.C. shall be responsible for the implementation of S.R.C. resolutions.
7. The President shall present a report of the activities of his S.R.C. to the incoming S.R.C.
8. In the period between the last meeting of the outgoing S.R.C. and the election of the new Executive Committee, the outgoing Executive Committee shall deal with matters which require attention during the interim period, subject to ratification by the incoming S.R.C. at its first meeting.
9. Press Statements :

The Executive Committee may at any time it deems fit instruct

the President to issue press statements on behalf of the S.R.C. and its Committees subject to consultation with the Rector.

SECTION 10

POWERS AND DUTIES OF MEMBERS :

1. President :

- (a) The President shall take the chair at all meetings of the Executive Committee, the S.R.C. and any student Mass Meeting.
- (b) In his absence the Vice-President shall take his place, and in the absence of both, the Executive Committee or S.R.C. shall elect a chairman by show of hands.
- (c) At each ordinary meeting of the S.R.C., the President shall, on behalf of the Executive Committee, submit a report of its activities since the previous ordinary S.R.C. meeting.
- (d) The President shall represent the S.R.C. at all official functions such as Commemoration and Graduation days.
- (e) The President may, at his discretion, exercise ex-officio membership of all S.R.C. Standing Committees, ad hoc Committees and Commissions.

2. Vice-President :

In the absence of the President, his powers shall devolve upon the Vice-President.

3. Corresponding Secretary.

- (a) The Correspondence Secretary shall have charge and be responsible for the safe custody of the records and office property of the S.R.C.
- (b) The Correspondence Secretary shall conduct the S.R.C. correspondence and shall keep copies of all correspondence handed by him/her in official capacity.
- (c) The Correspondence Secretary shall circularise notices and agendas of S.R.C. meetings among all members of the S.R.C.
- (d) The Correspondence Secretary shall work in full concert with the Minutes Secretary.

4. Minutes Secretary :

- (a) The Minutes Secretary shall take minutes at all S.R.C. Executive Committee, and Mass Meetings.
- (b) The Minutes Secretary shall maintain the correlated resolutions of the S.R.C.

- (c) The Minutes Secretary shall post minutes of all S.R.C. and Mass Meetings on the S.R.C. Notice Board within three (3) days of such meetings which minutes shall remain there for at least seven (7) days.

Treasurer :

- (a) The Treasurer shall disburse all moneys as authorised by the S.R.C. or S.R.C. Executive.
- (b) The Treasurer shall present a financial report at each Ordinal Meeting of the S.R.C. Minor expenditures shall be reported independently of the major financial report.
- (c) The Treasurer shall have the power to investigate the financial situation of any student organisation recognised by the S.R.C. when authorised by the S.R.C. or the S.R.C. Executive.
- (d) The Treasurer shall keep book and/or proper records of the finances of the S.R.C.

SECTION 11.

STANDING S.R.C. COMMITTEES :

1. The following shall be the standing Committees of the S.R.C.
 - (a) Executive Committee (See Section 9).
 - (b) Students' Visiting Lecturers Trust Fund Committee.
 - (c) Publications Committee.
 - (d) Students' Union Committee.
 - (e) Tuck Shop Committee.
 - (f) Constitutions Committee.
2. The S.R.C. shall be empowered to create further or abolish existing Committees by a two-thirds majority. It shall also be empowered to create ad hoc Committees for any purpose it deems fit by a simple majority.
3. The Chairman and/or S.R.C. Representative on Committees shall present regular written (preferably typewritten) reports to the S.R.C.
4. The S.R.C. shall have the power of amending or overruling the decisions of any of its Committees.
5. Constitutions as well as constitutional amendments of all Committees shall require ratification by a simple majority of the S.R.C.
6. Committees shall submit annual Balance Sheets to the Treasurer of the S.R.C.
7. Upon vacating office, a chairman of a Committee shall submit report to his successor on the functions and activities of the Committee.

8. The Constitutions of all Committees shall be approved by the S.R.C. and shall be subject to the provisions of this Constitution.

SECTION 12

OFFICE BEARERS OF STANDING S.R.C. COMMITTEES.

1. The S.R.C. shall appoint or elect the following office bearers:-
- (a) Executive Committee. (See Section 9)
- (b) Students' Visiting Lecturers Trust Fund Committee :
- (i) The Executive Committee shall before September 17th in each year call for nominations from the Student Body for three (3) members of the Committee.
- (ii) The Executive Committee shall before September 30th in each year make appointments in terms of 12.1 (b)(i).
- (iii) The S.R.C. shall at its next meeting (following the appointments elects one of its members to represent it on this Committee.
- (iv) The S.R.C. shall elect one of the four (4) committee members Chairman of the Committee.
- (v) This Committee shall make all arrangements for the invitation of visiting lecturers and budget for the expenses in this connection.
- (vi) The Committee shall draw up its own rules.
- (c) Publications Committee :
- (i) The Executive Committee shall before September 17th in each year call for applications from the Student Body for the following posts on the Committee :
- (a) Literary Editor.
 (b) Sports Editor.
 (c) Photographic Editor.
 (d) Afrikaans Editor.
 (e) Science Editor.
- (ii) The Executive Committee shall before September 30th in each year make appointments in terms of 12.1 (c)(i).
- (iii) The S.R.C. shall at its next meeting (following the appointment elect two (2) of its members to represent it on this Committee.
- (iv) The S.R.C. shall also elect from among the members of the Committee a Chairman and Secretary/Treasurer.
- (v) This Committee shall be responsible for all S.P.C. publications

3. Addition and Creation of Offices :

- By a simple majority the S.R.C. shall be empowered to create or abolish ad hoc offices.
4. All office bearers in S.R.C. Standing Committees shall be accountable to the S.R.C.
5. The S.R.C. shall have the power to suspend or remove any office-bearer appointed or elected by the S.R.C. by a two-thirds majority vote of those present and voting at an S.R.C. meeting.

SECTION 13STANDING SUB-COUNCILS OF THE S.R.C. :

1. The following shall be the Standing Sub-Councils of the S.R.C. :
- (a) Arts Faculty Council.
 - (b) Science Faculty Council.
 - (c) Education Faculty Council.
 - (d) Economics and Administration Faculty Council.
 - (e) Theology Faculty Council.
 - (f) Law Faculty Council and
 - (g) of any other faculties that may in future be established.
2. Constitutions and amendments to the constitutions of sub-councils shall be subject to the approval of the S.R.C.
3. Members of a sub-council shall be elected by the students registered to those Faculties and eligible to vote.
4. S.R.C. Faculty Representatives shall be Chairman of the sub-councils.
5. Students who have paid their annual membership fee of the sub-council shall be eligible to vote at meetings of this faculty Council.
6. The S.R.C. shall have the power of dissolving any sub-council in terms of Paragraph 3, Section 2.
7. The S.R.C. shall have the power of overruling any of the decisions of any of the above sub-councils.
8. Any recognised sub-council may issue its own publication provided that it obtains the permission of the S.R.C. for such a publication.
9. The S.R.C. shall in no way be responsible for any matter contained in such publications.

SECTION 14CLUBS AND SOCIETIES :1. Membership

- (a) All clubs and societies shall be open to all students.
- (b) A club or society may make regulations for the admission to its membership of persons other than registered students, but such regulations must be approved by the Committees concerned subject to the approval of the S.R.C.

2. Office bearers :

All clubs and societies shall elect their own executive committees consisting of at least

- (i) a Chairman
(ii) a Secretary
(iii) a Treasurer

3. All Sports Committee :

- (a) The Chairmen and secretaries of all sports clubs shall constitute the All Sports Committee.
- (b) The All Sports Committee shall elect its own executive committee consisting of at least
- (i) a Chairman
(ii) a Vice-Chairman
(iii) Minutes Secretary
(iv) a Treasurer
- (c) The Chairman of the All Sports Committee shall be an ex-officio member of the S.R.C.

4. Central Cultural Committee.

- (a) The chairmen and secretaries of all cultural clubs and societies shall constitute the Central Cultural Committee.
- (b) The Central Cultural Committee shall elect its own executive committee consisting of at least
- (i) a Chairman
(ii) a Vice-Chairman
(iii) a Minutes Secretary
(iv) a Treasurer
(v) a Corresponding Secretary
- (c) The chairman of the Central Cultural Committee shall be an ex-officio member of the S.R.C.

5. Recognition.

- (a) Any club or society shall make application for affiliation with either the All Sports Committee or the Central Cultural Committee.

- (b) The Executive Committees of the All Sports Committee and the Central Cultural Committee shall grant permission for affiliation after making sure that
- (i) the club or society has a proper constitution and
 - (ii) that there is a sufficient number of students interested in its activities.
- (c) The Executive Committees of the All Sports Committee and the Central Cultural Committee shall apply for recognition of its affiliated clubs and societies by the S.R.C.
- (d) The S.R.C. shall recognise new clubs or societies whose constitutions are not contradictory to the S.R.C. constitution and whose subscription fees it approves.
- (e) The S.R.C. may withdraw recognition from any club or society if it is satisfied that :
- (i) it is not being administered in accordance with its constitution and the rules and orders of the S.R.C; or
 - (ii) it is no longer functioning; or
 - (iii) it is no longer serving the purpose for which it was created; or
 - (iv) it has been responsible, directly or indirectly, for any breach of University discipline.
- (f) Recognition shall mean the privilege to be styled a University club or society; to hold meetings on University premises; to use University notice boards set aside for this purpose; to make use of the amenities of the S.R.C. office and to be eligible to receive a financial grant from the S.R.C.

6. General.

- (a) No constitution or amendment to the constitution shall be valid unless approved by the Executive Committee of the All Sports Committee or the Central Cultural Committee respectively and thereafter by the S.R.C.
- (b) The S.R.C. shall see to it that the constitutions of clubs and societies are in agreement with the rules of the constitution of the S.R.C
- (c) At the end of each financial year, the Treasurers of all societies and clubs shall submit to the Treasurer of the S.R.C. via the treasurers of the All Sports Committee and the Central Cultural Committee all annual balance sheets of income and expenditure.

SECTION 15

PUBLICATIONS :

1. Publications of the S.R.C.

The Publications Committee of the S.R.C. shall be responsible for the publications sponsored by the S.R.C. and its committees.

2. Publications of clubs and societies.

- (a) Any publication of a club or society must be authorised and approved by the Publications Committee of the S.R.C.
- (b) In the budget of the club or society presented to the S.R.C. provision should be made for the costs of a publication.
- (c) The treasurers of clubs and societies shall be responsible to the treasurer of the S.R.C. in all financial matters concerning the publication.
- (d) The Editors of all Student publications shall be accountable to the S.R.C.

SECTION 16MISCELLANEOUS PROVISIONS RELATING TO ANY RECOGNISED STUDENT ORGANISATION1. Control of Meetings :

The control of meetings of any committee or organisation recognised by the S.R.C. shall be in the hands of the presiding officer who shall have the power to order any member whose conduct is unruly or disorderly to leave the meeting.

2. Affiliation.

No student organisation may affiliate with any organisation outside the University unless such affiliation is approved by the S.R.C. and by the University Council according to the regulations.

SECTION 17MASS MEETINGS :

- 1. (a) A maximum of six (6) Mass Meetings per academic year may be held at the discretion of the S.R.C.
- (b) Not more than four (4) special Mass Meetings may be called by the President of the S.R.C. if at least one-third of the registered voters request the holding of such a meeting in writing : provided that the objects of the meeting are clearly and precisely stated and provided further that the Rector be notified of such meeting and provided that in the event of prior notification not being possible such notification shall be given not later than during the forenoon of the following weekday.

- (c) Any further Mass Meetings must receive the approval of the Rector before they are convened : provided that the request shall clearly indicate the objects of the meeting.

2. Quorum and Procedure.

- (a) A Mass Meeting shall not be open to the public.
- (b) One-third of the voters shall form a quorum.
- (c) The presiding officer shall be the President, or in his absence the Vice-President, or if they are both absent a person elected from among S.R.C. members by the S.R.C.
- (d) The presiding officer shall have the control of the Mass Meeting and shall have the power to order any member whose conduct is unruly or disorderly to leave the meeting.
- (e) At a Mass Meeting no business shall be transacted other than that of which notice has been given.
- (f) All questions shall be decided by the majority of votes of those present and voting.
- (g) Voting shall be on a show of hands or by ballot.
- (h) The Chairman shall have an ordinary and a casting vote. The decision of the Chairman on the result of any vote shall be final.
- (i) The ruling of the Chairman on any question of order or procedure shall be binding unless immediately challenged by a member, in which case it shall be submitted without discussion to the meeting whose decision shall be final.
- (j) Objections in connection with a Mass Meeting must be handed to the S.R.C. in writing within 24 hours and their decision shall be final.
- (k) Should there be any irregularity in connection with a Mass Meeting, the S.R.C., if it decides that such irregularity may reasonably have affected the result of the voting, may declare the result null and void, and convene another meeting.
- (l) Only students eligible to vote may vote at a Mass Meeting.

SECTION 18

DISCIPLINE.

1. The S.R.C. shall have disciplinary jurisdiction over offences :
- (a) referred to the S.R.C. by the Rector;
- (b) relating to damage of property by the S.R.C. or any recognised student organisation;

- (c) relating to disorderly or improper conduct at functions organised by any student organisation on any premises under the control of the S.R.C., or of any student organisation or student whilst representing a student organisation in any capacity;
- (d) relating to the breach of any regulations adopted by the S.R.C. and approved by the Rector as subject to the disciplinary jurisdiction of the S.R.C.

2. Where the S.R.C. finds any student has committed an offence in terms of Section 18.1 it shall have the power :

- (a) to impose a monetary fine of up to but no exceeding the sum of R1 (one Rand) upon the offender;
- (b) to exclude the offender from all or any of its amenities and/or from all or any student organisations and/or functions and/or tours for a period of not exceeding a University semester;
- (c) require the offender to make good any loss caused by him to the S.R.C. or any student organisation in any way;
- (d) refer the offender to the Rector for any action he may deem necessary.

3. Complaints relating to any offence shall be made by :

- (a) any individual student;
- (b) any student organisation;
- (c) the S.R.C. and/or its Executive Committee;
- (d) complaints shall be made in writing to the Executive Committee within two weeks of the alleged offence.

4. Procedure.

- (a) All complaints shall be investigated by the Executive Committee who shall have the power to summon and hear the alleged offender(s), complainant(s) or any witness(es) the offender(s) or complainant(s) deem necessary.
- (b) Such investigations shall be in committee and a full record of the investigations together with the findings and recommendations of the Executive Committee shall be presented to the S.R.C.
- (c) Decision upon any complaint shall be made by a simple majority of the members present and voting at any properly constituted meeting of the S.R.C.
- (d) Should the complainant or offender be an S.R.C. member, he shall be suspended from all offices he holds for that period in which the case is under discussion. This shall also apply to Executive Committee members.
- (e) The S.R.C. shall sit in committee when discussing and deciding

upon a complaint. Records of the proceedings and the record of the Executive Committee's investigations shall be kept separate from the S.R.C. minutes and shall be reviewed only in committee.

5. All decisions of the S.R.C. penalising students shall be subject to appeal to the Rector. Notice of such appeal shall be lodged with the Correspondence Secretary of the S.R.C. within seven (7) days of receiving communication of the decision of the S.R.C. The Correspondence Secretary of the S.R.C. shall at once communicate such notice together with such relevant records and findings of the S.R.C. to the Rector. In the event of an appeal, any penalty imposed shall be suspended until such time as the appeal is rejected.

SECTION 19

FINANCE.

1. The S.R.C. shall administer funds and assets allocated to it by the University Council or as may be received by it from any other source in the interest of the students.
2. Estimates of expenditure shall be handed to the Assistant Registrar (Academic) of the University on or before the 15th March of the ensuing year.
3. The Executive Committee of the S.R.C. shall present a draft of proposed estimates for all its clubs, societies, sub-councils and committees for the year ensuing before the 1st March of that year for consideration and approval by the S.R.C. for submission to the Assistant Registrar (Academic) of the University. The estimates of the clubs, societies, sub-councils and committees shall be submitted to the Executive Committee of the S.R.C. before the end of the preceding year.
4. Any expenditure of money shall be authorised by a two-thirds majority of those present and voting at an S.R.C. meeting.
5. The Trustees of the S.R.C. shall be the President, S.R.C. Treasurer, the Dean of Students' Affairs and the Assistant Registrar (Academic) of the University.
6. The S.R.C. shall not incur debts which it will be unable to liquidate during its term of office.
7. The financial year shall be the period between the first meeting of the serving S.R.C. elect and the first meeting of the incoming S.R.C.
8. The S.R.C.'s financial books shall be audited annually by the Department of Accountancy and Auditing of the University.
9. The President and the Treasurer of the S.R.C. shall see to it that the financial report for the period of their term of office is submitted to the Assistant Registrar (Academic) within six

weeks after the closing of the financial year for their term of office. The President and the Treasurer or all members of the outgoing S.R.C. shall be held responsible for all financial irregularities pertaining to their term of office. Failure to submit the financial report and/or statements timeously shall be regarded as a disciplinary contravention and disciplinary measures shall be taken by the University.

10. The Treasurer of the S.R.C. and one of the following are the only persons authorised to sign and/or endorse cheques or other financial documents for and on behalf of the S.R.C. :
 - (a) President/Chairman of the S.R.C., or
 - (b) Vice-President/Vice-Chairman of the S.R.C.
11. The S.R.C. shall have the power to make contracts with other persons and bodies.
12. Finance of clubs, societies, sub-councils and committees affiliated to the S.R.C. ;
 - (a) No club, society, sub-council or committee may control any money through a private banking account or any manner other than by the S.R.C.
 - (b) No club, society, sub-council or committee may ask for donations unless authorised to do so by the S.R.C.
 - (c) No club, society, sub-council or committee may organise a fundraising function or enter into any fund-raising scheme without the prior consent of the S.R.C.
 - (d) Every club, society, sub-council or committee shall have the right to apply for a grant from the S.R.C.
 - (e) All clubs, societies, sub-councils and committees shall submit every month a financial statement of their activities not later than two days after the end of that month to the Treasurer of the S.R.C. who on his part shall submit a summary statement of all financial activities under control of the S.R.C. to the Assistant Registrar (Academic) of the University not later than four days after the end of the month on which it is reported.

SECTION 20

UNIVERSITY COLOURS :

1. Ordinary University Colours :
 - (a) Only students who have registered for their second year of study with the University shall be permitted to acquire any ordinary colours of the University. Such a student must also have complied with such regulations as may be laid down by the S.R.C.

(b) No student shall be allowed to acquire any colours of the University without the written permission from the S.R.C.

2. Sports Colours.

- (a) The award of colours shall be in accordance with regulations laid down in the constitution of the All Sports Committee.
- (b) The decision of the All Sports Committee and the awards made by it regarding sports colours shall be subject to ratification by the S.R.C.
- (c) Sports colours may not be adopted or obtained without the written permission of the S.R.C.

SECTION 21

AFFILIATION AND REPRESENTATION :

Affiliation:

1. The S.R.C. shall be empowered to affiliate with any Student Organisation subject to the approval of the Rector.
2. All registered students of the University shall be considered members of the Organisation to which the S.R.C. shall be affiliated unless they signify otherwise in writing to the S.R.C.
3. A delegation of such a number as is laid down by the Organisation affiliated with shall be elected by the S.R.C. and the S.R.C. shall elect one of the delegates as leader of the delegation. Whenever possible the delegation shall consist entirely of S.R.C. members. The S.R.C. may, if it deems fit, appoint alternative delegates.

Representation on Other Bodies:

1. The S.R.C. shall be empowered to affiliate with any Student Organisation subject to the approval of the Rector.
2. In the absence of specific mandate or instructions, representative of the S.R.C. on other bodies shall be authorised to act on behalf of, and in the name of the S.R.C. provided that they shall not cast a vote in conflict with the declared policy of the S.R.C., and that their action shall not necessarily be binding to the S.R.C.
3. It shall be the duty of the representatives of the S.R.C. on any Body to present a written report to the first Ordinary Meeting of the S.R.C. after the meeting of the Body on which they represented the S.R.C.
4. The S.R.C. may, after having reviewed the actions of such representatives, terminate the appointment as representatives by two-thirds majority vote of the members present and voting at the meeting of the S.R.C., and then appoint substitutes.

SECTION 22GENERAL AND MISCELLANEOUS:

1. All matters pertaining to the interpretation of this Constitution shall be submitted to Council for decision.
2. Nobody shall make use of the S.R.C. notice board(s) unless authorised to do so.
3. No student shall represent the students of the University of the North or the S.R.C. without being duly authorised to do so by the S.R.C.
4. Two copies each of every Student Publication shall be deposited with the Librarian and the S.R.C. immediately after publication.
5. The S.R.C. shall furnish the Rector and Dean of Students with minutes of the meetings of :
 - (a) S.R.C.
 - (b) S.R.C. Executive
 - (c) All Sports Committee
 - (d) Cultural Committee
6. The files of the S.R.C. shall be open to inspection by non-members of the S.R.C. only on the approval of the S.R.C. Executive Committee.
7. The decisions of the S.R.C. are binding on itself and all subsequent S.R.C.'s unless or until amended or altered by a simple majority, except decisions which require a two-thirds majority. Any resolution which is not a constitutional amendment and which has been passed at a previous meeting by a previous S.R.C. is automatically rescinded or amended, when and if a resolution is passed at a later meeting which contradicts modifies or supplements the contents of such previous resolution.

SECTION 23AMENDMENTS TO THE CONSTITUTION:

1. Amendments to this constitution shall be carried on a two-thirds majority of the S.R.C. members present and voting in the meeting.
2. Motions to amend the constitution shall only be discussed or vote upon after at least one (1) week's notice to the members of the S.R.C.
3. Any such notice of motion shall be submitted first to the Constitution Committee for recommendation and, if necessary, redrafted at least one week before the S.R.C. discusses it.

4. Any amendment or suspensions of any part of this constitution shall be presented to the Council of the University for ratification. Amendments or suspensions so made, shall be extended to copies in office as well.

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