

PROPOSED CONSTITUTION
for
Crogman Community Clinic
Wilberforce Institute
Evaton.

I NAME

The Institution shall be called The Crogman Community Clinic of Evaton.

II THE MANAGEMENT

The management of the Clinic, its assets and all rights relating thereto, shall be vested in a Committee consisting of _____ members with the Chariman, Honorary Secretary, Ex-officio members of the Committee with power to vote. The Chairman of the Executive Committee and the Secretary shall sign all legal documents on behalf of the Clinic, and shall have power to institute or defend all legal proceedings by or against the Clinic.

III MEMBERSHIP

Membership of the clinic shall be open to any person who is a resident of Evaton Native Township upon payment of the prescribed fees. Provided that the Clinic nurse may refuse to admit any person to membership for a good and sufficient reason. In the event the application having been refused such applicant shall have the right of appeal to the Executive Committee whose decision shall be final

IV FEES AND SUBSCRIPTIONS

V ARREAR SUBSCRIPTION

In the event of any member subscription being in arrear for a period of _____ his attention shall be directed thereto by a notice in writing. In the event the subscription remaining unpaid for a period of _____ after such a notice, the defaulter shall cease to be a member of the Clinic without prejudice to the clinic's right to recover any monies as are outstanding.

VI. GENERAL MEETING

The Annual General Meeting shall be held in _____ of each year. The Committee may call a special General Meeting at any time, and shall on receipt of a requisition signed by at least _____ members of the clinic convene a meeting for the purpose of considering the specific business set forth in such requisition. At least seven days written notice of all gneral meetings, stating the date, place, and hour and business thereof shall be given to members.

VII PROCEEDINGS AT GENERAL MEETINGS

Fifteen members shall form a quorum at the Annual or Special General meeting. If within half an hour from the time appointed for the meeting there is no quorum the meeting shall stand adjourned for one week when the members present shall form a quorum. General meetings shall be presided over by the Chairman or in his absence the Vice Chairman, or in their absence any member elected by the meeting shall preside. At the Annual General meeting the committee shall submit a report of the Clinic's work for the year, together with the financial statement duly examined and certified by the officer appointed for the purpose. The members of the Clinic shall at the annual General meeting elect office-bearers for the ensuing year, vix. Chairman, Vice-Chairman, Secretary, Vice Secretary, Committee, Hon. Examiner.

The Native Commissioner of Vereeniging, the Superintendent of Wilberforce Institute, and the Clinic Nurse shall be ex-officio members of the Committee.

The Committee shall meet at least once every month. Three days previous notice shall be given by the secretary of all committee meetings at which four shall form a quorum. Any member absenting himself from three consecutive meetings without of absence, or reasonable cause, shall forfeit his seat on the committee.

The committee shall fill any vacancy that may occur during the year.

The Committee shall power to appoint sub-committees for any purpose that may become necessary.

At all general or special meetings each member shall have one vote. The chairman shall have a casting vote, in addition to his deliberate vote.

At the Committee Meetings voting shall be by show of hands, and at general meetings by show of hands or ballot, as may be decided by the majority of the members present. In the event of ballot being taken two secretaries shall be appointed by the Secretary.

VIII RULES

The rules of the clinic may be altered or amended by the Committee.

The Committee shall have power to suspend or expel any member who refuses to abide by the rules of the Clinic, or who in any way acts in an unbecoming manner. Such member shall however have the right of appeal to a general meeting.

- VX All monies received by the Secretary or Treasurer shall be paid to the Bank to the Credit of the Croghan Community Clinic. All accounts shall be paid by cheque, signed by the Secretary and countersigned by any member of the Committee.
- X. The Committee shall have power to cooperate with any accredited
- (a) society or group at Evaton, which may be interested in the promotion of health for the community.
 - (b) To embark upon any programme whatsoever which has for its object the extension of the service of the Clinic and the propagation of laws of health.
 - (c) To arrange meetings at least once every six months to be attended by representatives of other religious bodies or persons interested in health and to educate the community of Evaton. to appreciate and utilize the health facilities offered by the Clinic.
 - (d) To organize health weeks, social functions for the raising of funds towards to financial support of the clinic, or do anything to promote health amongst the residence of Evaton.
 - (e)
- XI. THE STAFFING of the clinic shall be vested in the Board of Trustees of the Wilberforce Institute. The Committee shall have the rights to make recommendations in regard to staff.

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