

File
NATIONAL WAR MEMORIAL HEALTH FOUNDATION
NASIONALE OORLOGSGEDENKSTIGTING VIR GESONDHEID

TELEPHONES 22-0406 (SECRETARY)
22-8941 (EXT. 48 AND 64)

P.O. Box 8446

TELEGRAMS: "MEMORIAL"

PLEASE REPLY TO NATIONAL SECRETARY
QUOTING REFERENCE.....

HUTS 7 AND 8, UNION GROUND



JOHANNESBURG

TELEFONE 22-0406 (SEKRETARIS)
22-8941 (UIT. 48 EN 64)

POSBUS 8446

TELEGRAMME: „MEMORIAL“

RIG ASSEBLIEF U ANTWOORD AAN DIE
NASIONALE SEKRETARIS EN MELD

VERWYSINGSNOMMER

GEOUBE 7 EN 8, UNIEGROND

Reg. No. W.O. 338.

3rd March, 1950.

Mr. Quintin Whyte,
S.A. Institute of Race Relations,
P. O. Box 97,
JOHANNESBURG:

-6 MAR 1950

Dear Mr. Whyte,

I have to thank you for your letter of the 27th
February and for the comments submitted in response to my
circular.

Yours sincerely,

(J.C.D. ORR)
NATIONAL SECRETARY:

JCDO/SC.

PATRONS-IN-CHIEF: THEIR EXCELLENCIES THE GOVERNOR-GENERAL THE RT. HONOURABLE G. BRAND VAN ZYL, P.C., AND MRS. VAN ZYL. APPEAL PATRONS: THE HONOURABLE THE ADMINISTRATORS OF THE CAPE, ORANGE FREE STATE, NATAL AND TRANSVAAL PROVINCES. NATIONAL PRESIDENT: THE RT. HONOURABLE N. J. DE WET, P.C., K.C. CHAIRMAN, NATIONAL APPEAL COMMITTEE: SIR ERNEST OPPENHEIMER.

HOOFBESKERMHEER-VROU: HUL EXSELLENCIES DIE GOEWERNEUR-GENERAAL DIE HOOGED. G. BRAND VAN ZYL, P.C., EN MEVR. VAN ZYL. BEROEP BESKERMHERE: DIE EDELAGBARE DIE ADMINISTRATEURS VAN DIE KAAP, ORANJE VRYSTAAT, NATAL EN TRANSVAAL PROVINSIES. NASIONALE PRESIDENT: DIE HOOGED. N. J. DE WET, P.C. K.C. VOORSITTER, NASIONALE BEROEP KOMITEE: SIR ERNEST OPPENHEIMER.

QW/AVD

27th. February, 1950

J.C.D.Orr, Esq.,
National Secretary/Accountant,
National War Memorial Health Foundation,
P.O.Box 8446,
JOHANNESBURG.

Dear Mr Orr,

Here are one or two points. Please extract what you think is necessary -
if anything.

Yours sincerely,

Quintin Whyte
DIRECTOR.

THE S.A. INSTITUTE OF RACE RELATIONS.

NATIONAL WAR MEMORIAL HEALTH FOUNDATION
NASIONALE OORLOGSGEDENKSTIGTING VIR GESONDHEID

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RIG ASSEBLIEF U ANTWOORD AAN DIE
NASIONALE SEKRETARIS EN MELD

VERWYSINGSNOMMER _____

GEBOU 7 en 8, UNIEGROND

JOHANNESBURG

10th March, 1950.

TO ALL MEMBERS OF THE
NATIONAL EXECUTIVE COMMITTEE:

Dear *J.K. Quinlan Whyke*.....

13 MAR 1950

The Committee of Direction, as instructed by you, has gone ahead with the planning of the National Appeal, including the appointment of a National Appeal Organiser, Mr. P.C. Birkinshaw. He is now preparing the immediate plans for the Appeal, and by 3rd April, on which date we propose to ask the National Executive Committee to meet together, it will be possible to present to you a clear programme so that the Appeal may begin in June.

The intention is to have an Appeal lasting for four months or so only. While the main planning and coordination will come from the National Appeal Organiser, Regions will be fully consulted before plans are finalised, and they will be encouraged to develop the Appeal along their own local lines under the National banner.

We have enlisted the services of Mr. Birkinshaw for these eight months. He has drive, knowledge, and a very practical appreciation of what the Foundation stands for and what it can do.

The making of the Appeal film will now go ahead. Thanks to Dr. Gluckman's representations, Mr. John Schlesinger has approved a very considerable cut in the cost and has also promised a Union-wide showing of the film through African Theatres. The script gives every indication that it will be a first-rate documentary.

You will be glad to hear also that Treasury approval for the refund to the Foundation, on £ for £ basis, of 50% of the capital cost of the Moroka Centre (as stated in the accepted tender), has been obtained. With Cape Western's most successful Summer Ball, under the distinguished patronage of the Governor General, and their most profitable Goodwood stamp appeal, and with Cape Eastern's Mount Coke project well and truly opened, among other evidence of liveliness throughout the country, I think we can feel that we are round the corner if we can make a very sharp and successful National Appeal this year.

We hope also to be able to report progress in arrangements for the Roll of Honour at our meeting on the 3rd April.

Yours sincerely,

A handwritten signature in dark ink, appearing to be 'C.C.P. Anning'.

(C.C.P. ANNING)
CHAIRMAN.

CCPA/SC,

NATIONAL EXECUTIVE COMMITTEE:

30 MAR 1951

Mr Whyte

NATIONAL WAR MEMORIAL HEALTH FOUNDATION

Dear *Mr Quentin Whyte*

1.) The next meeting of the National Executive Committee will be held on Wednesday April 4th at 12.45 p.m.

2.) Dr. Anning addresses the following note to you:-

JAK

"Mr. Northcroft's letter of 21st March requires the very careful consideration of the National Executive Committee. His suggestion would produce an Action Committee that might well result in something much more effective than our present Committee of Direction. Our National Executive Committee is on April 4th; will you please send your immediate personal comment on this letter. We are, perhaps, trying too hard to produce a theoretically democratic set-up without the punch which Mr. Northcroft's Action Committee could produce. But in his plan I still see the lack of full Regional Comment on immediate action. Will you be prepared, in effect, to leave it to us, a National Action Committee in the Appeal, to do the best we can.

C.C.P. Anning."

3.) Copy of letter from Mr. Northcroft to Dr. Anning:

"Dear Dr. Anning,

Your letter of March 13th was tabled before my Committee as a result of which certain recommendations were made and submitted to the Committee of Direction on March 14th.

However, you may consider that these recommendations do not quite cover the two most important points in your letter, one of which is embraced in the other, to wit:-

(a) "the immediate implementation of the Appeal"

(b) "special attention to Wits Region"

The title of our Sub-Committee is "Publicity and Fund-Raising". Publicity has three sub-sections; (1) publicity in the form of paid announcements, (2) editorial publicity including pamphlets, leaflets, magazines, photographs and films such as "Living Memorial", (3) the indirect publicity derived from Competitions, Garden Fetes, Balls and other functions which are expected to show a profit on the original investment. Fund-Raising I take to mean the net returns in cash from the activities listed under the heading of "Publicity" to distinguish it from Canvassing, Flag Days, etc.

In my view, the Foundation still has a long way to go both in terms of public recognition and financial strength before it can afford paid advertisements as a means of raising money. Editorial publicity has been up till now, and should be, the work of a paid official. This leaves Competitions and other fund-raising devices which need a good deal of organisation if they are to show a respectable return on their cost. There would certainly be no hope of raising £1,000,000 or even £100,000 by this means in any given period of time though, en masse, all such activities are beneficial as they help to focus attention on the Foundation and should make a substantial collective contribution to its funds.

.....Nevertheless/

Nevertheless, funds must be raised and, in my opinion, the most effective activity at this stage is to ask for money from the firms and individuals who have it. This statement may sound absurdly elementary and so perhaps I should add to it "and this aspect of the Foundation's activities should be given over-riding priority."

A great deal of time, and valuable time too, if one considers the people involved, seems to be employed in discussion of relatively trivial matters that would be handled by a person delegated to deal with them in a business organisation.

Also, I would venture to suggest, too much time and paper is being consumed in reporting backwards and forwards and the reason, it seems to me, is that authority for disposing of minor issues is too diffuse.

I am well aware that it is much easier to criticise than to be constructive, so, with a strong consciousness that I am sticking my neck out in view of my very recent acquaintance with the Foundation's affairs, I will try to offer some suggestions for streamlining procedure.

✓ (1) I think the National Secretary should be a person of sufficient weight and experience (whoever he or she may be) to deal with all Staff matters subject to the National Chairman's approval. This should not include salary increases or additions to establishment which ought to be O.K.'d by the Chairman of the Finance Committee.

→ (2) I think the Committee of Direction, or Action Committee as I would prefer to call it, should be composed of the Chairmen of the various Sub-Committees (or their appointed Representative who would be a Member of the Sub-Committee) solely, under the guidance of the National Chairman or his appointed Deputy. If various members of the Sub-Committees served in turn, the amount of work for individuals should be greatly reduced, though I am afraid it would not help the National Chairman so much.

✓ (3) I think the Organisers, e.g. Mr. Birkinshaw, Col. Minnaar, should not have to attend any Committee meetings unless they are specifically called on to report.

(4) I think the National Executive Committee should confine itself to the wider issues of policy and that the various Sub-Committees should be empowered to take action within their appointed fields by virtue of their membership of the Action Committee. Instead of minuting, as at present, to the Committee of Direction, the Sub-Committees would report verbally and receive verbal authority to proceed from the Committee of Direction, to be confirmed subsequently by the Minutes of the Committee of Direction.

(5) I would add to the present Sub-Committees a Regional Liaison Sub-Committee whose duty it would be to receive reports and co-ordinate Regional activities at below National Executive level. The Chairman of this Sub-Committee would automatically represent all Regions, except possibly Wits, on the Committee of Direction.

(6) At Regional level, I would add to the Wits set-up a Social Liaison Sub-Committee headed by some influential woman to organise her own Committees of voluntary women workers to organise fund-raising ideas, events etc. These sub-sub-committees would not report in detail unless financial aid is sought, in connection with some fund-raising idea.

NATIONAL WAR MEMORIAL HEALTH FOUNDATION

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.....Nevertheless/

1 Finance
2 Banking
3 Industry
4 Add'l Human
5 Prob. by approval

Technical

Project manager

Staff 1 sub
Committee

Ray Hamilton

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✓ A great deal of time, and valuable time too, if one considers the people involved, seems to be employed in discussion of relatively trivial matters that would be handled by a person delegated to deal with them in a business organisation.

✓ Also, I would venture to suggest, too much time and paper is being consumed in reporting backwards and forwards and the reason, it seems to me, is that authority for disposing of minor issues is too diffuse.

I am well aware that it is much easier to criticise than to be constructive, so, with a strong consciousness that I am sticking my neck out in view of my very recent acquaintance with the Foundation's affairs, I will try to offer some suggestions for streamlining procedure.

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✓ (2) I think the Committee of Direction, or Action Committee as I would prefer to call it, should be composed of the Chairmen of the various Sub-Committees (or their appointed Representative who would be a Member of the Sub-Committee) solely, under the guidance of the National Chairman or his appointed Deputy. If various members of the Sub-Committees served in turn, the amount of work for individuals should be greatly reduced, though I am afraid it would not help the National Chairman so much.

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✓ (4) I think the National Executive Committee should confine itself to the wider issues of policy and that the various Sub-Committees should be empowered to take action within their appointed fields by virtue of their membership of the Action Committee. Instead of minuting, as at present, to the Committee of Direction, the Sub-Committees would report verbally and receive verbal authority to proceed from the Committee of Direction, to be confirmed subsequently by the Minutes of the Committee of Direction.

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So?

Handwritten scribble

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(7) Again, at Regional level, I would add a Native Affairs Sub-Committee to handle such projects as the Bantu Sports Ground appeal. As I see it, the Chairman of Wits Region would be a member of the Committee of Direction and could ask for such assistance as he required from the other National Sub-Committees."

(MRS. SCARNELL LEAN.)
NATIONAL SECRETARY.

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(MRS. SCARNELL LEAN.)
NATIONAL SECRETARY.

NATIONAL WAR MEMORIAL HEALTH FOUNDATION

NASIONALE OORLOGSGEDENKSTIGTING VIR GESONDHEID

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Gebou 8, UNIEGRONDE.

P.O. Box 8446, JOHANNESBURG. Posbus 8446.

Our Ref.:

W.O. 338.

Verwys Nr.:

Mr Whyte *File*

18th May, 1951.

TO:

ALL MEMBERS OF THE NATIONAL
EXECUTIVE COMMITTEE:

21 MAY 1951

NOTICE OF MEETING:

You will remember that at the meeting of the National Executive Committee held on Wednesday, May 2nd, 1951, it was agreed that we should hold a special meeting of the National Executive to consider Mr. Campbell Northcroft's suggestions for re-organisation of Committee procedure.

Would you be good enough, therefore, to attend a Special Meeting of the National Executive Committee for this purpose only at

10 A.M. SATURDAY MAY 26TH

HUT 8, UNION GROUNDS

JOHANNESBURG.

Morning tea will be served.

Phyllis S Lean
(Mrs. Scarnell Lean)
NATIONAL SECRETARY:

NATIONAL WAR MEMORIAL HEALTH FOUNDATION

NASIONALE OORLOGSGEDENKSTIGTING VIR GESONDHEID

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Our Ref.:

W.O. 338.

Verwys Nr.:

1st June, 1951.

NOTICE OF MEETING:

There will be a meeting of the

NATIONAL EXECUTIVE COMMITTEE

in the Foundation's offices, Hut 8, Union Grounds,
Johannesburg

on WEDNESDAY, JUNE 6TH, 1951

at 12.45 P.M.

TEA AND SANDWICHES PROVIDED.

Mrs. Scarnell Lean

4 JUN 1951

(Mrs. Scarnell Lean)
NATIONAL SECRETARY:

C O P Y:

29th May, 1951.

The National Secretary,
N.W.M.H.F.
Hut 8,
Union Grounds, JOHANNESBURG.

Dear Mrs. Lean,

I heard last night from Cmdr. Enoch the revised terms of appointment offered by Wits Region, a matter which you will remember had been delegated to their consideration by the National Executive. The terms were not acceptable and I wish to notify you of my intention to leave the employment of the Foundation on 30th June, 1951.

I shall be grateful if you will ask the National Executive to consider what remuneration if any they are prepared to give me in terms of the third paragraph of my letter of appointment, which I quote here for convenience.

"SALARY: "£100 per month inclusive of Cost of Living Allowance, subject to review during or after the appeal when a bonus of a percentage of salary (details to be discussed) may be awarded."

I would like you to remind the National Executive that I accepted a salary of £1,200 instead of £1,500 a year because of the provisions of this paragraph. I assumed that if the Appeal was successful I should not suffer, while if it was not I should deserve to! It was not contemplated on my appointment that the Appeal would last beyond the end of 1950 nor at that stage had any target figure been fixed.

The matter thus seems completely open. As I told the National Executive at its last meeting I should consider it fair to be credited with £25 a month retrospectively from the date of my appointment. The idea of a bonus is thus avoided and the spirit of our agreement kept.

The circumstances which lead to my resignation have been explained to the National Executive and I can only express my regret at having to leave so much of my appeal work undone. I shall never forget the honour of having contributed, among such excellent company, to a supremely fine cause.

Yours sincerely,

(Sgd) Philip C. Birkinshaw.

NATIONAL APPEAL ORGANISER.

NATIONAL WAR MEMORIAL HEALTH FOUNDATION

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Verwys Nr.:

Mr. Whyte

30th July, 1951.

NOTICE OF MEETING

There will be a meeting of the

NATIONAL EXECUTIVE COMMITTEE.

in the Foundation's Offices, Hut 8, Union Grounds,
Johannesburg

on WEDNESDAY, 1ST AUGUST, 1951.

at 12.45 P.M.

TEA & SANDWICHES PROVIDED

for *de Telford.*
(MRS. SCARNELL LEAN)

ACTING NATIONAL SECRETARY

21 JUL 1951

M. WhyteREMEMBER
ON THOU

National War Memorial Health Foundation

Patron: HIS EXCELLENCY, THE GOVERNOR-GENERAL

National President: Lieut.-Gen. G. E. BRINK, C.B., C.B.E., D.S.O.

Appeal Trustees: THEIR HONOURS, THE ADMINISTRATORS OF THE CAPE,
THE ORANGE FREE STATE, NATAL, THE TRANSVAAL & SOUTH WEST AFRICA

HUT 8 UNION GROUNDS · P.O. BOX 8446 · JOHANNESBURG

NATIONAL APPEAL

30th August, 1951.

NOTICE TO MEMBERS:

Dear Member,

Further to our circular letter dated the 10th August, we now have to advise you that the play "Fools Rush In" has been postponed to the following week (Wednesday 26th September to Saturday 29th September, inclusive) at 8 p.m.

We would remind you that this play by Kenneth Horne of "Much Binding in the Marsh" fame is an extremely popular one and we would strongly advise you to book early and avoid disappointment.

Booking opens at Polliacks on 10th September but if you find it difficult to get into town, Miss Hull (22-0406) will be glad to deal with your ticket enquiries and bookings.

Yours sincerely,

(Mrs.) M. Perkins.
ACTING REGIONAL SECRETARY.

Tickets:-

10/6	7/6
5/6	3/6



ONTHOU
REMEMBER

Nasionale Oorlogsgedenkstigting vir Gesondheid

Hoofbeskermheer: SY EKSELLENSIE DIE GOEWENEUR-GENERAAL

Nasionale President: Lt.-Generaal G. E. BRINK, C.B., C.B.E., D.S.O.

Veldtog Trustees: DIE EDELAGBARE DIE ADMINISTRATEURS VAN KAAP,
ORANJE VRYSTAAT, NATAL, TRANSVAAL EN SUIDWES AFRIKA

HUT 8 UNIEGRONDE

POSBUS 8446

JOHANNESBURG

NASIONALE VELDTOG



Mr. Quintin Whyte,
P.O. Box 97,
JOHANNESBURG.

MR. WHYTE

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Our Ref.:

W.O. 338.

Verwys Nr.:

of Mr. Whyte: To-day

3rd September, 1951.

5 SEP 1951

NOTICE OF MEETING

There will be a meeting of the

NATIONAL EXECUTIVE COMMITTEE:

in the Foundation's Offices, Hut 8, Union Grounds,
Johannesburg

on WEDNESDAY, 5TH SEPTEMBER, 1951.

at 12.45 P.M.

TEA & SANDWICHES PROVIDED

for (MRS. SCARNELL LEAN)
W. Telford.

ACTING NATIONAL SECRETARY

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