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INSTITUTE OF ADMINISTRATORS OF NON-EUROPEAN AFFAIRS

SOUTHERN AFRICA

PRESIDENT'S REPORT.

The Institute continued during the past year to serve the interests of Urban Non- European Administration to the best of its abilities.

It is with sincere appreciation that we refer to the pleasant co-operation that prevails between the Institute, the Department of Native Affairs and local authorities.

The Institute Council met regularly during the past year. We wish to record our thanks to the City Council of Johannesburg and the Town Council of Alberton for accommodation and facilities placed at our disposal.

Apart from the Institute's domestic affairs, the Council gave consideration to a variety of matters, such as the shortage of native labour in urban areas, information services for native residents, arrests of natives for technical offences, methods of control of locations, advertising in such areas, the residence of Native children in European areas and many more.

Suitable representations were made where it was considered necessary.

Your Council also deemed it necessary to have the Articles of Association and Bye - laws of the Institute revised.

The Council's proposals have been circulated with the agenda and we shall ask this meeting to consider them.

We express our sincere thanks to the sub-committee consisting of Dr. F. J. Language and Messrs. A.S. Marais and J.C. Taljaard who undertook the huge task of preparing the draft.

Examinations.

The large number of 268 candidates entered for the Institute examination this year. Although some of them subsequently withdrew a record number presented themselves for both the written



and oral examinations.

The convenor of the Board of Examiners, Dr. F.J. Language, will submit a more detailed report to this meeting.

He will also put forward the Council's proposals in regard to proposed amendments of the syllabus.

We wish to thank Dr. Language most heartily for his services on this important committee.

Kaffir Beer.

I wish to make special mention of the valuable services which the Kaffir Beer Research Technical Committee continues to render to the Institute and to local authorities throughout the country under the able chairmanship of Mr. I.P. Ferreira. Members of the Institute mostly do not realise what amount of time and effort Mr. Ferreira has been devoting to this task as well as to his duties as Chairman of the Board of Examiners for Municipal Brewers.

I wish to express to him our deep gratitude for many sacrifices made in order to serve the Institute in a practical way.

Mr. Ferreira will submit reports on the work of both these committees.

Institute Office Bearers.

I wish to congratulate the office bearers elected for the ensuing year and assure them, on behalf of you all, of our undivided loyalty and support.

They are the following:

- President: Mr. S. A. Rogers.
- Vice - President: Mr. J. Roux.
- Secretary: Mr. J.C. Taljaard.
- Treasurer: Mr. A. S. Marais.

Finance.

Financial statements and the Auditor's report have been circulated. The Honorary Treasurer will no doubt comment on these during this meeting.



Membership.

I submit below details in regard to the Institute's membership at present with, in brackets, the corresponding figures for last year.

	<u>Transvaal</u>	<u>O.F.S.</u>	<u>Cape Prov.</u>	<u>Natal</u>	<u>S.W.A.</u>	<u>Federation.</u>
<u>Fellows:</u>	16(12)	3(3)	4 (3)	4(4)	-	4 (3)
<u>Associate Members</u>	145(135)	24(24)	29(26)	44(53)	2	36(31)
	161(147)	27(27)	33(29)	48(57)	2	40(34)

The grand total is 321 (294)

We also have 10 Affiliated members and 2 Honorary Life Members.

In conclusion I wish to express my very sincere appreciation and thanks to all members of the Council for their support and kindly co-operation.

Our thanks are due to Mr. W.J.P. Carr who carried out the duties of Secretary in a most prompt and efficient manner and to Mr. J.E. Matthewson for the sound control of our Institute's finances.

I also wish to refer to the enormous amount of work and effort that Mr. H.G. Davies, Mr. Carr's assistant, put into the task of keeping the affairs of the Institute running smoothly and making all arrangements for the recent examinations. We especially appreciated his obliging helpfulness at all times even when he was working under great pressure.

The duties of Secretary and Treasurer were taken over, respectively, by Messrs. J.C. Taljaard and A.S. Marais as from the 1st July and I can already state with complete confidence that the affairs of the Institute are in safe hands.

G.J. Viljoen.  
PRESIDENT.



INSTITUUT VAN ADMINISTRATEURS VAN NIE-BLANKE AANGELEENTHEDE  
VAN SUIDELIKE AFRIKA.

PRESIDENTSVERSLAG

Die Instituut het gedurende die afgelope jaar weer daarna gestrewe om, na die beste van sy vermoë, die belange van stedelike Nie-Blanke administrasie te dien.

Ons kan ook met waardering melding maak van die welwillende samewerking wat bly voortbestaan tussen die Instituut, die Departement van Naturellesake en plaaslike owerhede.

Die Instituutraad het gedurende die jaar gereëld byeengekom en ons wil ons dank uitspreek teenoor die stadsrade van Johannesburg en Alberton vir die akkommodasie en geriewe wat by die geleentheid tot ons beskikking gestel is.

Afgesien van blote huishoudelike sake het die Instituutraad aandag bestee aan 'n groot verskeidenheid van sake, soos byvoorbeeld, die tekort aan natuurlike arbeid in stadsgebiede, inligtingsdienste vir natuurlike in hierdie gebiede, inhegtenisneming vir blote tegniese oortredings, metodes van beheer in lokasies, advertensies in natuurlike stedelike gebiede, die inwoning van natuurlike kinders in blanke stadsgebiede en heelwat meer.

Waar dit nodig geblyk het is vertoë deur paslike kanale gerig.

U Raad het dit ook nodig geag om die Akte van oprigting en huishoudelike reëls van die Instituut te laat hersien. Sy voorstelle is saam met die agenda gesirkuleer en ons sal hierdie Vergadering vra om dit in oorweging te neem.

Ons wil ons innige dank uitspreek teenoor die onderkomitee, bestaande uit Dr. F.J. Language en Mnr A.S. Marais en J.C. Taljaard wat die groot taak onderneem het om die konsep-wysigings op te stel.

Instituut Eksamen.

Nie minder dan 268 kandidate het vanjaar ingeskryf vir



die eksamens van die Instituut en hoewel 'n geringe aantal hulle weer onttrek het, was die getalle wat hulle vir beide die geskrewe en mondelinge eksamen aangemeld het meer dan ooit tevore.

Die Voorsitter van die Eksamenraad, Dr. F.J. Language, sal in meer besonderhede oor die eksamens verslag doen.

Hy sal ook die Instituutraad se voorstelle met betrekking tot wysigings van die leerplan aan U voorlê. Ons wil vir hom baie dankie sê vir hierdie belangrike dienste aan die Instituut gelewer.

#### Kafferbier.

Ek wil graag besondere melding maak van die waardevolle dienste wat die Tegniëse Komitee vir Kafferbiernavorsing nog steeds aan die Instituut en aan plaaslike owerhede, dwarsdeur die land lewer, onder die bekwame leiding van Mnr. I.P. Ferreira. Meeste lede van die Instituut besef miskien nie hoeveel tyd en opofferings Mnr. Ferreira hom getroos om sy pligte in hierdie verband en ook as Voorsitter van die Eksamenraad vir Bierbrouers so naargestiglik na te kom nie.

Ek wil aan hom ons innige dank oordra vir die nuttige en belangrike dienste wat hy aan die Instituut lewer.

Hy sal verslag doen van die werksaamhede van albei komitees.

#### Ampsdraers van die Instituut.

Ek wil die verkose ampsdraers vir die volgende jaar, en wie se name hieronder verskyn, van harte gelukwens en hulle, namens U almal, verseker van ons onverdeelde en getroue ondersteuning.

<u>President:</u>	MNr. S. A. Rogers.
<u>Vise-President:</u>	Mnr. J. Roux.
<u>Sekretaris:</u>	Mnr. J.C. Taljaard
<u>Penningmeester:</u>	Mnr. A.S. Marais.



Finansies.

Geldelike opgawes en die ouditeursverslag is reeds aan U besorg. Die Penningmeester sal bes moontlik by hierdie vergadering verdere kommentaar daarop lewer.

Lidmaatskap.

Ons gee hieronder besonderhede aangaande die huidige ledetal van die Instituut en, in hakies, die ooreenstemmende syfers vir die vorige jaar:

	<u>Transvaal</u>	<u>O.V.S.</u>	<u>Kaapland</u>	<u>Natal</u>	<u>Suidwes</u>	<u>Federasie</u>
Vollelede	16(12)	3(3)	4(3)	4(4)	-	4(3)
Gewone lede	145(135)	24(24)	29(26)	44(53)	2 -	36 (31)
	161(147)	27(27)	33(29)	48(57)	2	40 (34)

Die groot totaal is 321

Dan het ons nog 10 geaffiliërde lede en 2 Erelede.

Ten slotte wil ek my innige dank en waardering uitspreek teenoor al die lede van die Instituutraad vir hulle ondersteuning en hartlike samewerking.

Ons is baie dank verskuldig aan Mnr. W.J.P. Carr wat die pligte van Sekretaris uiters bevoegd en stiptelik nagekom het, asook aan Mnr. J.E. Matthewson wat steeds 'n deeglike beheer oor ons geldsake uitgeoefen het.

Ek wil ook graag erkentelikheid betuig teenoor Mnr. H.G. Davies, Mnr. Carr se Assistent, vir sy toewyding en die geweldige hoeveelheid werk wat hy aangewend het om altoos die sake van die Instituut vlot te laat verloop en om alle reëlings te tref vir die onlangse eksamens.

Sy vriendelike hulpvaardigheid, selfs wanneer hy onder spanning moes werk, word baie hoog waardeer.

Die pligte van Sekretaris en Penningmeester is sedert 1 Julie oorgeneem onderskeidelik deur Mnre. J.C. Taljaard en A.S. Marais en ons kan reeds mat volle vertroue getuig dat die sake van die Instituut in bevoegde hande berus.

G.J. Viljoen  
PRESIDENT.



INSTITUTE OF ADMINISTRATORS OFNON-EUROPEAN AFFAIRS(SOUTHERN AFRICA.)BOARD OF EXAMINERS : MUNICIPAL BREWERS.REPORT FOR THE YEAR ENDING 30TH JUNE, 1958.

The total number of candidates who have passed the prescribed examination so far, are 34, of whom 31 are still in the municipal service. Last year, 9 candidates entered for the examination of whom 8 passed.

It would appear that a record number of candidates from the C.A.F. will sit for the exams this year. Arrangements have already been made that all candidates from the C.A.F. will be examined in Salisbury during January, 1959, in the oral and practical parts of the examination.

Generally speaking, but with a few exceptions, the work that was handed in by candidates was of an average standard. The Board again gained the impression that some of the candidates were not afforded the opportunity to obtain practical experience in the prescribed laboratory tests in their home towns.

During the year a request was made by the Natal District Committee to amend the regulations with regard to Natal Brewers and smaller Local Authorities. The proposed amendments are not acceptable, but the Natal District Committee has been advised to submit their request to the Institute Council, and the matter will probably be discussed at the present session of the Conference. It is interesting to note that not a single candidate in Natal has as yet passed the exam.

The Board has learned with pleasure that one of its co-opted members, Dr. E.G. White, graduated in April, 1958.



Our sincere congratulations to Dr. White on his achievement, and the Board trusts that it will still be able to avail itself of the excellent services of Dr. White.

It is with regret that the Board has learned that Mr. L.N. du Pisanie, Brewery Manager and member of the Board of Examiners, has resigned from the Municipal service on account of domestic reasons. The Board trusts that he will return to the Brewery Industry as soon as he has completed his farming projects.

Once again I would like to stress the fact that lectures comprising the whole course, Certificate A - Maltsters/ Millers and Certificate B - Brewers, are available in both the official languages.

The written part of the examination this year takes place on the 24th November in Johannesburg, and the closing date for entrance forms is 23rd October, 1958. Candidates living more than 100 miles from Johannesburg are permitted to write the examinations in their home towns, provided the services of a suitable commissioner are obtainable.

The Board is of the opinion that the method of determining the diastatic value of malt should be made a prescribed part of the examination, but unfortunately there is a lack of training facilities for brewers. The C.S.I.R. can train a limited number of brewers, upon payment of a fee, in this regard. Arrangements should be made well beforehand with Dr. Helen Schwartz or Mr. L. Novellie of the N.C.N.L. (C.S.I.R.).

Once again an earnest appeal is made to heads of Non-European Affairs Departments to bring official reports appertaining to the brewery industry to the attention of their brewery staff. This is of utmost importance, even for



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brewers who have already passed the examination, to keep up to date with the latest developments.

In conclusion, I would like to express my appreciation towards members and co-opted members of the Board for their co-operation during the past year.

I.P. FERREIRA.  
C H A I R M A N .

VEREENIGING.

20th August, 1958.



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